

**AGENDA DOCKET**  
**LIVINGSTON COUNTY BOARD OF SUPERVISORS REGULAR BOARD MEETING**  
**WEDNESDAY, JANUARY 25, 2017**  
**1:30 P.M.**



**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

David Lee Terry

**APPROVAL OF MINUTES**

Minutes of 1/11/17 Regular Meeting

**PUBLIC HEARING**

**LOCAL LAW NO. A OF THE YEAR 2017 A LOCAL LAW ADOPTING THE LIVINGSTON COUNTY GUEST ROOM OCCUPANCY TAX LAW AND RESCINDING ALL PREVIOUS HOTEL AND MOTEL OCCUPANCY TAX LOCAL LAWS AND AMENDMENTS IN LIVINGSTON COUNTY**

**COMMUNICATIONS**

1. Receipt of Certification letter from NYS Agriculture and Markets Commissioner Richard A. Ball that a report and plan to modify Livingston County Agricultural District No. 2 by including predominantly viable agricultural land as proposed by Res. No. 2016-364 is feasible and shall serve the public interest.
2. Receipt of Summons/Complaint/Certificate of Merit in the matter of John McManus and James McManus, as Executors of the Estate of Joanne McManus, decedent versus Livingston County.
3. There will be a meeting in Chairman Gotts' office immediately following the board meeting to discuss travel arrangements to the NYSAC conference.

**ABSTRACT OF CLAIMS**

**RESOLUTION NO. 2017-36 APPROVING ABSTRACT OF CLAIMS #1B –JANUARY 25, 2017**

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #1B dated January 25, 2017 in the total amount of \$1,262,405.74.

Dated at Geneseo, New York

January 25, 2017

Ways and Means Committee

**PRIVILEGES OF THE FLOOR**

DISTRICT ATTORNEY GREG MC CAFFREY – 2016 DEPARTMENTAL UPDATE & REVIEW

**PREFERRED AGENDA REQUIRING ONE ROLL CALL VOTE**

Ways & Means Committee

**1. ADOPTING 2017 OFFICIAL LIST OF COUNTY OFFICIALS REQUIRED TO FILE AN ANNUAL STATEMENT OF FINANCIAL DISCLOSURE UNDER SECTION 2F OF LOCAL LAW NO. 4 OF THE YEAR 1990**

WHEREAS, the Ethics Board of Livingston County has recommended to the Chairman of the Board of Supervisors the 2017 Official List of County Officials required to file an annual statement of financial disclosure, it is hereby

RESOLVED, that the Livingston County Board of Supervisors adopts the following list which constitutes the 2016 Official List of County Officials required to file an annual statement of financial disclosure pursuant to the provisions of the Local Law No. 4 of the year 1990.

<b>Last Name</b>	<b>First Name</b>	<b>Department</b>	<b>Title</b>
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DiPasquale	David	Board Of Elections	Election Commissioner
Schroeder	Rebecca	Board Of Elections	Election Commissioner
Schoonover	Laura M.	Board Of Elections	Deputy Commissioner
Farrell	Diana M.	Board Of Elections	Deputy Commissioner
Babbitt-Henry	Deborah J.	Board Of Supervisors	Supervisor
Carman	Bill	Board Of Supervisors	Supervisor
Davis	Ivan C.	Board Of Supervisors	Supervisor
Deming	Gerald L.	Board Of Supervisors	Supervisor
DiPasquale	Charles J.	Board Of Supervisors	Supervisor
Donohue	Brenda B.	Board Of Supervisors	Supervisor
Erdle	Sue	Board Of Supervisors	Supervisor
Fanaro	David	Board Of Supervisors	Supervisor
Gott	Eric R.	Board Of Supervisors	Supervisor
Knapp	Dwight	Board Of Supervisors	Supervisor
LeFeber	David L.	Board Of Supervisors	Supervisor
Mahus	Dennis P.	Board Of Supervisors	Supervisor
Pangrazio	Daniel L.	Board Of Supervisors	Supervisor
Rees	Michele R	Board Of Supervisors	Clerk Of The Board
Schuster	Mark J.	Board Of Supervisors	Supervisor
Wadsworth	William S.	Board Of Supervisors	Supervisor
Walker	Merilee	Board Of Supervisors	Supervisor
Yendell	J. Peter	Board Of Supervisors	Supervisor
Bassett	Franklin	Center For Nursing & Rehab.	Director
Brockington	Terri	Center For Nursing & Rehab.	Admissions Coordinator
Crye	Kathleen	Center For Nursing & Rehab.	Director Of Nursing
Helles	Tom	Center For Nursing & Rehab.	Building & Grounds Working Foreperson
Jarzyna	Anthony	Center For Nursing & Rehab.	Director Of Rehabilitative Services
Kavanagh	Kimberly	Center For Nursing & Rehab.	Leisure Time Activities Director
Keefe	Barbara	Center For Nursing & Rehab.	Director Of Fiscal Services
Preston	Lisa	Center For Nursing & Rehab.	Coordinator Adult Day Health Care
Parker	Kandie	Center For Nursing & Rehab.	Director Of Social Work Services
Pender-Canarvis	Cynthia	Center For Nursing & Rehab.	Assistant Director Of Nursing
	Vacant	Center For Nursing & Rehab.	Purchasing Coordinator
Woodruff	Stephen	Center For Nursing & Rehab.	Deputy Director Of Long Term Care
	Vacant	Central Services	Supervisor, Building And Grounds
Cavalier	William	Central Services	Working Foreman
Cole	Brian	Central Services	Working Foreman
Montesano	James	Central Services	Working Foreman
	Vacant	Community Services	Dep Director Of Comm. Mental Health Serv.
Anuszkiewicz	Michele	Community Services	Director Of Comm. Mental Health Services
Daniel	Fitzpatrick	Community Services	Financial Manager
Debra	Murtha	Community Services	Community Services Board Co-Chairperson
	Vacant	Community Services	Community Services Board Co-Chairperson
	Vacant	Conflict Defender	Assistant Conflict Defender
Dadd	Hayden	Conflict Defender	Conflict Defender
Coyle	Ian M.	County Administration	County Administrator
Grant	Heather	County Administration	Grant & Public Information

			Coordinator
Grosse	Lisa M.	County Administration	Administrative Assistant
Savino	Melissa	County Administration	Secretary To The County Administrator
Mallaber	Jeffery	County Attorney	Assistant County Attorney
Morris	David J.	County Attorney	County Attorney
Sisson	Wendy	County Attorney	Assistant County Attorney
Donegan	Terrence P.	County Auditor	County Auditor
Strickland	Mary	County Clerk	County Clerk
Bailey	Andrea	County Clerk	Deputy County Clerk
Fox	Linda	County Treasurer	Deputy
Mann	Amy	County Treasurer	County Treasurer
Clark	Roxanne	Department Of Health	Dog Control Officer
Grove	Mark	Department Of Health	Director Of Environmental Health
Henderson	Erik	Department Of Health	Finance Supervisor
Matlin M.D.	Arnold	Department Of Health	Medical Consultant
Peraino	James	Department Of Health	Deputy Director Of Public Health
Rodriguez	Jennifer	Department Of Health	Public Health Director
Root	Kathy	Department Of Health	Director Of Patient Services
Sheflin	Cynthia	Department Of Health	Director Of Patient Services
Carey	Carol	Department Of Health - Board Of Health	Member
Farney	Aaron	Department Of Health - Board Of Health	Member
Flender M.D.	Joan	Department Of Health - Board Of Health	Member
Godsave Ed. D.	Bruce	Department Of Health - Board Of Health	Member
Hanson M.D.	Jeffery	Department Of Health - Board Of Health	Member
Mackenzie	Douglas J.	Department Of Health - Board Of Health	Member
Yendell	J. Peter	Department Of Health - Board Of Health	Supervisor Member
Deane	Diane	Department Of Social Services	Commissioner
Gulesano	Kristine	Department Of Social Services	Secretary To The Commissioner
Hilderbrant	Marianne	Department Of Social Services	Staff Development Coordinator
Koch	Sharon	Department Of Social Services	Head Social Welfare Examiner
Macomber	George	Department Of Social Services	Director Of Administrative Services
McCaughy	Tracy	Department Of Social Services	Social Services Division Director
Swift	Ruth	Department Of Social Services	Housing Programs Coordinator
Sylvester	John	Department Of Social Services	Social Services Attorney
Noto	Jennifer	Department Of Social Services	Social Services Attorney
	Vacant	Department Of Social Services	Child Support Coordinator
	Vacant	District Attorney	Assistant
Hill	Justin	District Attorney	Assistant
McCaffrey	Gregory	District Attorney	District Attorney
Rowcliffe	Victor D.	District Attorney	First Assistant
Tonra	Joshua	District Attorney	Assistant
Weiss	Ashley	District Attorney	Assistant
Bacon	William E.	Economic Development	Director
Wheeler	Maureen	Economic Development	Deputy Director

Boscoe	Steven	Economic Development - IDA	Member
Brooks	Philip S.	Economic Development - IDA	Member
Gott	Eric	Economic Development - IDA	Member
Smith	Robert	Economic Development - IDA	Member
Yendell	J. Peter	Economic Development - IDA	Member
Lane	Laura	Economic Development - IDA	Member
Moore	Gary D.	Economic Development - IDA	Member
Niedermaier	Kevin	Emergency Management Services	Director
Dewar	Karen	Emergency Medical Services	Director
Kirchoff	Rommel H.	Emergency Medical Services	Supervising Advanced Life Support Tech
Barefoot	Dennis J.	Highway	Deputy Superintendent
Higgins	Donald N.	Highway	Superintendent
Rice	Shannon	Highway	Deputy Superintendent
Szoczei-Brehm	Elaine D.	Highway	Administrative Highway Manager
Wolfanger	Jason	Highway	Deputy Superintendent
Alden	Amie	Historian	County Historian
Watson	Holly	Historian	Deputy County Historian
Parker	Jason	Information & Technology Services	Director
VanSon	Elaine	Information & Technology Services	Deputy Director
Bagley	Sue	Office For The Aging	Finance Supervisor
Davin	Sue	Office For The Aging	Director
DeMarte	Anne	Office For The Aging	Aging Services Caseworker
Gaby	Melissa	Office For The Aging	Case Manager
Gage	Deb	Office For The Aging	Foster Grandparent Director
Wilkins	Jessica	Office For The Aging	Senior Nutrition Program Coordinator
Joki	Richard	Personnel	Deputy Personnel Officer
Lynn	Tish E.	Personnel	Personnel Officer
Montemarano	Lauraine M.	Personnel	Personnel Assistant
Ellis	Angela	Planning	Planning Director
Ferrero	Heather	Planning	Deputy Director
	Vacant	Planning - Ag & Farmland Protection Board	Vice Chairperson
White	Jon	Planning - Ag & Farmland Protection Board	Chairperson
Fahey	Brian	Planning - County Planning Board	Vice Chairperson
Roffe	Karen	Planning - County Planning Board	Chairperson
Pierce	Alexander	Planning - Environmental Mgmt Council	Chairperson
McCleary	William	Planning - Environmental Mgmt Council	Vice Chairperson
Mignemi	Lynne	Probation	Director
Anderson	Marty J	Public Defender	Assistant Public Defender
Clark Tetamore	Marcea	Public Defender	Public Defender
D'Arpino	John J.	Public Defender	Assistant Public Defender
Donohue Burns	Kelly	Public Defender	Assistant Public Defender
Laragy	Christopher	Public Defender	Assistant Public Defender
Quintilone	Lindsay P.	Public Defender	Assistant Public Defender
Romano	Daniel L.	Public Defender	Assistant Public Defender

Fuller	William	Real Property Tax	Director
Montemarano	Katherine	Records Management	Records Inventory Supervisor
Applin	Brian	Sheriff	Deputy Sheriff Major/Investigations
Bean	Matthew	Sheriff	Undersheriff
Burgess	Matthew	Sheriff	Police Services Commander
Dougherty	Thomas	Sheriff	Sheriff
Hammond	Jeffrey	Sheriff	Corrections Captain
Mann	William	Sheriff	Emergency Communications Director
Yasso	Jason	Sheriff	Deputy Sheriff Major/Corrections
Zeh	Norman	Sheriff	Deputy Sheriff Major/Road Patrol
Skinner	Jason	Veterans' Service Agency	Director
Terry	David Lee	Veterans' Service Agency	Deputy Director
Anderson	Timothy	Water & Sewer Authority	Member
Beardsley	Steven	Water & Sewer Authority	Member
Brooks	Philip S.	Water & Sewer Authority	Member
Kosakowski	Mark D.	Water & Sewer Authority	Water Treatment Plant Operator
Kriewall	Dale	Water & Sewer Authority	Member
Miller	Frank	Water & Sewer Authority	Member
LeFeber	David	Water & Sewer Authority	Member
Stewart	W. Harold	Water & Sewer Authority	Member
Lewis	Rene	Water & Sewer Authority	Financial Manager
VanHorne	Catherine	Water & Sewer Authority	Director
	Vacant	Water & Sewer Authority	Senior Sewage Treatment Plant Operator
	Vacant	Workforce Dev - Community Initiatives Council	Vice Chairperson
Cornell	Timothy	Workforce Dev - Community Initiatives Council	Member
Gardner	Catharine	Workforce Dev - Community Initiatives Council	Chairperson
Hunt	Ann	Workforce Dev - Community Initiatives Council	Member
McKinney	Matt	Workforce Dev - Community Initiatives Council	Member
Sullivan	Sydney	Workforce Dev - Community Initiatives Council	Member
Thompson	Tracy	Workforce Dev - Community Initiatives Council	Member
Guldenschuh	Mary	Workforce Development & Youth Bureau	Deputy Director
Snyder	Ryan	Workforce Development & Youth Bureau	Director

Dated at Geneseo, New York  
January 25, 2017  
Ways and Means Committee

**DISCUSSION OF THE RESOLUTIONS ON PREFERRED AGENDA**

**MOTION TO MOVE THE RESOLUTIONS ON THE PREFERRED AGENDA AND DIRECT THE CLERK OF THE BOARD TO CALL THE ROLL CALL VOTE**

**RESOLUTIONS REQUIRING A SEPARATE ROLL CALL VOTE**

**WAYS & MEANS COMMITTEE**

*County Administrator/Budget Officer*

**2. AMENDING 2017 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH**

RESOLVED, that the 2017 Department of Health Budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A4110	2705	Donations	\$3,500.00
			<b>TOTAL</b>	<b>\$3,500.00</b>
Increase Appropriation	A4110	4060	Office Supplies	\$350.00
		4200	Advertising	\$3,150.00
			<b>TOTAL</b>	<b>\$3,500.00</b>

Dated at Geneseo, New York

January 25, 2017

Ways and Means Committee

**3. ESTABLISHING PETTY CASH AMOUNTS FOR VARIOUS DEPARTMENTS FOR THE YEAR 2017**

RESOLVED, that the following petty cash amounts and designee be established for the year 2017:

<u>Department</u>	<u>Custodian</u>	<u>Amount</u>
Central Services	Sally MacIntyre	\$150.00

Dated at Geneseo, New York

January 25, 2017

Ways and Means Committee

**4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY GRANTS & PUBLIC INFORMATION DEPARTMENT: THOMA DEVELOPMENT CONSULTANTS**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Grants & Public Information Department, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Thoma Development Consultants</b>	1/1/17-12/31/17	Per hourly rates

34 Tompkins Street

Cortland, NY 13045

For: Grant writing assistance as needed

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
LC Budget	100%	Yes

Dated at Geneseo, New York

January 25, 2017

Ways and Means Committee

*Personnel*

**5. AMENDING THE 2017 DEPARTMENT HEAD SALARY SCHEDULE: CONFLICT DEFENDER**

RESOLVED, that the 2017 Department Head Salary Schedule is amended as follows:

**Conflict Defender**

- Appoint Althea D. Merryman, 5660 Big Tree Road, Lakeville, NY 14480 to the position of full-time Confidential Secretary to the Conflict Defender effective February 1, 2017 at an hourly rate of \$20.00.
- Appoint Heidi W. Feinberg, 445 Mendon Ionia Road, Honeoye Falls, NY 14472 to the position of full-time Assistant Conflict Defender effective February 6, 2017 at an annual salary of \$73,000.00.

Dated at Geneseo, New York

January 25, 2017

Ways and Means Committee

*Real Property Tax Services*

**6. CORRECTING TAX ROLL-TOWNS OF LIVONIA AND SPARTA**

WHEREAS, the Director of Real Property Tax Services has transmitted a written report of his investigation and recommendation with regard to three (3 parcels) applications for correction of the tax roll, pursuant to the Real Property Tax Law, as prepared for the Towns of Livonia and Sparta on the tax rolls for the years hereinafter set forth, and

WHEREAS, said parcels were incorrectly assessed and/or taxed for reasons set forth in the applications for correction requested from the Director of Real Property Tax Services attached hereto, now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer(s) having jurisdiction of the tax roll so that the roll can be corrected; and a notice of approval to the applicant(s), and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll corrections and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the application(s).

<b>Year, Municipality Owner(s) Parcel</b>	<b>Taxing Jurisdiction</b>	<b>Original Tax Bill</b>	<b>Corrected Tax Bill</b>	<b>Refund to Owner</b>	<b>Chargebacks to Taxing Jurisdictions</b>
<b>1. 2017 Livonia</b>	Livingston County	\$61.75	\$0.00	\$0.00	\$61.75
Village of Livonia	Livonia Town Tax	\$26.92	\$0.00	\$0.00	\$26.92
Tax Map Number	Livonia School Relevy	\$199.19	\$0.00	\$0.00	\$199.19
75.9-2-1	Livonia Village Relevy	\$74.13	\$0.00	\$0.00	\$74.13
	Livonia Fire 3	\$9.81	\$0.00	\$0.00	\$9.81
	<b>Total</b>	<b><u>\$371.80</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$371.80</u></b>
<b>2. 2017 Livonia</b>	Livingston County	\$0.00	\$0.00	\$0.00	\$0.00
Liv.Co. Water and	Livonia Town Tax	\$0.00	\$0.00	\$0.00	\$0.00
Sewer Authority	Co.Wtr. Dist. #1 Zone 4	\$10.00	\$0.00	\$0.00	\$10.00
Tax Map Number	<b>Total</b>	<b><u>\$10.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$10.00</u></b>
74.-1-5.215					
<b>3. 2017 Sparta</b>	Livingston County	\$14.47	\$14.47	\$0.00	\$0.00
Schunk, Mark W.	Sparta Town Tax	\$11.61	\$11.61	\$0.00	\$0.00
Schunk, Robin L.	Sparta Fire/Ambulance	\$1.50	\$1.50	\$0.00	\$0.00
Tax Map Number	Sparta Light 1	\$0.69	\$0.69	\$0.00	\$0.00
137.9-1-3	Unpd LCWSA WtrW14	\$257.40	\$0.00	\$0.00	\$257.40
	Cty Wtr 1 Ext1 Z5 Vac	\$10.00	\$10.00	\$0.00	\$0.00
	<b>Total</b>	<b><u>\$295.67</u></b>	<b><u>\$38.27</u></b>	<b><u>\$0.00</u></b>	<b><u>\$257.40</u></b>

Dated at Geneseo, New York  
January 25, 2017  
Ways and Means Committee

**CLOSE PUBLIC HEARING**

**MOTION TO MOVE LOCAL LAW NO. A – 2017**

**VOTE ON LOCAL LAW**

**Resolutions Cont.**

**7. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING AGREEMENT: AIRBNB, INC.**

WHEREAS, a voluntary collection agreement between Livingston County and Airbnb, Inc. will facilitate the reporting, collection and remittance of applicable occupancy taxes imposed by Livingston County, now therefore be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following agreement for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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**Airbnb, Inc.**

N/A

\$0

888 Brannan Street, 4<sup>th</sup> Floor

San Francisco, CA 94103

For: Airbnb Voluntary Collection Agreement

Dated at Geneseo, New York

January 25, 2017

Ways and Means Committee

**OTHER BUSINESS**

**ADJOURNMENT**