



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: PUBLIC SERVICES
DATE: FEBRUARY 7, 2018
TIME: 9:00 A.M.

<u>Committee Members</u>
G. Deming, Chairman
C. DiPasquale, Vice Chairman
B. Carman
S. Erdle
M. Schuster
D. LeFeber
D. Mahus

9:00 DISTRICT ATTORNEY – GREG MCCAFFREY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DISTRICT ATTORNEY'S OFFICE: DIVISION OF CRIMINAL JUSTICE SERVICES (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of District Attorney, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Division of Criminal Justice Services 80 South Swan Street Albany, New York 12210 For: Aid to Prosecution	10/1/17-9/30/18	\$30,200.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
DCJS Grant	0%	Yes X No

Director's Comments:

Funds are used to provide vital resources to the District Attorney's Office to supplement the enhanced prosecution of violent and serious felony offenders by maintaining increased levels of experienced prosecution personnel.

NYS Division of Criminal Justice Services 80 South Swan Street Albany, New York 12210 For: STOP Violence Against Women	1/1/18-12/31/18	\$49,600.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
DCJS Grant	\$14,000	Yes X No

Director's Comments:

The Livingston County Task Force on domestic violence is an established collaboration of agencies united by one goal of reducing incidents of domestic violence within Livingston County. The task force is comprised of multiple agencies including the Livingston County District Attorney's Office, Livingston County Sheriff's Department, Livingston County Probation, Chances and Changes, Inc., and Legal Assistance of Western New York. The task force will work together in a coordinated and comprehensive response to violence against women.

9:05 PUBLIC DEFENDER – LYND SAY QUINTILONE-JORDAN

Action Item(s) To Be Reported

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lyndsay Quintilone-Jordan, Kathy Montemarano, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Cavalier, James Montesano



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1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY PUBLIC DEFENDER'S OFFICE: NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Public Defender's Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Office of Indigent Legal Services A.E. Smith Building, 11 th Floor 80 South Swan Street Albany, NY 12210 For: Quality Improvement – Distribution #6	1/1/16-12/31/18	\$101,601.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Grant	0%	Yes No

Informational Item(s) Written Only

We have hired Michael McNelis, Esq. to fill the Full Time Assistant Public Defender position tentatively scheduled to begin employment 2/5/18.

9:15 PROBATION – LYNNE MIGNEMI

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT-NYS DEPARTMENT OF CRIMINAL JUSTICE SERVICES (NYS DCJS)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Probation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Department of Criminal Justice Services Alfred E. Smith State Office Building 80 South Swan St. Albany, New York 12210 For: Ignition Interlock Device Monitoring Program	10/1/17-9/30/18	\$10,096.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County Probation Department	0	Yes

Director's Comments:

The Ignition Interlock Device Monitoring program is funded with National Highway Traffic Safety Administration funds that DCJS receives from the Governor's Traffic Safety Committee (GTSC) and is contingent upon receipt of the DCJS annual award funds from the GTSC.

Pre-approved Informational Item(s) To Be Reported

Discussion with Public Safety Committee about new vendor IPPC Technologies. IPPC provides technology monitoring for convicted Sex Offenders to include monitoring of PC's, Smartphones, and tablets.

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Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

- 449 adult offenders supervised in county (26 treatment court cases being supervised in drug court)
- 22 offenders in other NYS counties
- 2 offenders in other states
- 13 juveniles supervised
- 11 new juvenile referrals
- 34 investigations ordered
- 17 active EHM cases (0 juvenile; 17 adults; 4 of which are female), 0-Global Positioning
- 0 adult placed on probation for willful violation of support
- 11 New Leandra's Law cases (9 CDs)

2. MONIES COLLECTED

- \$93,275.87 – restitution
- 798.00 – fines
- 2,799.00 – DWI supervision fees
- 2,338.00 – EHM fees
- 4,663.83 – restitution surcharge

2017 COLLECTION TOTALS

- \$ 141,505.56 – restitution
- 44,131.00 – DWI fees
- 35,486.25 – EHM fees
- 6,816.25 – restitution surcharge
- 38,102.79 – TOTAL FINES
- STOP DWI - \$34,624.57
- CASE SUPERVISION - \$2,850.00
- OUT OF COUNTY FINES - \$628.22

3. OUTSTANDING FEES

- \$73,778.00 – DWI Supervision Fees as of 12/31/17
- \$152,249.00 – EHM fees as of 12/31/17

4. MEETINGS ATTENDED

- 12/1/2017 Finger Lakes Regional Juvenile Justice Team-Lyons
- 12/5/2017 Human Services Department Head
- 12/7/2017 Quarterly Department Head Meeting
- 12/12/2017 COPA Meeting (Ontario County)
- 12/13/2017 Community Leaders Meeting (Geneseo CS)
- 12/18/2017 Staff Meeting
- 12/19/2017 Domestic Violence Consortium
- 12/19/2017 Law Enforcement Council

5. ADMINISTRATIVE REVIEWS

Four (4) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Katie Dunn	None			
Michelle Jordan	None			
Liz Laney	None			

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Debra Mack	None			
Rachel Merrick	None			
Lynne Mignemi	None			
Becky Salvati	None			
Courtney Sobrado	None			
Jason Varno	12/1/17-12/31/17 12/1/17-12/31/17	Public Agency Training Council Academy (PATC) & Legal & Liability Risk Management Institute (LLRMI) & module training/legal articles: 73 New Employee Training	18.25 5.0	
Josh Wren	None			

9:35 EMERGENCY MANAGEMENT SERVICES – IAN COYLE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT AND NYS DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Emergency Management, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS DHSES	9/30/16-3/30/18	\$6,465.00

For: Hiring Contractor to conduct a Threat Hazard Vulnerability Study for Livingston County

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS DHSES Hazardous Material Emergency Planning Grant (HMEPG)	\$1,293.00	Yes x No

Director's Comments:

This study will identify vulnerable assets to the county during man-made or natural events/incidents, and will help the county to better prepare for these types of impacts.

Informational Item(s) Written Only

- On 1/7 a flood occurred at McPherson Point/Town of Livonia, warm weather had caused a flooding problem with the ice jamming, OEM responded to assist Livonia FD , 500 sandbags were placed to divert the water away from residences, 2 residences did have water get into to their homes but damage was kept to a minimum. The ice jam broke the following day and the water subsided.
- Director will be attending the NYSEMA Conference in Syracuse the week of February 12-15th (agenda attached) The yearly conference brings together the County Emergency Managers from across the state to learn of best practices used during different events, Guest speakers from around the country talk about lessons learned from there national events.
- Completed the following Emergency Plans : Damage Assessment, and Donation Management , both of these plans are subject to review by the County Administrator and the County Attorney.
- Meetings;
LEPC, County Fire Chiefs Executive, Western District Emergency Managers, County Fire Police, NYSEMA Executive Board, County Haz Mat,

9:45 SHERIFF – SHERIFF THOMAS DOUGHERTY

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lyndsay Quintilone-Jordan, Kathy Montemarano, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Cavalier, James Montesano



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Pre-approved Informational Item(s) To Be Reported

1. **2016 SICG Grant Award** – Planning for continued emergency communications interoperability while addressing improved functionality in three (3) sectors of the county (BOS Res 2017-266)
2. **Side Scan Sonar** – purchase order have been completed ½ funds from FY17 SLETPP grant and ½ from Emergency Management

9:50 EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF EMERGENCY MEDICAL SERVICES: PHYSIO CONTROL, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Emergency Medical Services, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Physio-Control, Inc. 11811 Willows Road NE PO Box 97048 Redmond, WA 98073-9748	2/1/18-1/31/22	\$30,758.40

For: Technical Service Support Agreement for EMS cardiac monitors

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Department operations	100%	Yes

Informational Item(s) Written Only

- January 4, 2018 Meeting with Chili-Henrietta-Scottsville agency Chief
- January 4, 2018 Monthly EMS Captain meeting
- January 16, 2018 Medical Director meeting
- January 16, 2018 EMT Class begins at Hampton Corners
- January 17, 2018 EMT Class begins in Lima
- January 18, 2018 Community paramedicine coaches meeting
- January 18, 2018 HERO planning meeting
- January 22, 2018 MLREMS and REMAC regional meetings
- January 24, 2018 Medical Director meeting
 - 4,812 LCEMS calls in 2017
 - Year three funding for Community Paramedicine Grant received
 - Fall EMT class had 90% pass rate
 - Notification by NYS Department of Corrections that contract with Monroe Ambulance to cover Livingston and Groveland Correctional facilities terminated December 27, 2017
 - Four new part time EMT's begin

9:55 CENTRAL SERVICES – WILLIAM CAVALIER & JAMES MONTESANO

Action Item(s) To Be Reported

1. AWARDING BID FOR THE LIVINGSTON COUNTY DEPARTMENT OF CENTRAL SERVICES FOR THE SHERIFF AND COURTHOUSE COMPLEX POWER DISTRIBUTION PROJECT-KAPLAN SCHMIDT ELECTRIC INC.

WHEREAS, after the proper legal advertisement seeking bids for the Livingston County Sheriff and

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Courthouse Complex Power Distribution Project, six (6) bids were received and opened on January 23, 2018, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Kaplan-Schmidt Electric Inc.	Per Project	\$154,800.00

50 Saginaw Drive
Rochester NY 14623

For: To separate the Court House power supply from the 911, Sheriff's Office and Jail shared power

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP	100%	Yes x No

2. AWARDING BID FOR THE LIVINGSTON COUNTY DEPARTMENT OF CENTRAL SERVICES FOR REFUSE/WASTE PICKUP – VARIOUS LOCATIONS – WASTE MANAGEMENT OF NEW YORK, LLC.

WHEREAS, after the proper legal advertisement seeking bids for the Livingston County Refuse/Waste Pickup – Various Locations, one (1) bid was received and opened on January 18, 2018, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Waste Management of New York, LLC.	3/1/18-2/28/19	as per bid sheet

100 Ransier Drive
West Seneca, NY 14224

For: Refuse/Waste PickUp – Various Locations

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Operating Budget	100%	Yes x No

Pre-approved Informational Item(s) To Be Reported

Government Center Water Damage - Preliminary Report & Assessment and next steps

Informational Item(s) Written Only

- Site preparation for Court House/911 Center power project 100% complete
- Installation of new power pole (by RG&E), conduits for new power feed lines vault for new transformer (by county) 100% complete
- New parking lot lights installed in front of Millennium Drive Complex 100% complete
- Retro fitted walkway lighting to all LED lighting 100% complete at Millennium Drive Complex
- Carpet on 1st office spaces and hallways 90% complete at Government Center
- Conflict Defenders office renovation project 95% complete
- Mt. Morris
- Roadway lighting project 100% complete
- Water Tower inspection and modification 100% complete
- Building 2 renovation project phase 1 90% complete
- Building 2 phase 2 start date 2/12/18

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- EPC project started 1/29/18 (attic insulation)
- Building 1 renovation project 80% complete (ceramic tile in all bathrooms complete, carpet down stairs in main area complete, ceiling tiles 90% complete, and paint 90% complete)

10:05 ECONOMIC DEVELOPMENT – BILL BACON

Pre-approved Informational Item(s) To Be Reported

Discussion regarding the Public Market and consideration to fund a full-time Market Manager position.

Informational Item(s) Written Only

Final Figures for 2017 Sign and Façade Program:

- 13 projects
- \$44,083.42 awarded
- \$54,588.19 leveraged
- \$98,671.61 invested in downtowns across the county

The Livingston County Development Corporation is now accepting applications for the 2018 Sign and Façade Program. Applications are available online at www.LivingstonCountyDevelopment.com

The Livingston County Development Corporation is now accepting applications New York Main Street projects in the Villages of Avon and Leicester. Applications are available online at www.LivingstonCountyDevelopment.com

The final presentation of the Market Analysis was provided by Larissa Ortiz Associates to the public last night (2/6/18) at the Genesee River Restaurant and Reception Center in Mount Morris.

10:15 PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. APPOINTING ENVIRONMENTAL MANAGEMENT COUNCIL CHAIRPERSON – ALEXANDER W. PIERCE

WHEREAS, the bylaws of the Livingston County Environmental Management Council (EMC) provide that the EMC Chairperson be appointed by the Board of Supervisors upon the recommendation of the EMC; and

WHEREAS, on January 24, 2018, the EMC voted to recommend that the Board of Supervisors appoint Alexander W. Pierce as Chairperson of the Environmental Management Council; now, therefore, be it

RESOLVED, that the following member is hereby appointed as Chairman of the Livingston County Environmental Management Council for the term designated:

Name	Address	Title/Representing	Term
Alexander W. Pierce	P.O. Box 19, Nunda, NY 14517	Chairman	2/1/18-1/31/19

Director's Comments: The EMC met on January 24, 2018. Those members present voted to recommend that Alex continue as Chairperson of the EMC.

2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY PLANNING BOARD

RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
Kyle A. Mott	8439 Alpaugh Road Wayland, NY 14572	Town of Springwater	2/15/18 to 12/31/20

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lyndsay Quintilone-Jordan, Kathy Montemarano, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Cavalier, James Montesano



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Director's Comments: After 27 years of service, Havilah Toland retired from the County Planning Board in December 2017. The Town is recommending that Mr. Mott be appointed to fill the vacancy representing the Town of Springwater.

3. APPROVING THE OFFICIAL UNDERTAKING OF PUBLIC EMPLOYEES FIDELITY (BLANKET) BOND FOR GENESEE FINGER LAKES REGIONAL PLANNING COUNCIL

WHEREAS, the County of Livingston has appropriated the sum of \$9,970.00 as its share of the Year 2018 operating funds of the Genesee Finger Lakes Regional Planning Council; and

WHEREAS, pursuant to Section 119-00 of the General Municipal Law of the State of New York, the County is authorized to provide for the payment of such appropriations to an officer of the agency designated by the agency to receive such monies provided that such officer shall have executed an official undertaking approved by the governing body of the County; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has designated David S. Zorn, Director of the Council, as the officer to receive payments of such monies; and

WHEREAS, the Genesee Finger Lakes Regional Planning Council has secured a Public Employees Fidelity (Blanket) Bond, issued by National Grange Mutual Insurance Company, providing faithful performance blanket bond coverage for officers and employees of the Council in the amount of \$500,000.00;

now therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves such bond as the official undertaking required pursuant to Section 119-00 of the General Municipal Law.

Directors Comments: This is an annual resolution approved by the Board of Supervisors. The NYS General Municipal Law requires counties participating in regional planning agencies to annually approve an "official undertaking" which can consist of a Public Employees Fidelity (Blanket) Bond for that officer of the agency designated to receive monies appropriated by member counties. This bond is to provide faithful performance blanket bond coverage for the designated officer in the amount of funds being managed. In 2018, the total amount of funds being managed by the Regional Planning Council at any point during the calendar year will be approximately \$500,000.

4. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT – LIVINGSTON COUNTY SOIL & WATER CONSERVATION DISTRICT, C&S ENGINEERS, KAPLAN SCHMIDT ELECTRIC, INC.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Soil & Water Conservation District 11 Megan Drive, Suite 2 Geneseo, NY 14454	11/1/2017 – 12/31/2018	Not to exceed \$18,000.00

For: Professional services in support of the implementation of the Conesus Lake Watershed Management Plan funded through the Finger Lakes-Lake Ontario Watershed Protection Alliance funds (CLAWS 27).

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Environmental Protection Fund program	\$0	Yes X No

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lyndsay Quintilone-Jordan, Kathy Montemarano, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Cavalier, James Montesano



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Director's Comments: This resolution continues our annual contractual relationship with the Soil and Water Conservation District for landowner assistance with agricultural best management practices and projects in the Conesus Lake Watershed (CLAWS 27).

5. AMENDING RESOLUTION NO. 2017-91

WHEREAS, Resolution No. 2017-91 authorized the Chairman of the Board of Supervisors to sign a professional services contract for project management, engineering and consulting services associated with the County's Emergency Communications System Upgrade Project, funded through the NY Statewide Interoperable Communications Grant Program – Round 4, and

WHEREAS, the project scope of work has been expanded, now therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract amendment for the Livingston County Planning Department, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
C&S Engineers, Inc. 499 Col. Eileen Collins Blvd Syracuse, New York 13212	3/1/17-12/31/18	Not to exceed \$125,000.00

For: Professional services for project management, engineering and consulting services associated with the County's Emergency Communications System Upgrade Project, funded through the NY Statewide Interoperable Communications Grant Program – Round 4.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Division of Homeland Security and Emergency Services	0	Yes

Director's Comments: Following Project Management Team meeting discussions on January 17th, I would like to request approval to amend the C&S Engineers contract and increase the amount from \$50,000 to \$125,000. This additional amount would be funded through the SICG 4 grant and would cover:

1. Additional subcontractor work for the McFadden Trail tower site (ie SEQR, NEPA, archeological, etc.).
2. Development of the Request for Proposals and project management services for the microwave system needed for the McFadden Trail Tower site. The applicable NYS Office of General Services (OGS) contract expired, hence prompting the need to issue an RFP.
3. Development of an RFP for a maintenance contract for the radio communications system.
4. Engineering, project management and oversight for additional projects to be funded through the next round of NYS SICG 2016, which is currently being managed by the Sheriff's Office in 2018.

6. APPROVING CHANGE ORDER FOR THE MCFADDEN TRAIL E911 TOWER SITE, TOWN OF NORTH DANSVILLE PROJECT, CONTRACT 10-SITE CONSTRUCTION-KAPLAN SCHMIDT ELECTRIC, INC.

RESOLVED, that the Livingston County Board of Supervisors approves the change order detailed in the list attached hereto which results in a contract change and new total contract price as follows:

<u>Contractor</u>	<u>For</u>	<u>Net Change Not to Exceed</u>	<u>New Contract</u>
Kaplan Schmidt Electric, Inc. 50 Saginaw Drive Rochester, New York 14623	All labor/materials associated with site construction at the new E911 tower site in Town of North Dansville	\$ _____	\$ _____

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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Division of Homeland Security and Emergency Services	0	Yes

Director's Comments: The change order is necessary to furnish and install a secondary underground electric service approximately 620 feet from the new proposed NYSEG pole to the proposed tower site. The existing transformer that we originally planned to use is not available to us. We are also looking into the cost for installation of additional underground conduit to accommodate a fiber/data circuit to the site. I expect having an update on the cost and proposed new contract amount at the Public Services Committee meeting on February

10:30 COUNTY ADMINSTRATOR – IAN COYLE

Pre-approved Informational Item(s) To Be Reported

1. Records Management
2. EPC Update

10:45 ADJOURNMENT

CONFLICT DEFENDER – HAYDEN DADD

Informational Item(s) Written Only

- Opened our 30th case of 2018 as of 1/29/18.
 - o This includes:
 - conflict Family Court cases
 - conflict felony and misdemeanor cases
 - indigent appellate matters
 - case originating out of Livingston County's two Department of Corrections Facilities
- Prepared for a 22 witness Burglary in the 2nd Degree trial set to begin on February 5th, 2018.
- Maintained communication with clients both in and out of custody
- Negotiated with both the Courts and prosecuting agencies in an effort to resolve cases in a quick and concise manner while still protecting the rights of our clients.
- Reviewed vouchers submitted from member of the assigned counsel program.

COUNTY HISTORIAN – AMIE ALDEN

Informational Item(s) Written Only

1. January 2018 office updates:

Digitization of archival files and photographs continues.

Cataloging and indexing of additional resources into online records index continues.

Lena Evers-Hillstrom, SUNY Geneseo intern, began working on arrangement and description of additional county poor house records.

Continuation of research on the impact of WWI and the Women's Suffrage movements on Livingston County.

2. Meetings / events

December 7th – attended Department Head meeting at the EOC

December 10th – presented *The Impact of WWI on the Home Front* program for the Ossian Historical Society

December 12th – Town Historians luncheon at Tom Wahl's and tour of the newly renovated Avon Inn

January 9th – attended the Geneseo combined American Legion/ VFW meeting presentation of metals and recognition of Vietnam veteran Francis 'Butch' Rosebrugh who was killed in action in 1966.



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Livingston County Government Center, Geneseo, New York 14454 585.243.7030

January 24th – attended BOS meeting and reception for retiring Records Manager Kathy Montemarano
January 27th – presented a new program for the annual Mt. Morris Dam Lecture entitled, *From Darkness to Light in a Flick of a Switch*, about the life and times of county resident Samuel Gardiner, Jr. whose inventions helped lay the foundation for modern electrification and technological change.

3. 2017 Annual report submitted with this report.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Informational Item(s) Written Only

1. Office renovations have begun! Thank you! Bill and his staff have been wonderful to work with!
2. NTS Data, Inc., our registration management software, reached out to David requesting information and guidance on how to print ballots. They know that we have printed ballots and are relying on our expertise to guide them through the process.
3. Commissioners and Deputy Commissioners attended the ECA conference in Albany. The workshops were very good, as usual. Agenda included legislative reports, review of caucus and petition procedures, legal and court issues, along with many other sessions. The opportunity to network with other commissioners continues to be an invaluable part of these conferences. State BOE representatives, along with staff from Department of Homeland Security and the FBI lead a lengthy discussion on cybersecurity. State BOE has requested \$5K to assist with the recommended risk assessments.
4. Village caucuses have been scheduled from January 23 – January 30. There will be elections in Avon, Caledonia, Geneseo, Leicester, Mt. Morris and Nunda on March 20, 2018.
5. Current active voter enrollment stands at 38,758. Democratic: 10,294; Republican: 16,816; Conservative: 883; Green: 152; Working Families: 138; Independence: 1,878; Women's Equality: 8; Reform: 5; Others: 124 and Blank: 8,460. Inactive enrollment is at 2,659. Total active/inactive voter enrollment is: 41,417