



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS
DATE: FEBRUARY 12, 2018
TIME: 1:30 P.M.

Committee Members
D. Pangrazio, Chairman
D. Knapp, Vice Chairman
D. Fanaro
E. Gott
W. Wadsworth
D. LeFeber
D. Mahus

1:30 PERSONNEL ISSUES – TISH LYNN

1. PUBLIC DEFENDER – LYNDSAY QUINTILONE-JORDAN

AMENDING THE 2018 LIVINGSTON COUNTY SALARY SCHEDULE: PUBLIC DEFENDER

RESOLVED, that the 2018 Salary Schedule is amended as follows:

Public Defender

Create one full time Assistant Public Defender position at an annual salary of \$70,000.00.

1:40 REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1. CORRECTING TAX ROLL – TOWNS OF LIMA & WEST SPARTA

WHEREAS, the Director of the Real Property Tax Services has transmitted a written report of his recommendation with regard to two (2 parcels) for correction of the tax rolls pursuant to the Real Property Tax Law, for the Towns of Lima and West Sparta on the rolls for the years hereinafter set forth, and

WHEREAS, said parcels were incorrectly assessed and/or taxed for reasons set forth in the recommendation(s) for correction requested from the Director of Real Property Tax Services attached hereto,

NOW, THEREFORE, be it resolved that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer having jurisdiction of the tax rolls so that the rolls can be corrected; and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll correction(s) and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for the recommendation(s).

Tax Roll Year

Municipality

Owner(s) Parcel	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund to Owner	Chargebacks to Taxing Jurisdictions
1. 2018 Lima	Livingston County	\$854.76	\$844.08	\$10.68	\$10.68
Morse, Leslie R.	Lima Town Tax	<u>\$317.75</u>	<u>\$313.77</u>	<u>\$3.98</u>	<u>\$3.98</u>
Morse, Alfreda	Total	<u>\$1,172.51</u>	<u>\$1,157.85</u>	<u>\$14.66</u>	<u>\$14.66</u>
Tax Map Number 37.10-2-42					
2. 2018 West Sparta	Livingston County	\$81.86	\$81.86	\$0.00	\$0.00
Kelly, Patrick A.	West Sparta Town Tax	\$75.48	\$75.48	\$0.00	\$0.00
Tax Map Number 186.-2-22	School Relevy	\$183.57	\$0.00	\$183.57	\$183.57
	West Sparta Fire 1	<u>\$8.68</u>	<u>\$8.68</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Total	<u>\$349.59</u>	<u>\$166.02</u>	<u>\$183.57</u>	<u>\$183.57</u>

Informational Item(s) Written Only

- The Tentative Village Assessment Rolls have been picked up by the Assessors. The rolls should be delivered to the Villages by February 1st.
- I have reached out to the Village Tax Collectors notifying them of the ABS contract to print tax bills.
- The Assessors are preparing for the next step in the Update process, which is to set up appointments for



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review of preliminary assessments.

- The part-time Sr. Tax Map Technician position has been deleted.

1:45 COUNTY TREASURER – AMY DAVIES

Action Item(s) To Be Reported

ESTABLISHING UNIFORM DATES FOR ACTIONS UNDER THE LIVINGSTON COUNTY TREASURER TAX COLLECTION & FORECLOSURE PROCESS

WHEREAS, the Ways and Means Committee has recommended that uniform dates be established for the last day to pay real property taxes to the County Treasurer, the last day to redeem property under the Real Property Tax Law Article 11 tax foreclosure process and for the annual auction of properties acquired by the County under the tax foreclosure process; now, therefore, be it

RESOLVED, that the last day to pay School and Village Taxes to the County Treasurer be established as the close of County business on November 30th, or the next business day if November 30th falls on a Saturday or Sunday. Postmarks will be accepted pursuant to Real Property Tax Law Section 925; and be it further

RESOLVED, that the last day to redeem property under the Real Property Tax Law Article 11 tax foreclosure process be established as the close of County business on June 15th, or the next business day if June 15th falls on a Saturday or Sunday; and be it further

RESOLVED, that the fourth Thursday of July at 6:00 P.M. be established as the date for the annual auction of properties acquired by the county and the tax foreclosure process.

Pre-approved Informational Item(s) To Be Reported

1. Special Auction – March 7th @ 6:00 – Government Center Room 205-208

2:00 CLERK OF THE BOARD – MICHELE REES/INFORMATION & TECHNOLOGY SERVICES – JASON PARKER

Pre-approved Informational Item(s) To Be Reported

1. Agenda Management Software Review (1 Attachment)
2. Local Law Codification Requirements & Contract

2:15 COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. **APPROVING ABSTRACT OF CLAIMS #2A-FEBRUARY 14, 2018**

2. AMENDING 2018 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH, SHERIFF

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

3. DECLARING SURPLUS PROPERTY – HIGHWAY & SHERIFF'S OFFICE

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

Highway

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	2007 Ford Crown Victoria Sedan	166,091 miles	2FAHP71WX7X101039
1	1981 John Deere 401B Tractor w/loader	2,655 hours	401BD370092T



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1	MotorVac Evac Leak Detector (Smoke Machine)	N.A.	N.A.
1	Napa 700-LB. Model #3JTTLR Transmission Jack	N.A.	N.A.
1	OTC Genisys Scan Tool & Tire Pressure Monitor Tool	N.A.	N.A.
1	OTC 50-Ton Hydraulic Press	N.A.	N.A.

Sheriff's Office

Quantity	Year, Make & Model	Mileage	Serial #
1	2012 Chevrolet Tahoe	188,208	1GNSK2E09CR306385

Pre-approved Informational Item(s) To Be Reported

1. Records Management Plan
2. Legislative Agenda
3. Budget & Finance Update

2:30 ADJOURNMENT

Features	iCompass-\$12,400/yr	CivicClerk-\$23,463/yr1 \$15,588 +5%/yr2-4	Add'l Costs
Board/Committee Limit	unlimited	Up to 15	
Agenda Management	X	X	
Minutes	X	X	
Public Portal	X	X	
Electronic Voting	X weighted	X unweighted	
Voting History	X		
Video – live streaming, time stamping	X	X	\$5,600
Training/Coaching	X unlimited sessions Call/Email Center	X 12 hours Call/Email Center	
Support	X 24/7	X 7am-7pm CST	
Storage Space	X unlimited	X unlimited	
Unlimited Users	X	X	
Timeline	2 meeting cycle	5 weeks	
Included Upgrades	X	X	

Four Year Costs

iCompass - \$49,600-\$72,000

CivicClerk - \$71,006-\$72,565.20

6 products were reviewed by Karriann Edwards, Jason Parker & Michele Rees

Unanimous Recommending - iCompass - best meets needs, 6 months money back guarantee