



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS

DATE: MARCH 12, 2018

TIME: 1:30 P.M.

<u>Committee Members</u>
D. Pangrazio, Chairman
D. Knapp, Vice Chairman
D. Fanaro
E. Gott
W. Wadsworth
D. LeFeber
D. Mahus

1:30 PERSONNEL ISSUES – TISH LYNN

Action Item(s) To Be Reported

PERSONNEL DEPARTMENT-JENNIFER DAMON (1 Attachment)

1. ADOPTING THE LIVINGSTON COUNTY CANCER SCREENING LEAVE POLICY

WHEREAS , Livingston County currently has a Cancer Screening Leave Policy in order to comply with New York State Civil Service Law sections 159-b and 159-c; and

WHEREAS, these Civil Service Law sections have been amended thereby necessitating the modification of the County’s policy; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby adopts the attached Livingston County Cancer Screening Leave Policy, effective March 18, 2018, said policy to supersede the existing policy.

2. DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

AMENDING THE 2018 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF SOCIAL SERVICES

RESOLVED, that the 2018 Livingston County Salary Schedule is amended as follows:

Department of Social Services:

- Create one full-time Social Services Division Director position at a salary TBD.
- Create one full-time Director of Administrative Services position.

3. OFFICE FOR THE AGING – SUE CARLOCK

AMENDING THE 2018 LIVINGSTON COUNTY SALARY SCHEDULE: OFFICE FOR THE AGING

RESOLVED, that the 2018 Livingston County Salary Schedule is amended as follows:

Office for the Aging:

- Convert one part-time Aging Services Caseworker Assistant position to a full-time position at a salary grade 13 effective April 1, 2018.

1:45 COUNTY TREASURER – AMY DAVIES

Action Item(s) To Be Reported

1. AUTHORIZING CONVEYANCE OF COUNTY PROPERTIES ACQUIRED BY TAX DEEDS

WHEREAS, the County of Livingston acquired title to the following parcels of land, and

WHEREAS, the Livingston County Board of Supervisors' Ways and Means Committee has approved the sale of said parcels, it is, hereby

Tax Map #	Formerly Owned /Assessed To	Conveyed to Purchaser	Village/Town	Price
87.16-2-27.115	Michael W. Stivers	TLMC Inc.	V/Leicester	\$55,000.00
203.11-5-19.11	County of Livingston	Tricia Anne Guerin	V/Dansville	\$7,000.00
150.-2-21.15	Richard E. Glena	David A. Butters	T/Springwater	\$25,000.00
138.-2-63	Jeffrey L. Zeh	TLMC Inc.	T/Springwater	\$500.00

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to execute the quit-claim deeds of conveyance and any and all related documents prepared by the County Attorney



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to complete the aforesaid conveyances.

1:55 REAL PROPERTY TAX SERVICES – BILL FULLER

Action Item(s) To Be Reported

1. CORRECTING TAX ROLL (DENIED) –TOWN OF WEST SPARTA

WHEREAS, the Director of Real Property Tax Services has transmitted a written report of his investigation and recommendation with regard to two (2 parcels) applications for correction of the tax roll, pursuant to the Real Property Tax Law, as prepared by a representative of the taxpayer within the Town of West Sparta on the tax roll for the year hereinafter set forth, and

WHEREAS, said investigation and recommendation state that the 2018 West Sparta Town and County Tax Roll is correct as originally printed and that a correction is not warranted, now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the owners and or representatives of the parcels stating that the application for correction of the 2018 tax roll has been denied.

Year, Municipality Owner(s) Parcel	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund to Owner	Chargebacks to Taxing Jurisdictions
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1. 2018 West Sparta

Tuchrello, Joseph S. & Patricia J.

APPLICATION DENIED

Tax Map Number

147.-1-2

2. 2018 West Sparta

Tuchrello, Joseph S. & Patricia J.

APPLICATION DENIED

Tax Map Number

147.-1-4

Informational Item(s) Written Only

1. Taxable Status Day was March 1st.
2. Village Assessment Rolls are printed.
3. Assessors are working with our State ORPS liaison and printing update Impact Notices.
4. Assessors are scheduling informal hearings with property owners.

2:05 INFORMATION & TECHNOLOGY SERVICES – JASON PARKER

Action Item(s) To Be Reported

1. AMENDING RESOLUTION NO. 2017-307

WHEREAS, the County of Livingston would like to extend the professional services contract to allow for additional services during the ERP project management and change management process, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract extension, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Owen Lewis Consulting	Project Completion	\$200,000.00

PO Box 3634

Ann Arbor, MI 48106

For: Third party project management services to also include change management services during ERP Project implementation.

Funding Source	Local Share	Budgeted?
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cc: BOS, Administration, Amy Davies, Jason Parker, Tish Lynn, Bill Fuller, Heather Grant



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Project Funds	100%	Yes x No
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Director Comments: As anticipated a reduction from the initial ERP proposal cost that does cover 100% of the expense to use this third party project manager. The purpose of this initial contract was to have the vendor work with Department Heads and subject matter experts to determine which ERP system provided the best fit to meet the County's desired functionality. This included an analysis of the critical needs and non-critical needs of the County covering usability of the system, IT administration requirements, and NY County compliance requirements. The vendor worked with ITS and the County Attorney to negotiate a contract with the ERP vendor of choice at a significant savings.

2:15 CLERK OF THE BOARD – MICHELE REES

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: ICOMPASS TECHNOLOGIES, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
iCompass Technologies, Inc.	4 year term	\$12,400.00/year
For: Agenda Management Program		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Department Budget	100%	Yes No X

Director's Comments:

Six products were reviewed with iCompass most meeting the needs of the County. There will be an additional cost of \$5,600/year once the upgrades are made to the Board Assembly room and video live streaming can be added.

2:25 COUNTY ATTORNEY – SHANNON HILLIER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING MEMORANDUM OF UNDERSTANDING FOR LIVINGSTON COUNTY FOR THE MULTI COUNTY RAISE THE AGE COMPLIANCE COALITION
2. LOCAL LAW NO. A-2018 A LOCAL LAW PROVIDING FOR MUNICIPAL OPIOID COST RECOVERY AND A PUBLIC NUISANCE LAW
3. PROVIDING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW NO. A-2018 A LOCAL LAW PROVIDING FOR MUNICIPAL OPIOID COST RECOVERY AND A PUBLIC NUISANCE LAW

WHEREAS, there has been duly presented and introduced at a meeting of this Board, held on March 14, 2018, a proposed Local Law entitled Local Law No. A-2018 A Local Law Providing for Municipal Opioid Cost Recovery and a Public Nuisance Law, it is hereby

RESOLVED, that a public hearing shall be held on the said proposed Local Law by this Board on the 28th day of March, 2018 at 1:35 p.m. in the Board of Supervisors Assembly Room in the Livingston County Government Center in the Village of Geneseo, New York and at least six (6) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspapers of the County as provided by law.

Pre-approved Informational Item(s) To Be Reported

1. General Code/Codification Update



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2:40 COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #3A–MARCH 14, 2018

2. AUTHORIZING TRANSFER OF FUNDS FROM CONTINGENCY TO THE LIVINGSTON COUNTY LAND BANK CORPORATION

RESOLVED, that the Livingston County Treasurer is authorized and directed to make a transfer from Contingency Account A1990.400 to the Livingston County Land Bank Corporation in the amount of \$25,000.00.

3. AMENDING 2018 LIVINGSTON COUNTY BUDGET – DEPARTMENT OF HEALTH, PLANNING & SHERIFF'S OFFICE

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

4. ADOPTING 2018 OFFICIAL LIST OF COUNTY OFFICIALS REQUIRED TO FILE AN ANNUAL STATEMENT OF FINANCIAL DISCLOSURE UNDER SECTION 2F OF LOCAL LAW NO. 4 OF THE YEAR 1990

WHEREAS, the Ethics Board of Livingston County has recommended to the Chairman of the Board of Supervisors the 2018 Official List of County Officials required to file an annual statement of financial disclosure, it is hereby

RESOLVED, that the Livingston County Board of Supervisors adopts the following list which constitutes the 2018 Official List of County Officials required to file an annual statement of financial disclosure pursuant to the provisions of the Local Law No. 4 of the year 1990.

Pre-approved Informational Item(s) To Be Reported

1. FEDERAL LEGISLATIVE AGENDA
2. BUDGET & FINANCE UPDATES
3. HIGHWAY SUPERINTENDENT REAPPOINTMENT

3:00 ADJOURNMENT