



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: WAYS AND MEANS

DATE: April 9, 2018

TIME: 1:30 P.M.

Committee Members

D. Pangrazio, Chairman
D. Knapp, Vice Chairman
D. Fanaro
E. Gott
W. Wadsworth
D. LeFeber
D. Mahus

1:30 PERSONNEL ISSUES

Action Item(s) To Be Reported

1. PERSONNEL DEPARTMENT – TISH LYNN (2 Attachments)

ADOPTING THE LIVINGSTON COUNTY PATIENT PROTECTION AND AFFORDABLE CARE ACTION SECTION 1557 GRIEVANCE PROCEDURE AND NOTICE OF NONDISCRIMINATION

WHEREAS, the Patient Protection and Affordable Care Act requires employers to adopt grievance procedures for the purpose of allowing persons to present claims of unlawful discrimination made in connection with employee and retiree health programs and activities; and

WHEREAS, this law also requires employers to adopt a notice of nondiscrimination; and

WHEREAS, the County has developed a grievance procedure and a notice of nondiscrimination which have been presented to the Ways and Means Committee of the Livingston County Board of Supervisors, copies of which have been filed with the Clerk of the Board of Supervisors;

WHEREAS, the Ways and Means Committee is recommending adoption of the grievance procedure and notice of nondiscrimination by the Board of Supervisors; now, therefore, be it

RESOLVED, that the Affordable Care Act Discrimination Complaint Grievance Procedure and Notice of Nondiscrimination are hereby adopted.

2. CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

AMENDING THE 2018 LIVINGSTON COUNTY SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION

RESOLVED, that the 2018 Livingston County Salary Schedule is amended as follows:

Center For Nursing And Rehabilitation:

- Create one full-time Director of Fiscal Services position at the salary range of \$74,000-\$85,500.
- Delete one full-time Director of Fiscal Services position upon the retirement of Barbara Keefe.

Director's Comments:

Director of Fiscal Services Barbara Keefe will retire COB June 1, 2018. Director Bassett requests to create a parallel Director of Fiscal Services position to enable hiring a successor and establishing a start date that would accommodate a 1 – 2 weeks transition between the incumbent and successor. The position held by Barbara Keefe would be deleted following her retirement.

3. ECONOMIC DEVELOPMENT – MAUREEN WHEELER

AMENDING THE 2018 LIVINGSTON COUNTY SALARY SCHEDULE: ECONOMIC DEVELOPMENT

RESOLVED, that the 2018 Livingston County Salary Schedule is amended as follows:

Economic Development:

- Create one full-time Economic Development Assistant position at a wage grade 11.

Director's Comments:

There would not be a position added to the department. This position would replace the senior account clerk typist position currently occupied by Tessa Taylor. The duties have changed since the senior account clerk typist position was created. All accounting and bookkeeping has been brought in-house for the three agencies



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and those responsibilities have fallen on the senior account clerk typist position. The loan and grant portfolio has increased significantly and with that comes a lot of additional administrative duties. The office needs less of a clerical focus and more of a specific economic development focus. The senior account clerk typist position would be deleted upon successfully completing the probation period.

4. BOARD OF ELECTIONS – IAN COYLE APPOINTING COMMISSIONER OF ELECTIONS – DAVID DI PASQUALE

WHEREAS, Judith A. Hunter, of the County Committee of the Democratic Party, has filed with the Board of Supervisors a certificate recommending the appointment of David DiPasquale, a resident and qualified voter of the Town of Mt. Morris, as a Commissioner of Elections of the County of Livingston, now, therefore, be it

RESOLVED, that pursuant to the provisions of Section 3-204 of the Election Law of the State of New York, David DiPasquale, Democrat, of 53 Parker Road, Mt. Morris, NY 14510, is hereby appointed as Commissioner of Elections for a term commencing January 1, 2019 and terminating December 31, 2022.

1:50 COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #4A-APRIL 11, 2018

2. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH (3)

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

3. AMENDING 2018 LIVINGSTON COUNTY BUDGET – CENTRAL SERVICES

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested Budget Amendments per the Budget Amendment entries, which have been approved by the Livingston County Administrator.

Pre-approved Informational Item(s) To Be Reported

1. Tax Delinquent Properties
2. NYS Budget
3. Legislative Update
4. Other

2:15 ADJOURNMENT

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. An informational meeting is scheduled for the Village Tax Collectors to discuss the services ABS provides for tax bill printing.
2. The Assessors will be finishing their informal hearings with property owners this month.
3. Next Assessors meeting is scheduled for the morning of April 25th.
4. Our office will print the Tentative Assessment Rolls for the Assessors. Rolls are to be filed with the Town Clerk by May 1st.
5. Board of Assessment Review Training is scheduled for April 25th.