



LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: PUBLIC SERVICES

DATE: OCTOBER 3, 2018

TIME: 9:00 A.M.

PLEDGE OF ALLEGIANCE:

Committee Members

- G. Deming, Chairman
- C. DiPasquale, Vice Chairman
- B. Carman
- S. Erdle
- M. Schuster
- D. LeFeber
- D. Mahus

9:00 BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER

Pre-approved Informational Item(s) To Be Reported

1. PRIMARY ELECTION AND UPCOMING GENERAL ELECTION REVIEW

Informational Item(s) Written Only

1. The 2018 Primary Election was held on September 13, 2018. The Democratic turnout was just under 24%; Republican almost 21%; Reform was slightly over 1%. Certification of the election was filed on Thursday. All information is posted on the website. Thanks to the Sheriff's Office for their assistance in transporting the ballots and speed bags to us in a quick and efficient manner allowing us to report results in an expeditious manner.
2. It is likely we will be holding another inspector training in October. Numerous inspectors were unable to work the Primary leaving us to work short in a couple of the sites.
3. BOE provided ballots, support and machines to CMCS for the Special Project vote held on September 18, 2018.
4. Invoices for election inspector costs for the Primary and for BOE participation in the CMCS vote have been mailed.
5. Over 550 registration forms were received from SUNY Geneseo representing new students and address changes for returning students.
6. Preparation for the November 6 General Election are moving forward at a rapid pace. Ballots for UOCAVA, Military and Federal voters were mailed on Friday.
7. Current active voter enrollment stands at 38,447. Democratic: 10,202; Republican: 16,617; Conservative: 897; Green: 144; Working Families: 136; Independence: 1,876; Women's Equality: 9; Reform: 8; Others: 115; and Blank: 8,443. Inactive enrollment is at 2,896. Total active/inactive voter enrollment is: 41,344.

9:15 PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF PLANNING: CC ENVIRONMENT AND PLANNING

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Planning Department, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
CC Environment & Planning 23 Jackson Street Batavia, NY 14020	9/1/18 – 12/31/18	Not to exceed \$8,793.00

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



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For: Graphic Design for Conesus Lake Public Education Efforts

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2016 Great Lakes Small Grants Program	0	Yes

Director's Comments:

This resolution authorizes the Planning Department to contract with CC Environment & Planning to design three kiosks and an educational booklet on green infrastructure. The kiosks will be located at Vitale Park in Lakeville.

2. SCHEDULING PUBLIC HEARING ON PETITIONS TO JOIN EXISTING AGRICULTURAL DISTRICTS AND REFERRING THEM TO THE LIVINGSTON COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law provides for the inclusion of viable agricultural land within a certified Agricultural District; and

WHEREAS, Livingston County has received petitions from landowners requesting the inclusion of their land in Agricultural Districts; now therefore be it

RESOLVED, that a public hearing on the inclusion of viable agricultural land within existing Agricultural Districts will be held at 1:35 PM on November 28, 2018, in the Board Room at the Livingston County Government Center, Geneseo; and be it further

RESOLVED, that a notice of the public hearing be published in the County's official newspaper, and as otherwise provided for by law; and be it further

RESOLVED, that the petitions shall be referred to the Livingston County Agricultural and Farmland Protection Board, as provided for by law.

Director's Comments: This resolution will set the required public hearing on the 303b petitions for inclusion in the Livingston County Agricultural District Program and refer the petitions to the Ag Board for review and recommendation.

9:25 EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT–NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Office of Emergency Management, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYSDHSES 1220 Washington Ave., Building 7A, Suite 710 Albany, NY 12242	9/1/18 – 8/31/21	112,467.00

For: FY 18 State Homeland Security Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Homeland Security and Emergency Services	0	No



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Director's Comments: Full reimbursable grant program, equipment would be utilized to support emergency response to the volunteer agencies and to continue the emergency operations center upgrades

Pre-approved Informational Item(s) To Be Reported

1. Grant updates – status of current grants – SHSP, EMPG, HMPG, Hazard Mitigation
2. Community approach to emergency management
3. Accreditation update

9:40 SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE –NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff's Office, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYSDHSES	9/1/18 – 8/31/21	37,489.00
1220 Washington Ave., Building 7A, Suite 710		
Albany, NY 12242		
For: FY 18 State Law Enforcement Terrorism Prevention Program		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Homeland Security and Emergency Services	0	Yes

9:50 HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

1. AUTHORIZING THE SUPPLEMENTAL AGREEMENT #1 TO BRIDGE NY FEDERAL AID OR STATE AID PROJECT, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE-AID ELIGIBLE COSTS, OF A FEDERAL-AID AND/OR STATE-AID TRANSPORTATION PROJECT, AND APPROPRIATING FUNDS THEREFORE - PENNIMITE ROAD OVER WILKINS CREEK, TOWN OF LIVONIA

WHEREAS, Sponsor will design, let and construct the "Project", and

WHEREAS, a Project for the Replacement of Pennimite Road Bridge over Wilkins Creek, Town of Livonia, P.I.N 4BNY.04 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ration of 95% Federal funds and 5% non-federal funds, and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of costs of Preliminary Engineering and Design Phases, and

WHEREAS, Livingston County Board of Supervisors Res. No. 2017-294 authorized \$20,000.00 for Preliminary Engineering and Design Phases, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project, and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to pay in the first instance 100% of the federal and non-federal share of the cost of



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Preliminary Engineering, Design, Construction and Construction Inspection work for the Project or portions thereof; and it is further

RESOLVED, that the Livingston County Board of Supervisors hereby agrees that the County of Livingston shall be responsible for all cost of the project which exceed the amount of the NY Bridge Funding awarded to the County of Livingston, and it is further

RESOLVED, that the total sum of \$403,712.00 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Livingston County Highway Superintendent thereof, and it is further

RESOLVED, that Livingston County hereby agrees that construction of the Project shall begin no later than eighteen (18) months after award, and that the Project shall be completed within THREE years of commencing construction, and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-Aid and/or State-Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation 50 Wolf Road Albany, NY 12232	6/1/17-3/31/22	\$403,712.00

For: State/Local Supplemental Agreement #1 for Replacement of Pennimite Road Bridge, Town of Livonia, PIN 4BNY.04, BIN 2258050 for all Phases of Project.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Bridge-NY Program, Town of Livonia	0%(See Comment)	Yes X No

Director's Comments: Livingston County Highway Department is administering this project for the Town of Portage. The Town is responsible for the Local Share of \$118,712.00.

2. AUTHORIZING THE SUPPLEMENTAL AGREEMENT #1 TO BRIDGE NY FEDERAL AID OR STATE AID PROJECT, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE-AID ELIGIBLE COSTS, OF A FEDERAL-AID AND/OR STATE-AID TRANSPORTATION PROJECT, AND APPROPRIATING FUNDS THEREFORE - PENNYCOOK ROAD OVER UNNAMED CREEK, TOWN OF PORTAGE

WHEREAS, Sponsor will design, let and construct the "Project", and

WHEREAS, a Project for the Replacement of Pennycook Road Bridge over Unnamed Creek, Town of Portage, P.I.N 4BNY.03 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano



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for the apportionment of the costs such program to be borne at the ration of 95% Federal funds and 5% non-federal funds, and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the non-federal share of costs of Preliminary Engineering and Design Phases, and

WHEREAS, Livingston County Board of Supervisors Res. No. 2017-295 authorized \$19,000.00 for Preliminary Engineering and Design Phases, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby approves the above-subject project, and it is hereby further

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board of Supervisors to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering, Design, Construction and Construction Inspection work for the Project or portions thereof; and it is further

RESOLVED, that the Livingston County Board of Supervisors hereby agrees that the County of Livingston shall be responsible for all cost of the project which exceed the amount of the NY Bridge Funding awarded to the County of Livingston, and it is further

RESOLVED, that the total sum of \$308,550.00 is hereby appropriated from Livingston County Budget Appropriations and made available to cover the cost of participation in the above phases of the Project, and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Livingston County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the Livingston County Highway Superintendent thereof, and it is further

RESOLVED, that Livingston County hereby agrees that construction of the Project shall begin no later than eighteen (18) months after award, and that the Project shall be completed within THREE years of commencing construction, and it is further

RESOLVED, that the Chairman of the Board of the Livingston County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal-Aid and/or State-Aid on behalf of the County of Livingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Department of Transportation	6/1/17-3/31/22	\$308,550.00
50 Wolf Road		
Albany, NY 12232		

For: State/Local Supplemental Agreement #1 for Replacement of Pennycook Road Bridge, Town of Portage, PIN 4BNY.03, BIN 2210950 for all Phases of Project.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Bridge-NY Program, Town of Portage	0% (See Comment)	Yes X No

Director's Comments: Livingston County Highway Department is administering this project for the Town of Portage. The Town is responsible for the Local Share of \$23,550.00.

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10:00 CENTRAL SERVICES – WILLIAM MANN

Pre-approved Informational Item(s) To Be Reported

1. Government Center Security Study update

10:10 ADJOURNMENT

CONFLICT DEFENDER – HAYDEN DADD

Informational Item(s) Written Only

- To date our office has been assigned 399 cases in 2018.
- Continue working with Public Defender's Office and Office of Indigent Legal Services on budget issues related to the Hurrell-Harring settlement implementation.
- Conducted two felony jury trials before Judge Wiggins and Judge Cohen.
- Visited clients in different Department of Corrections Facilities in order to work on their criminal cases.
- Registered for the first Indigent Defense Career Fair at The University of Buffalo School of Law in late October.

COUNTY CLERK – MARY STRICKLAND

Informational Item(s) Written Only

- County Clerk/DMV Updates –
- Received 3 quotes for the Dansville Motor Vehicle Emergency door. We will be reviewing the quotes and once we accept a quote, North Dansville Town Supervisor, Dennis Mahus will advise the contractor and the project will move forward. The Town of North Dansville will be over seeing the work. Once completed the town will make payment and the County Clerk will reimburse.
- New York State IT upgraded the Geneseo Motor Vehicle Office network on Wednesday, September 26, 2018. This required the office to close early. Notification of the closing was communicated within the office, on the County website, and on the County Clerk's website. The upgrades are part of ongoing changes that are being implemented within the State System. The Dansville Office will be scheduled for a different date. We will be notified of that date at a later time.
- Both the Geneseo and Dansville Motor Vehicle Offices will have new equipment installed on October 2, 2018. The installation will begin in Geneseo at 10:00am. The state will be updating each station. The update will involve them taking one station down at a time; this will allow us to continue to assist customers.

ECONOMIC DEVELOPMENT – BILL BACON

Informational Item(s) Written Only

September is the last month for accepting applications to our Sign & Façade Program. At this point, we have committed ~\$42,000 and anticipate that the remaining applications received for review at our next meeting will fully expend the \$50,000 allocation. A full recap of the awarded projects will be provided upon funding.

Progress on the New York Main Street (NYMS) award for the Avon and Leicester downtowns is ahead of schedule. We are on target to have expended 50% of the funding awarded to the projects within the first 12-months of the 24-month funding period. Typically, most projects are not this far along so early in the process, however, considerable pre-work went into the preparation of the initial application to get the grant which translated to improved readiness once the grant was awarded.



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Follow-up meetings from the Market Analysis are continuing with Leicester on 9/27 and Livonia 10/25 (tentatively). This will conclude the initial follow-up meetings for all downtowns with some identified initiatives already having started in Villages which held earlier sessions. Much of the response and focus has been centered on public art (benches/wall murals/etc.), retail attraction, wayfinding signage and community branding.

SMPE, Inc., a new business coming to Lima, will be purchasing a currently vacant space on Rochester Street will employ 7 people. The company has leased space in Monroe County for the past few years and has decided to invest in a permanent location with us in Livingston County. The business sells industrial pumps and mixers, vacuums, blowers and filtration devices for many large scale industrial and municipal waste systems.

A brewery awarded under the Brew-IN Livingston program will be opening at their location in Livonia. Rising Storm Brewing Co. will be open to the public on Saturday, September 29th at 5750 S. Lima Road (next to the railroad tracks). Be sure to check www.risingstormbrewing.com for more information!

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

- Sept. 2, 2018 Dansville Festival of Balloons
- Sept. 6, 2018 Meeting with Dansville Methodist Church to discuss Public Access Defibrillation
- Sept. 6, 2018 Medical Director Meeting / EMS Captain's meeting
- Sept. 7, 2018 Meeting with 911 Communications Director and Medical Director
- Sept. 10, 2018 Inspection of DSS AED's
- Sept. 11, 2018 Kickoff meeting for EMS building EOC expansion
- Sept. 14, 2018 Medical Director meeting
- Sept. 17, 2018 MLREMS Council meeting at Livingston County
- Sept. 18, 2018 Incident debrief with Dansville Ambulance
- Sept. 19, 2018 PMT Radio Communications Upgrade Project meeting
- Sept. 21, 2018 Fall Prevention Workshop presentation - Home Safety and EMS
- Sept. 25, 2018 Technical service update of DSS and Government Center AED's
- Sept. 25, 2018 First Responder Cookout hosted by Coast Professionals at Geneseo FD

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

- 409 adult offenders supervised in county (22 treatment court cases being supervised in drug court)
- 26 offenders in other NYS counties
- 6 offenders in other states
 - 15 juveniles supervised
 - 2 new juvenile referrals
- 32 investigations ordered
- 13 active EHM cases (1 juvenile; 12 adults; 3 of which are female), 2-Global Positioning
- 0 adult placed on probation for willful violation of support
- 12 New Leandra's Law cases (8 CDs)

2. MONIES COLLECTED

- \$3,296.62 – restitution
- 925.00 – fines
- 2,483.00 – DWI supervision fees
- 2,296.00 – EHM fees



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138.30 – restitution surcharge

3. OUTSTANDING FEES

\$75,661.00 – DWI Supervision Fees as of 8/31/18

\$145,533.00 – EHM fees as of 8/31/18

4. MEETINGS ATTENDED

- 8/1/2018 VA Summit (Nazareth College)
- 8/2/2018 Domestic Violence Consortium
- 8/8/2018 CASA Trinity Groundbreaking Ceremony
- 8/15/2018 Budget Meeting w/County Administrator
- 8/15/2018 Raise the Age Stakeholder Meeting
- 8/16/2018 Raise the Age Meeting w/County Administrator
- 8/20/2018 Staff Meeting
- 8/21/2018 Power DMS Vendor Meeting
- 8/23/2018 Core Learning Center Open House
- 8/23/2018 e-Connect teleconference w/Bonnie Shulton
- 8/24/2018 Raise the Age Meeting w/Judge Doran
- 8/28/2018 Suicide Prevention Task Force
- 8/29/2018 Power DMS Meeting Chief Deputy Yasso/Captain Hammond
- 8/30/2018 Suicide Prevention/Veteran Affairs Joint Training

5. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Katie Dunn	None			
Michelle Jordan	None			
Liz Laney	None			
Debra Mack	None			
Rachel Merrick	None			
Lynne Mignemi	8/1/18	VA Summit	7.0	
	8/1/18	RTA Webinar	1.5	
	8/28/18	Talk Saves Lives-Train the Trainer	2.0	
Courtney Sobrado	None			
Jason Varno	None			
Joshua Wren	None			

cc: BOS, Administration, Shannon Hillier, Becky Schroeder, David DiPasquale, Hayden Dadd, Mary Strickland, Amie Alden, Greg McCaffrey, Bill Bacon, Kevin Niedermaier, Don Higgins, Angela Ellis, Lynn Mignemi, Lindsay Quintilone-Jordan, Sheriff Dougherty, Michelle Baines, Peggy Grayson, Karen Dewar, Bill Mann, Bill Cavalier, James Montesano