

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, MARCH 1, 2017
9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, B. Carman, M. Schuster, E. Gott, D. LeFeber, P. Yendell, B. Donohue, I. Coyle, H. Grant
PRESENT AFTER MEETING CALLED TO ORDER: S. Erdle

MOTION TO CHANGE THE AGENDA

Mr. DiPasquale moved and Mr. LeFeber seconded to change the order of the agenda Carried.

SHERIFF – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE-COUNTY OF MONROE DEPARTMENT OF PUBLIC SAFETY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff’s Office, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
County of Monroe	1/1/17-12/31/17	\$107,871.00
Department of Public Safety		
Crime Laboratory		
85 West Broad Street		
Rochester, NY 14614		
For: Forensic Laboratory Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
A3171.4160	100%	Yes X No

The Undersheriff reviewed the ongoing increases to the crime lab contract over that last several years. He has been in contact with John Clark, Director of the Monroe County Crime Lab who explained that a 3year snapshot is used to determine the contract amount. The 2013-207 cases, 2014-158 cases and 2015-111 cases submissions were off the charts. Last year we submitted 85 cases. Undersheriff Bean explained what Livingston County can do to lower the contract amount. The Sheriff is now holding submissions until they have all samples ready to go and predetermining what may not be going to trial. The Undersheriff also reviewed the many ways to cut costs in the future. Mr. Clark is coming down with some of his techs to show us how to get successful tests. There is really no other option for us at this time for this service. We have tried to curtail the unnecessary submissions. Mr. Coyle explained that it is built and funded to be a regional crime lab. Sheriff Dougherty explained that we also pay for all of the local police agencies as well with any chargebacks. We have tried to curtail some of the unnecessary spending.

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution Carried.

CENTER FOR NURSING & REHABILITATION-FRANK BASSETT

Action Item(s) To Be Reported

1. AWARDING BID FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION FOR THE CNR NORTH RAMP MODIFICATIONS PROJECT-IRONWOOD HEAVY HIGHWAY, LLC

WHEREAS, after the proper legal advertisement seeking bids for the CNR north ramp modifications project, six bids were received and opened on February 16, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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Ironwood Heavy Highway, LLC

N/A

\$49,000.00

225 Ballantyne Rd.

Rochester, NY 14623

For: CNR North Ramp Modifications Project

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CNR Fund Balance	100%	Yes No X

Director's Comments:

NYS DOH cited the North Ramp walkways for not meeting Life Safety Code requirements. Correction requires replacement. A bid was let and six (6) bids were received. Mike Laco of CPL de-scoped bids and has issued a recommendation to award to the lowest responsible bidder, Ironwood Heavy Highway, LLC. Construction work must be completed by May 1, 2017 to satisfy the Time Limited Waiver granted by the NYS DOH Bureau of Architectural and Engineering review.

Mr. Bassett reviewed the life safety code compliance violation of the sidewalk pitch requiring the sidewalk correction needed. This was a design default. The bid results were received and de-scoped with the above contractor being approved. The state sanitarian test results were confirmed by Clark Patterson Lee.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: OSWEGO COUNTY SOIL & WATER CONSERVATION DISTRICT, LIVINGSTON COUNTY SOIL & WATER CONSERVATION DISTRICT, C&S ENGINEERS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Planning Department, and any future amendments to said contract for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Oswego County Soil & Water Conservation District	4/1/17-3/31/19	\$88,360.00

Conservation District

3105 State Route 3

Fulton, NY 13069

For: Pass Through of Finger Lakes-Lake Ontario Watershed Protection Alliance funds for Conesus Lake Aquatic Weeds Strategy (CLAWS 27)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Environmental Protection Fund	\$0	Yes X No

Director's Comments:

This resolution will authorize a contract with the Oswego County Soil and Water Conservation District for pass through of FLOWPA funds (CLAWS 27) for water quality projects in the Conesus Lake watershed.

Livingston County Soil & Water Conservation District	2/1/17-12/31/17	\$15,000.00
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Conservation District

11 Megan Drive, Suite 2

Geneseo, NY 1445

For: Professional services in support of the implementation of the Conesus Lake Watershed Management Plan funded through the Finger Lakes-Lake Ontario Watershed Protection Alliance funds (CLAWS 25 & 26).

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Environmental Protection Fund program	\$0	Yes X No

Director's Comments:

This resolution continues our annual contractual relationship with the Soil and Water Conservation District for landowner assistance with agricultural best management practices and projects in the Conesus Lake Watershed (CLAWS 25 & 26).

For: Professional services for project management, engineering and consulting services associated with the County’s Emergency Communications System Upgrade Project, funded through the NY Statewide Interoperable Communications Grant Program – Round 4.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York Statewide Interoperable Communications Grant Program – Round 4	\$0	Yes X No

Director’s Comments:

This resolution continues our contractual relationship with C&S Engineers for professional engineering services for the next phase of the emergency communications upgrade project. We received sole source approval from NYS Division of Homeland Security and Emergency Services to contract with C&S Engineers.

Mrs. Ellis distributed the Conesus Lake Annual Report and explained that the first two contracts pertain to activities associated with the Conesus Lake watershed management program. The annual report shows the projects completed using funds approved by the Board. Mrs. Ellis reviewed the contracts for approval.

Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. Update on Conesus Lake Watershed Management Program, Annual Report-The reports shows some of the work done by the Planning Department. They have done the best possible to leverage all of the funding that is available to support the program. The report gives a good representation of all of the work that the program does. They will probably look toward updating the Watershed Management Plan next year. This plan received an award a few years ago for being the most implemented plan in New York State. Some of the emerging upcoming issues they see are related to storm water management, erosion sediment control and invasive species education remains a primary concern. Preventing invasive species is far more cost efficient than to react to an infestation or some other unfortunate invasion in our lake.
2. Status report on Pre-Application Process for next round of Purchase of Development Rights Program-Mrs. Ellis explained that they had their first workshop last night with 50 attendees and over 20 farms represented. Those farms interested in pursuing applications will begin working now with the Conservancy on the pre-applications. Pre-Applications are due by 3/31/17. The next workshop will be on 3/11/17 at the Government Center. Mrs. Ellis reviewed the scoring and selection process that takes place for recommendation to the Board of Supervisors for the final application submission. Towns are now required to also submit the applications with a letter of support. Our County is one of the most successful in the state, second to Suffolk County with over 6,700 acres of land protected through the PDR program with 4,000 acres in progress for completion over the next few years. There was discussion on the 100 acre minimum requirement in the application. If you do not go through one of the mandatory workshops, you must go through an interview with the Conservancy.
3. Update on EMC Earth Day Award nomination process-This is the 47th Anniversary of Earth Day and the 19th year that EMC has gone through the Earth Day Award process. Today is the deadline to get names submissions into the Planning Department for consideration. April 22 is Earth Day.

Informational Item(s) Written Only

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS UPGRADE PROJECT

Mobile installs of the radios continue. We anticipate all installs will be completed in early part of March. Work continues on activities funded through SICG Round 4 – New World System Upgrade (being managed by the Undersheriff and Sheriff’s Office), phone system upgrade project, work on improving interoperable communications with adjacent counties and improvements for addressing in-county radio coverage gap concerns.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:

Conesus Lake Watershed Council:

Council approved the Annual Report at its December meeting. Copies will be distributed at the March Public Services Committee meeting.

Wilkins Creek Storm water Management Feasibility Study. The contract between the Town of Livonia and NYS Department of State has been executed. We are in the process of developing an RFP for the project.

EPF Grants: Streambank Restoration Program. We submitted the final payment request to the NYS Department of State. We have been informed that we should receive reimbursement in March.

TRANSPORTATION ADVISORY COMMITTEE:

Community Development Work Group

Hamlet of Greigsville Transportation Safety and Access Improvement Plan. The contract with T.Y. Lin International has been executed. The first Steering Committee meeting is scheduled for March 2, 2017.

Public Transportation Work Group

Mobility Management Website. Cambridge Systematics is in the process of designing the mobility management website. We anticipate receiving the next draft for review in March. An intern from SUNY Geneseo is helping with developing a marketing strategy and with updating the transportation resource data base.

AGRICULTURAL AND FARMLAND PROTECTION BOARD:

Purchase of Development Rights. The Genesee Valley Conservancy and partners have started the Pre-application process for the next application.

ENVIRONMENTAL MANAGEMENT COUNCIL

Earth Day Award. The EMC has started accepting nominations for the Earth Day Award to be presented in April 2017.

COUNTY PLANNING BOARD

LET'S Plan. Reminder: Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

E911 ADDRESSING: The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

PROBATION – LYNNE MIGNEMI

Action Item(s) To Be Reported

1. URGING NEW YORK STATE TO FUND PROBATION DEPARTMENTS AND OTHER IMPACTED COUNTY DEPARTMENTS AND AGENCIES THE FULL COSTS ASSOCIATED WITH RAISING THE AGE OF CRIMINAL RESPONSIBILITY TO 18 YEARS OF AGE

WHEREAS, Governor Cuomo signed Executive Order 131 on April 9, 2014 to establish the Commission on Youth, Public Safety and Justice instructing the Commission to develop a concrete plan to raise the age of criminal responsibility in New York State and make specific recommendations on how the juvenile and criminal justice systems can better serve youth, improve outcomes and protect communities; and

WHEREAS, the Commission completed its report on December 31, 2014 recommending raising the age of criminal responsibility from age 16 to age 18 over a two year period to be completed in a phased in approach; and

WHEREAS, Division of Criminal Justice Statistics reveal the number of arrests among 16 and 17 year olds statewide in calendar year 2015 was 27,281 and that under the proposed change these youth will not be shifted from the criminal courts to local Probation Departments for intake and diversion services; and

WHEREAS, the Governor's proposal recommends that the violation level offenses of Harassment, 2nd Degree and Disorderly Conduct shall also be diverted to Probation Departments for intake and adjustment services, thus adding substantially to the workload of Probation staff; and

WHEREAS, the Governor's proposal recommends Probation Departments provide a continuum of diversion services that range from minimal intervention for low risk youth and evidence based service for high risk youth; and

WHEREAS, Probation Departments will not be able to absorb the influx of youth requiring intake and diversion services at current staffing levels and will require additional staff to perform these duties; and

WHEREAS, these added burdens to county Probation Departments come as the state share of probation costs has fallen from 46.5% in 1990 to 9% in 2016; and

WHEREAS, other county departments and agencies may be similarly affected by the increase in the age of criminal responsibility in areas that range from juvenile detention to community support services, and do not have alternative sources of income to support the cost of additional responsibilities and services, and

WHEREAS, Counties cannot absorb the financial cost associated with raising the age without 100% funding of the additional staff and services required by the Governor's proposal; and

WHEREAS, the funding proposal stipulates that only counties who do not exceed the 2% tax cap and can demonstrate to the Division of Budget that funding related services is a fiscal hardship may apply for the waiver of the local share requirement of an expense otherwise incurred; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors is opposed to the raising the age of criminal responsibility in New York State as it is currently written, and be it further

RESOLVED, that the Livingston County Board of Supervisors insists the State Legislature enact legislation that fully, permanently and unambiguously obligates the State to pay for 100% of all new costs incurred by Probation Departments and other county departments and agencies affected by raising the age of criminal responsibility; and be it further

RESOLVED, that language be included to set aside designated funds from which counties can draw, eliminating the need for counties to exceed their 2% tax cap; and be it further

RESOLVED, that the Livingston County Board of Supervisors directs that the Clerk of the Board forward copies of this resolution to Governor Andrew Cuomo, Senators Catharine M. Young and Patrick Gallivan, Assemblyman Joe Errigo, the New York State Association of Counties and the Inter County Association of Western New York.

Mrs. Mignemi reviewed the concerns on raise the age and the significant changes in this bill. Mr. Coyle explained that this puts a lot of the program supervision on the Probation, Social Services, Sheriff and District Attorney departments'. This resolution is very emphatic in how the cost distribution should be done. Mrs. Mignemi reviewed the areas impacted. Mr. Gott reported that the Governor's Office contacted him yesterday to survey whether we would support this and he told them that we will not be supporting this legislation. There was discussion on whether there are any organizations in support of raising the age. Mrs. Mignemi explained that COPA is in support of raising the age; however there are a lot of concerns in the systems changes being proposed. There was discussion on the age of responsibility. The Committee requested the addition of wording that Livingston County is opposed to raising the age and that a certified resolution be sent to Inter County of Western New York.

Mr. Gott moved and Mr. Carman seconded to make add wording that Livingston County is opposed to raising the age and that a certified resolution be sent to Inter County of Western New York.

Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

- 463 adult offenders supervised in county (30 treatment court cases being supervised in drug court)
- 20 offenders in other NYS counties
- 2 offenders in other states
- 15 juveniles supervised
- 10 new juvenile referrals
- 45 investigations ordered
- 23 active EHM cases (2 juvenile; 21 adults; 3 of which are female), 6-Global Positioning
- 1 adult placed on probation for willful violation of support
- 20 New Leandra's Law cases (10 CDs)

2. MONIES COLLECTED

\$4,142.77 – restitution

- 3,121.00 – fines
- 2,805.00 – DWI fees
- 3,152.00 – EHM fees
- 199.40 – restitution surcharge
- 5,428.24 – Unpaid Victim Fund disbursement on 1/23/17

3. MEETINGS ATTENDED

- 1/3/2017 Human Services Department Head Meeting
- 1/3/2017 BOS Organizational Meeting
- 1/4/2017 Meeting with David Morris
- 1/9/2016 Healthy Communities That Care Meeting
- 1/10/2017 COPA (Livingston County hosted)
- 1/11/2017 Probation/Suicide Task Force Presentation for Community Resource Network
- 1/17/2017 Law Enforcement Council
- 1/18/2017 Financial Telephone Conference Lisa Baker
- 1/17/2017 Finger Lakes Regional Juvenile Justice
- 1/23/2017 Staff Meeting
- 1/24/2017 Suicide Task Force Meeting
- 1/26/2017 Quarterly Department Head Meeting

4. ADMINISTRATIVE REVIEWS

One (1) administrative review

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	1/10-1/11/17	TRAUMA	14.0	
	1/23/17	Mobile Integration	0.5	
Doug Czyryca	1/23/17	Mobile Integration	0.5	
Katie Dunn	1/23/17	Mobile Integration	0.5	
Michelle Jordan	1/10-1/11/17	TRAUMA	14.0	
	1/23/17	Mobile Integration	0.5	
Liz Laney	None			
Brian Lanpher	1/10-1/11/17	TRAUMA	14.0	
Debra Mack	1/11/17	TRAUMA	7.0	
	1/13-1/14/17	Assisting Individuals in Crisis	13.0	
Matthew McKinney	1/23/17	Mobile Integration	0.5	
Rachel Merrick	1/10-1/11/17	TRAUMA	14.0	
	1/23/17	Mobile Integration	0.5	
Lynne Mignemi	1/23/17	Mobile Integration	0.5	
Courtney Sobrado	1/13-1/14/17	Assisting Individuals in Crisis	13.0	
	1/23/17	Mobile Integration	0.5	
Jason Varno	1/23/17	Mobile Integration	0.5	

HIGHWAY – DON HIGGINS

The first three resolutions have to do with their annual bids.

Action Item(s) To Be Reported

1. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT - RENTAL OF VARIOUS PIECES OF CONSTRUCTION EQUIPMENT THROUGH APRIL 1, 2018

WHEREAS, after the proper legal advertisement seeking bids for Rental of Various Pieces of Construction Equipment from April 2, 2017 through April 1, 2018, bids were received and opened on February 7, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County

Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors	4/2/17- 4/1/18	As Required

For: Annual Bids for Rental of Various Pieces of Construction Equipment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes XX No

Director's Comments: Bid Tabulations will be distributed by the March 8, 2017 BOS Meeting.

Chairman Gott requested that Mr. Higgins that the packets be sent electronically to the Supervisors.

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution Carried.

2. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT - VARIOUS AGGREGATE MATERIALS THROUGH MARCH 31, 2018

WHEREAS, after the proper legal advertisement seeking bids for Various Aggregate Materials from April 1, 2017 through March 31, 2018, bids were received and opened on February 7, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors	4/1/17- 3/31/18	As Required

For: Annual Bids for Various Aggregate Materials

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes XX No

Director's Comments: Bid Tabulations will be distributed by the March 8, 2017 BOS Meeting.

Motion: Mr. LeFeber moved and Mr. Schuster seconded to approve the foregoing resolution . Carried.

3. AWARDING BIDS AND AUTHORIZING PURCHASE FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT - VARIOUS CONSTRUCTION MATERIALS & SERVICES THROUGH APRIL 1, 2018

WHEREAS, after the proper legal advertisement seeking bids for Various Construction Materials & Services from April 2, 2017 through April 1, 2018, bids were received and opened on February 7, 2017, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Contractors & Suppliers	4/2/17- 4/1/18	As Required

For: Annual Bids for Various Construction Materials and Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Highway Department Budget Appropriations	100%	Yes XX No

Director's Comments: Bid Tabulations will be distributed by the March 8, 2017 BOS Meeting.

Motion: Mrs. Erdle moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

4. APPROVING HOURLY RATE TO BE PAID FOR TOWN 10-WHEEL DUMP TRUCKS WHILE ENGAGED IN LIVINGSTON COUNTY HIGHWAY MAINTENANCE & CONSTRUCTION WORK THROUGH THE END OF 2017

WHEREAS, the hourly reimbursement rate for the year 2016 for Town 10-Wheel Dump Trucks (including operator) was \$89.00 (regular time) and \$99.00 (overtime), and,

WHEREAS, the 2017 Annual Equipment Rental bid prices for contractor 10-wheel dump trucks decreased by an average of 1.88%, now, therefore be it

RESOLVED, that the hourly rate of \$89.00 (regular time) and \$99.00 (overtime) for the year 2016 is continued for reimbursement to Towns for use of all 10-Wheel Dump Trucks, including operator, while engaged in local County Highway maintenance and construction work, and, be it further

RESOLVED, that said hourly rate shall not apply to long-range hauling of materials to project sites from gravel, stone or asphalt sources, in which case a “per-ton” or “per-cubic-yard” price will be negotiated with the Town, based upon current Annual County Bid prices, and be it further

RESOLVED, that said hourly rates of \$89.00 (regular time) and \$99.00 (overtime) shall remain in effect through the end of 2017.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various Livingston County Towns	3/8/17-12/31/17	As Required

For: Rental Rates for Town 10-Wheel Dump Trucks during 2017

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Livingston County Highway Budget Appropriations	100%	Yes X No

The annual bid results went down for dump trucks so the rate is not changing.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolutionCarried.

5. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN AN INTER-MUNICIPAL AGREEMENT WITH THE TOWN OF LIVONIA REGARDING COUNTY ADMINISTRATION OF A BRIDGE-NY BRIDGE REPLACEMENT PROJECT, PENNIMITE ROAD OVER WILKINS CREEK, BIN 2258050

WHEREAS, the Town of Livonia has been awarded a Bridge-NY Grant in the amount of \$285,000 for replacement of the bridge on Pennimite Road over Wilkins Creek (BIN 2258050), and the Town desires to have the Livingston County Highway Department sponsor and administer the project on behalf of the Town, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign an Inter-Municipal Agreement with the Town of Livonia regarding County administration of the Town's Bridge-NY Bridge Replacement Project, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Town of Livonia	NA	NA

35 Commercial Street
Livonia, NY 14487

For: Agreement for Livingston County to sponsor and administer the Town of Livonia Bridge-NY Project

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Bridge-NY Program (FHWA), Town of Livonia	-0-	Yes XX No

The County sponsored and will administer both projects for the Towns of Livonia and Portage

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolutionCarried.

6. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN AN INTER-MUNICIPAL AGREEMENT WITH THE TOWN OF PORTAGE REGARDING COUNTY ADMINISTRATION OF A BRIDGE-NY BRIDGE REPLACEMENT PROJECT, PENNYCOOK ROAD OVER UNNAMED CREEK, BIN 2210950

WHEREAS, the Town of Portage has been awarded a Bridge-NY Grant in the amount of \$285,000 for replacement of the bridge on Pennycook Road (BIN 2210950), and the Town desires to have the Livingston County Highway Department sponsor and administer the project on behalf of the Town, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign an Inter-Municipal Agreement with the Town of Portage regarding County administration of the Town's Bridge-NY Bridge Replacement Project, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Town of Portage	NA	NA

2 North Church St.
Hunt, NY 14846

For: Agreement for Livingston County to sponsor and administer the Town of Portage Bridge-NY Project

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Bridge-NY Program (FHWA), Town of Portage	-0-	Yes XX No

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution Carried.
There is no County share on either of these projects.

**7. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: HIGHWAY
RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:**

Highway Department:

- Create one full-time Senior Engineering Technician position.

AND REFER THIS MATTER TO THE WAYS AND MEANS COMMITTEE

There are currently three engineering technicians at a Grade 14. They would like to upgrade one technician to a senior technician for an opportunity to have more of a supervisory engineering position for the department. Zach Cracknell has shown great potential since he started with the County in 2012. He worked for NYSDOT for 8 years and is ¾ of the way through the civil engineering program at RIT. Mr. Higgins intends is to delete one of the engineering technician positions once the new position is filled. There was discussion of the current salary for Mr. Cracknell.

Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

The County Highway Department made out very well at the Teitsworth February NetAuction. Eight (8) items declared surplus were included in the auction, including the 1996 Cat M318 Excavator and the 1998 Flowboy Material Trailer. We exceeded our goal of \$50,000, with an overall total of \$74,209.

OTHER – IAN COYLE

Action Item(s) To Be Reported

**REAPPOINTING MEMBERS TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD –
JAMES FORRESTER & GEORGE WORDEN, JR.**

RESOLVED, that the following members are hereby reappointed to the Livingston County Traffic Safety Board for the term designated:

Name	Address	Rep./Title	Term
James Forrester	10059 Fair Street, Dalton, NY 14836	Alternate-Town of Nunda	1/1/17-12/31/19
George Worden, Jr.	2650 Limrick Road, Piffard, NY 14533	Member-Town of York	1/1/17-12/31/19

Motion: Mr. Schuster moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

Mr. Coyle updated the Committee on representative meetings that he had in Washington D.C. regarding the County’s Legislative Agenda. He met with representatives from the offices of Senator Gillibrand, Senator Schumer and Congressman Collins. Topics of discussion were our federal agenda and priority items. The majority of each meeting was spent discussing infrastructure and broadband. Overall they were productive meetings.

Mrs. Donohue referenced the Soil and Water contract date above. The Clerk will confirm the date with the department for the resolution.

ADJOURNMENT

Mr. Gott moved and Mr. Schuster seconded to adjourn the meeting at 9:59 a.m.

CONFLICT DEFENDER – HAYDEN DADD

Informational Item(s) Written Only

- Began accepting cases on February 6th
- Hired two part time assistants to focus on appellate work and local courts.
- Visited new clients in the jail

- Resolved Preliminary hearings with District Attorney's office
- Coordinated a meeting with the Magistrates Association to discuss the office and its role going forward.
- Made various appearances in both Justice and County Court representing clients.
- Attended a meeting with other local indigent defense attorneys in Ontario County to discuss pending litigation going forward.

ECONOMIC DEVELOPMENT – BILL BACON

Informational Item(s) Written Only

- We are sold out of tickets for the March 3rd Brew IN Livingston Public Pitch Night! We anticipate 325 attendees for what is shaping-up to be a great evening of beer tastings, food and a preview by some of Livingston County's newest brewery business owners!
- A brief update on the Small Grain Study was provided to the IDA Board of Directors at our last meeting. While a market for small grains had been identified as being needed with the initial feasibility study which concluded last fall, the current phase of the study will address business planning and financial forecasting. The plan shows that there will be, an estimated, 3-year period necessary to achieve profitability for a small grain facility. While this is somewhat typical of a start-up enterprise, we are working closely with Mike Howlett, a grain operator from Avon, to identify ancillary businesses to generate additional revenues while complimenting the small grain plan. One such thought is a testing laboratory that can provide protein and moisture content, test for Vomitoxin and other contaminants. Currently, there is one such laboratory located at Hartwick College in Oneonta that provides testing for the entire State with slower-than-preferred turnaround times. At this time, more research is being done to solidify proposed revenues and expenses in an effort to ensure a sustainable operating plan.
- New York Main Street grant has been fully awarded for the 17 projects in Dansville, Mt. Morris and Geneseo with \$500,000 in funding being disbursed and matched with \$597,649 in private equity for a total of \$1,097,649 in total investment. This round of funding supported the rehabilitation/creation of 19 commercial and 11 residential spaces. The Main Street grant for Livonia and Caledonia is still being administered and will look to wrap-up at the end of this calendar year.
- Recently completed were 17 sign and façade grants which were disbursed throughout the nine (9) Villages providing \$68,584 in funding and matched by \$213,115 in private equity for a total of \$282,665 in total investment.
- The LCDC engaged Market Ventures, Inc. (MVI) as the consultant for Project People, a feasibility study seeking to understand the strengths and weaknesses of a public market in Livingston County. MVI has extensive experience in this area having researched every aspect of these markets in working with a client list that includes the Rochester Public Market, Reading Terminal Market in Philadelphia and the Eau Claire Wisconsin Public Market, to name a few.
- A link to a national news story done by the Associated Press on American Rock Salt can be located at the following link:
http://hosted.ap.org/dynamic/stories/U/US_INSIDE_THE_SALT_MINES?SITE=AP&SECTION=HOME

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER (1 Attachment)

Informational Item(s) Written Only

1. Upon completion of caucuses, received and processed Certificates of Nomination.
2. Ruled as disqualified one Conservative (it did not meet filing deadline) and one independent petition (incomplete address). Three independent nominating petitions were ruled on and found qualified.
3. Certification of Offices for the Village Election showing all office and candidates is attached.
4. Republican Elections Operations Specialist, Mike Manning, resigned February 3, 2017. Ray Sattora was hired to replace Manning and will start March 2, 2017.
5. Machine testing began at Millennium Drive in preparation for the Village and School Elections. Many thanks to Frank Orlando, Dem. Elections Operations Specialist and Rep. Deputy Commissioner Diana Farrell for moving this process forward efficiently.
6. Certificate of Offices was sent to participating Libraries.
7. Certificate of Offices was also sent to Town Clerks for the November General election.
8. On February 28, we will begin the 2017 Voter Registration Drives in villages having elections this year. One of the commissioners and deputy commissioners will be at the respective Town Halls with voter registration and absentee ballot applications.

9. Received Compliance and Performance Review of the NYSVoter process from NYS Board of Elections and received positive feedback.
10. Current Voter Enrollment stands at 39,122 – Democratic, 10,500; Republican, 17,029; Conservative, 912; Green, 155; Working Families, 146; Independence 1,883; Women’s Equality, 8; Reform, 5; Blank, 8,375. Total active and inactive voters equal 40,821.

Respectfully submitted,

Michele R. Rees, IIMC-CMC
Clerk of the Board