

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MARCH 7, 2017
9:00 A.M.**

PRESENT: P. Yendell, B. Donohue, M. Walker, E. Gott, I. Coyle, H. Grant, C. Baker-Genesee Sun
 ABSENT: I. Davis, D. LeFeber, D. Babbitt Henry

OFFICE FOR THE AGING – SUE DAVIN

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF OFFICE FOR THE AGING: AIM INDEPENDENT LIVING CENTER, INC., COMFORT KEEPERS, COMMUNITY CARE OF WESTERN NY DBA HOME CARE & HOSPICE, COMPANION CARE OF ROCHESTER (2), GENESEE REGION COME CARE OF ONTARIO COUNTY DBA HOME CARE PLUS, HOME AND HEALTH CARE SERVICES, INC., LIVINGSTON HEALTH CARE SYSTEM AND UNLIMITED CARE, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
AIM Independent Living Center, Inc. 271 East First Street Corning, NY 14830 For: Consumer Directed Care	4/1/17-3/31/18	\$5,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	\$1,250.00	Yes X No

Director's Comments:

For Fiscal Intermediary Services for Consumer Directed Expanded In-Home Services for the Elderly Program (EISEP); this option allows the consumer to interview and hire (and terminate when/if necessary) their own aide with payroll, etc. through the fiscal intermediary. Livingston County Office for the Aging would still provide case management.

Comfort Keepers 1163 Pittsford-Victor Road Suite 215 Pittsford, NY 14534 For: EISEP; PCI Services	4/1/17-3/31/18	\$7,500.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	1,875.00	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income

Community Care of Western NY DBA Home Care & Hospice 1225 West State Street Olean, NY 14760 For: EISEP; PCI and PCII services	4/1/17-3/31/18	\$57,950.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	\$14,487.50	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income

Companion Care of Rochester 4/1/17-3/31/18 \$12,000.00

70 Carlson Road
Rochester, NY 14610

For: EISEP; PCI and PCII services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	\$3,000.00	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income

Companion Care of Rochester 4/1/17-3/31/18 \$3,688.00

70 Carlson Road
Rochester, NY 14610

For: Caregiver Respite Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title IIIE (Federal)	\$369.00	Yes X No

Director's Comments:

Funds non-medical in-home aide services for primary caregivers of a senior 60 and over

Genesee Region Home Care of Ontario County 4/1/17-3/31/18 \$32,000.00

DBA Home Care Plus
3111 Winton Road South
Rochester, NY 14623

For: EISEP; PCI and PCII Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	8,000.00	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income

Home and Health Care Services, Inc. 4/1/17-3/31/18 \$7,500.00

City Hall,
82 Main St., 3rd Floor
Hornell, NY 14843

For: EISEP; PCI and PCII services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	\$1,875.00	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income

Livingston Health Care System, Inc. 4/1/17-3/31/18 \$60,650.00

111 Clara Barton Street
Dansville, NY 14437
For: EARS Lifeline

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
EISEP and CSE (state)	0	Yes X No

Director's Comments:

Funds personal emergency response units; local share is provided by Noyes In-kind

Unlimited Care, Inc. 4/1/17-3/31/18 \$33,000.00

1200 Jefferson Road, Suite 206
 Rochester, NY 14623
 For: EISEP; PCI and PCII services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	\$8250.00	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income.

Ms. Davin reviewed the EISEP contracts for approval. Livingston County does not have a home health care agency located within the County. It continues to be a struggle to find aides for the EISEP clients. She has been meeting with each of the agencies to figure out how to increase the number of aides.

Motion: Mrs. Donohue moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

2. AMENDING A PORTION OF RESOLUTION 2014-160

WHEREAS, the County and Cornell Cooperative Extension entered into an agreement dated June 26, 2014 to provide for registered dietician services for the Livingston County Office for the Aging, and

WHEREAS, the contract should have contained an option for the Owner to extend the contract for two additional one year periods, now, therefore be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign a contract amendment with Cornell Cooperative Extension to incorporate the two year extension options.

Ms. Davin explained how the language between the contract and the resolution needed to be adjusted.

Motion: Mrs. Donohue moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Ms. Davin reported that she is advocating, along with her colleagues across the state to get petition signatures and letters to oppose cuts to the agency in the Governor's proposed budget. The initial word on the federal budget is very cautionary. Support letters have been sent out to each of the senior groups for clients to sign.

Informational Item(s) Written Only

Served Client Summary
 Livingston
 01/01/2017 and 01/31/2017
 Report Run Date: 02/22/2017

Service Type Summary

NAPIS Service Type	Total Units Jan 2017	Total Units Jan 2016
Caregiver Services - Contacts	47	30
Case Management Hours	139	128
Congregate Meals	2,235	2172
Home Delivered Meals	3,975	4272
Information & Assistance Contacts	162	85
Nutrition Counseling - Hours	5	2.5
Nutrition Education Contacts	543	391
Personal Care Level I and II Hours	351	382
PERS	541	536
Transportation	467	436

Advocacy efforts are underway with Advisory Council and seniors to oppose cuts to the New York State Office for the Aging budget contained in the 2017-2018 Executive Budget proposal through the "Step Up for Seniors"

campaign and letters to legislators.

Livingston County Office for the Aging is collaborating with Law-NY to provide educational opportunities related to Advanced Directives – Powers of Attorney and Health Care Proxies in 2017.

VITA Program in collaboration with SUNY Geneseo is ongoing. Appointments continue through March.

Cynthia “Mama Cyndy” Strasburg will be Livingston County’s honoree for the New York State Office for the Aging Older New Yorker Day recognition. Finalists included Nancy Loucks, Paul Maginn, Lulona Pierce, and Dana Wood.

Mike Donegan, Director of Diagnostics and Rehab for Noyes Health, attended the Mount Morris nutrition site on February 9 to show participants ways to use Therabands to build strength and flexibility. He will be doing the same at the Dansville site in March.

LCOFA will be having an enrollment day for Medicare Savings Program on April 25 – staff will be available to assist people to apply. We are asking that people make appointments so that we can staff appropriately.

LCOFA was notified of reduced funding for the NY Connects program beginning January 2017. Reductions will be made in advertising, equipment, and training. Hiring for one vacant Caseworker Assistant position has been put on hold as additional cuts have been proposed by the Governor in his New York State budget proposal.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A MEMORANDUM OF UNDERSTANDING FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT FOR THE LIVINGSTON COUNTY WORKFORCE DEVELOPMENT DEPARTMENT-VARIOUS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a memorandum of understanding for the Livingston County Workforce Development Department, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various	N/A	\$0

For: The Workforce Innovation and Opportunity Act mandates that each local area create a memorandum of understanding regarding the operations of the local system, including the roles and responsibilities of all partners.

Mr. Snyder reviewed the MOU that they are required to sign with any agencies that they work with.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY WORKFORCE DEVELOPMENT DEPARTMENT: ARC OF LIVINGSTON/WYOMING & GENESEE VALLEY EDUCATIONAL PARTNERSHIP

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Workforce Development, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Arc of Livingston/Wyoming	7/1/17-8/30/17	Up to \$15,000.00

18 Main Street

Mt. Morris, NY 14510

For: Summer youth employment programming for youth with disabilities

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Temporary Assistance for Needy Families	0%	Yes X No

80 Munson Street
LeRoy, NY 14482

For: Summer youth employment programming for career exploration

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Temporary Assistance for Needy Families	0%	Yes X No

Mr. Snyder reviewed the contracts for approval.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING RESOURCE ALLOCATION PACKAGE (RAP) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following resource allocation package for the Livingston County Department of Workforce Development, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Office of Children and Family Services	1/1/17-12/31/17	Up to \$65,000.00

For: Accessing State Youth Development funds.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services	\$0	X Yes No

This is simply the mechanism that allows us to draw down our funding from the state.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

4. CALLING ON NEW YORK STATE'S CONGRESSIONAL DELEGATION TO SUPPORT AND INVEST IN THE PUBLIC WORKFORCE DEVELOPMENT SYSTEM

WHEREAS, the Workforce Innovation and Opportunity Act (WIOA) was passed by Congress in 2014 with overwhelming bipartisan support; and

WHEREAS, WIOA was designed to help job seekers access employment, education and training to develop the skilled workforce necessary for companies to compete in a global economy; and

WHEREAS, in 2016, Livingston County allocated over \$100,000 of WIOA funding to train more than 50 jobseekers for in-demand careers; and

WHEREAS, many private sectors jobs in the region are still going unfilled because of a lack of funding for training to contend with the skills mismatch that exists in the job market; and

WHEREAS, WIOA has not been fully funded since it was authorized in 2014 and funding has been cut substantially each year since it was enacted; and

WHEREAS, WIOA is vital to the County's economic development efforts to create and sustain a talent pipeline for our local economy; now, therefore, be it

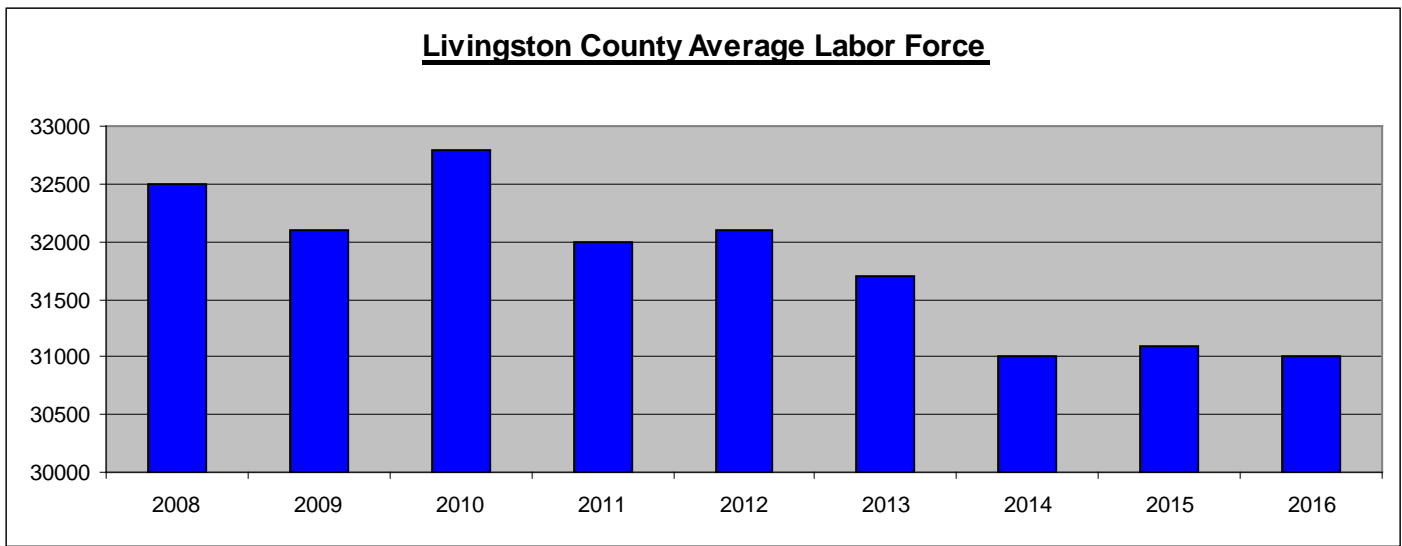
RESOLVED, the Livingston County Board of Supervisors calls on Congress to fully fund the Title 1 programs at the levels authorized under WIOA, and avoid any further funding cuts that erode the impact of the program; and further

RESOLVED, that certified copies of this resolution be sent by the Clerk of the Board to Congressman Chris Collins and Senator Charles Schumer and Kirsten Gillibrand.

Mr. Snyder explained their funding concerns and that he wants to do some advocacy documenting everything we do with our funding and encouraging them to keep it. Mr. Coyle explained that is did talk about this when he met with Congressman Collins representatives in Washington.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only
County Labor Force



The labor force is the average monthly sum of those working or actively seeking work. The current labor force of 31,000 is a 25 year low, suggesting that a number of prospective workers are remaining on the sidelines, generally due to low confidence in opportunities. This is a contributing factor to the historically low unemployment rates across the region.

2017 Activity Report

Activity	2017
Counselor Assisted Appointments	78
Adults/Youth in Training	34
Employer Recruitment Events	2
Workshop Attendees	40
Incarcerated Clients Served	14
Public Assistance Clients Employed	58
Public Assistance Clients in Work Experience	27
PA Clients in High School Equivalency Education	7

Program Updates

CNA Training - 20 students were selected for the Spring CNA training program beginning 3/13 at the CNR.

Teen Recognition - 104 teens were nominated for the April 19th dinner. Each Town has at least 1 nominee.

WIOA Funding - preliminary estimates include a 4.5% cut in federal funding. Advocacy efforts are underway to combat further reductions, which are being discussed in Washington.

Summer Employment - OTDA modified their statewide program design based on the model for career exploration in Livingston County.

CENTER FOR NURSING & REHABILITATION – STEPHEN WOODRUFF & BARBARA KEEFE

Action Item(s) To Be Reported

INTRODUCTION & PROVIDING FOR PUBLIC HEARING ON PROPOSED LOCAL LAW NO. B-2017 SUPERSEDING COUNTY LAW 215 (4) AND 215 (6) RELATING TO A LEASE OF COUNTY PROPERTY TO NICHOLAS H. NOYES MEMORIAL HOSPITAL

WHEREAS, there has been duly presented and introduced at a meeting of this Board, held on March 8, 2017, a proposed Local Law entitled Local Law No. B–2017 superseding County Law 215 (4) and 215 (6) relating to a lease of County property to Nicholas H. Noyes Memorial Hospital, it is hereby

RESOLVED, that a public hearing shall be held on the said proposed Local Law by this Board on the 22nd day of March, 2017 at 1:35 p.m. in the Board of Supervisors Assembly Room in the Livingston County

Government Center in the Village of Geneseo, New York and at least six (6) days' notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspapers of the County as provided by law.

Motion: Mrs. Donohue moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:
 Occupancy - As of February 27, 2017 occupancy was 96.8% for the month. The rate was 97.39% through February. Medicare days are 181 over budget and the other insurance rates are 35 days over budget.
 - a.) Cash Flow - The CNR's Cash Flow Report as of February 24, 2017 reflects \$14,135,764 in cash reserves.
 - c.) Budget Variance - The December budget variance reports will be distributed and discussed at the committee meeting. Ms. Keefe reviewed the preliminary numbers. They are working on the final report pending the auditors coming in at the end of this month to begin the audit. Medicare was almost \$667,000 over budget, with private pay at just over and Medicaid just under budget. Ms. Keefe reviewed the expenses for the facility.
 - d.) Dialysis Extension Clinic – Tasks continue to be coordinated with Noyes to enable CON submission. Schematic Design is complete. Mr. Woodruff reviewed the status of the project to date. Mr. Coyle reviewed the many financial areas affected by having a dialysis unit in the CNR. We have received the rough order of magnitude from LaBella at \$587,000 for the cost of the project but a cost estimator will be retained to further develop that number. They are looking at a ten year lease with Noyes for the dialysis unit. The local law above is required to allow the County to exceed the five year lease limitation. Even though we don't have a rent amount yet, we are moving forward so that everything is in place for the local law. Mr. Coyle explained that we are going to put something in order with Noyes to recapture some of the construction dollars.
 - e.) There was discussion on the surplus equipment list. Ms. Keefe will confirm that the equipment is fully depreciated and can be moved to another County department. There are four items that SHAPE is interested in.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, FMLA, Payroll Performance, Workers Compensation.
2. Floor Finish Replacement Project – The Floor Finish Replacement project started February 27. One Family Unit per Neighborhood will be done each day Monday through Friday. Work will be concluded by the end of March if there is no interruption to the schedule. A schedule has been distributed to each Neighborhood.
3. North Ramp Modification Project – Work will be starting later this month or in early April to complete installation of a new set of concrete walkways from the courtyards on the north side of the Center. Work will be completed by May 1st in satisfaction of the Time Limited waiver granted by DOH.
4. Nurse Assistant Training – On March 13 a class of approximately 20 trainees will begin the Nurse Aide certification training program we offer through Finger Lakes Community College. The trainees will be with us until graduation around April 19.
5. 2017 County Worker United Way Campaign - As of February 27 county employees have raised \$19,243 toward the 2017 campaign goal of \$39,000.
6. Workforce Needs – Recruitment of RN's remains challenging in the current employment market. Vacancies remain for Full Time and per diem RN needs. Advertisements have been placed in the Penny Savers, advertised on Indeed.com, Job Boards with DOL, etc.
7. Surplus Equipment for 3/6/17 Ways and Means meeting.

Quantity	Item Description (Year, Make & Model)	Mileage, Hrs, etc.	Serial #
1	Single plinth table	N/A	3530
1	Chest Freezer	N/A	WB95120550

1	Hydrocollator Unit	N/A	63221
1	P44 Leg Exerciser	N/A	none
1	Image 8000 Treadmill	N/A	M31111670
1	Parallel bars	N/A	none
1	Total Gym	N/A	none
1	SportsTrac Treadmill	N/A	126404
1	Traction table	N/A	6322
4	SamHall Turner	N/A	none
1	Traction unit (freestanding)	N/A	30766B
1	Seated weight Unit	N/A	16202
1	Ferno Ille whirlpool tank	N/A	213842
1	Hand exercise Table	N/A	none
1	Midland Electric parallel bars	N/A	25090051
1	ARJO SARITA Lift	N/A	GB0597778459005
1	ARJO CHORUS Lift	N/A	GB0503911335008
1	ARJO CHORUS Lift	N/A	GB3001876247002

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. AMENDING THE 2017 DEPARTMENT HEAD SALARY SCHEDULE – SOCIAL SERVICES

RESOLVED, that the 2017 Department Head Salary Schedule is amended as follows:

Social Services

Create one full-time Senior Social Services Attorney position effective immediately.

REFER THIS MATTER TO THE WAYS AND MEANS FOR APPROVAL

Mrs. Deane explained that she wants to avoid any question on who would do case assignments and supervise the legal assistant position now that there will be two attorneys. Mr. Coyle explained that the plan is to move the existing attorney, Jennifer Noto, into this position. Jim Sylvester is retiring on April 28. They are working on the ad to fill his position now.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolutionCarried.

2. PROCLAIMING THE MONTH OF APRIL AS CHILD ABUSE PREVENTION MONTH

WHEREAS, all throughout the year, the Livingston County Department of Social Services Child Protective Services Unit protects children by investigating all allegations of child abuse and maltreatment, and;

WHEREAS, the purpose of the Child Protective Services Act of 1973 is to encourage more complete reporting of suspected child abuse and maltreatment and established the requirement that each county investigate all reports in order to protect children from further abuse and maltreatment, and;

WHEREAS, Child Abuse and Maltreatment research shows that preventing child abuse often happens at a community level, a strong supportive community that values parenting and families makes a safe and healthy environment for kids. Parents who know they have support and access to resources are better parents, thereby reducing the risk for neglect and abuse, and;

WHEREAS, Livingston County believes that focusing on ways to build a strong community and promote protective factors, including:

- Nurturing and attachment
- Knowledge and parenting and child development
- Parental resilience
- Social connections
- Concrete support for parents

and offering such opportunities in every interaction with children and families, is the best thing our community can do to prevent child maltreatment and promote optimal child development and therefore encourages all individuals and organizations to play a role in making Livingston County a better place for children and families, and;

WHEREAS, April is the month to bring awareness to the role that Communities play in protecting children; by working together as a community, we all can play a part in promoting children's emotional well-being and strengthening families.

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim April 2017 as Child Abuse Prevention Month, and during this month and throughout the year, **Livingston County** is dedicated to supporting families and reducing the risk of child abuse and neglect.

We have done this resolution every year adding more each year to help increase awareness in the community.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (January) – Attached
2. Statistics (Monthly) (January)

Temporary Assistance Cases (TA):	Jan	<u>% Change from Jan 1</u>
Family Assistance	319	2.57%
Safety Net	362	2.84%
Total	681	2.71%

Medicaid Cases (MA):		
Community	2035	-9.88%
Chronic Care	241	0.42%
Foster Care	146	-2.67%
SSI	1265	-0.71%
Total	3687	-5.99%

Livingston County Citizens receiving some form of Medicaid service:		
Cases In Transit	137	
NYSOH	4635	
Livingston County DSS	6301	
Total	11073	

Medicaid Managed Care Individuals (Monthly Premium):		
These Individuals are included in above TA/MA.		
Mainstream Managed Care	4088	
HARP	233	
Managed Long Term Care-Community	67	
Managed Long Term Care-Nursing Home	46	
Total	4434	-6.30%

Food Stamp Cases:	2474	-24.02%
SSI Food Stamp Cases:	798	
Child Care Cases:	198	0.51%

Protective Services for Adults (PSA):	64	4.92%
<u>Financial Mgmt</u>	49	
<u>Home Mgmt</u>	45	
<u>Personal Care</u>	25	
Level I	5	
Level II	16	
Level I pending	4	

<u>Guardianship Cases</u>	6
Awaiting discharge	3
Pending	1
Assessment assists	83

Preventive Services:	61	8.93%
<u>Probation caseload</u>	32	-3.03%
<u>School based consults</u>	201	
<u>School based active</u>	0	
TASA (Case Management for <u>Pregnant/Parenting Teens) Active</u>	2	

Child Protective Services (CPS):	
New Assignments	56

Foster Care	76	
Foster Children - DSS Custody	52	1.96%

3. Employees hired, resigned or retired in February:

Becky Turybury	Retirement	Sr. Account Clerk	2/25/17	Leicester
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4. Staff has begun the annual round of mandatory security trainings. Each year staff must participate in Child Support Security Awareness, SNAP Civil Rights Training, Use and Protection of Confidential Information, per State regulation. These trainings are offered via computer based training models.

5. Quarterly meetings regarding safety and security are held with staff from DSS, Sheriff Dept., Central Services and Emergency Management. Next meeting is March 13.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: FOSTER MARTIN, INC. & VILLAGE OF LIVONIA

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Foster Martin, Inc.	10/1/16-9/30/17	\$7,200.00

2200 Genesee Street
Utica, NY 13502

For: WIC Strong/social media marketing/advertising project

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
100% NYS WIC Contract	0%	Yes X No

Director's Comments: This contract provides access to WIC Strong/social media marketing/advertising project.

Village of Livonia	1/1/17-12/31/18	\$4,600.00/year
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36 Commercial Street
Livonia, NY 14437

For: To provide Dog Control services to the Village of Livonia to enforce their local Dog Control Ordinance.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Village of Livonia	0%	Yes X No

Director's Comments: This contract is for a two-year term to provide Dog Control services to the Village of Livonia.

Ms. Rodriguez reviewed each of the contracts for approval.

Motion: Mr. Gott moved and Mrs. seconded to approve the foregoing resolution.....Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS

TO SIGN THE FOLLOWING GRANT/AWARD CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: GOODWILL OF FINGER LAKES, NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS, NEW YORK STATE DEPARTMENT OF HEALTH

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant/award contract for the Livingston County Department of Health, and any future amendments to said contract for the Livingston County Department of Health, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Goodwill of Finger Lakes 422 South Clinton Rochester, NY 14620 For: Lifeline phone crisis services	1/1/17-12/31/17	\$15,415.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS OMH State Aid	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract will provide crisis services for community.

National Association of County and City Health Officials 1100 17 th Street, N.W., 7 th Floor Washington DC 20036 For: MRC Challenge Award 17-0029	1/30/17-3/31/18	\$13,000.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NACCHO	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: This award will assist in building MRC capacity.

New York State Department of Health DFH Bureau of Administration ESP Corning Tower; Room 859 Albany, NY 12237 For: Family Planning Grant	1/1/17-12/31/17	\$347,622.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
100% Grant Funded Title X	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: This grant will provide family planning services to Livingston County residents.

Motion: Mrs. Walker moved and Mrs. Donohue seconded to approve the foregoing resolution Carried.

3. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH MENTAL HEALTH CLINIC PROPOSED RATES

WHEREAS in order to maximize third-party revenue, it has been determined that the agency charge structure should change as follows, now therefore be it

RESOLVED, that the following schedule of charges for the Livingston County Hospice Program be made effective April, 2017.

Procedure Name	Proposed Fee
Initial Individual Visit (45 min minimum)	\$246.00
45 min Initial Evaluation (prescriber use only)	\$218.00
Brief Therapy Visit (30 min minimum)	\$155.00
Psychiatric Assessment 30 min	\$129.00
Individual Therapy (45 min minimum)	\$207.00
Psychiatric Assessment 45 min	\$200.00
60 min Therapy Session (commercial payers)	\$189.00
Crisis Therapy	\$408.00
Family Therapy w or w/o Patient-MMIS (30 min minimum)	\$146.00
Family Therapy w Patient-MMIS (1 hr minimum)	\$295.00
Psychotherapy-Family Group 1hr	\$52.00
Group Therapy-MMIS	\$75.00
Complex Care Management	\$23.00

Injection only w/ drug	\$38.00
After hours	\$19.00
New Patient Assessment-Level I	\$125.00
20 min New Patient Level II	\$135.00
30 min New Patient Level III	\$145.00
45 min New Patient Level IV	\$165.00
60 min New Patient Level V	\$210.00
Established Patient (NOT USED BY LCMH)	
Established Patient Assessment Level 1	\$115.00
15 min Est Patient Level II	\$135.00
25 min Est Patient Level III	\$145.00
40 min Est Patient Level IV	\$155.00
Health Monitoring, Indiv 15 min	\$60.00
Health Monitoring, Indiv 30 min	\$72.00
Health Monitoring, Indiv 45 min	\$104.00
Health Monitoring, Indiv 60 min	\$137.00
Smoking Cessation, Intermediate	\$23.00
Smoking Cessation, Intensive	\$42.00
Smoking Cessation, Group (RN only)	\$42.00
SBRIT Screening	\$50.00
SBRIT Brief Intervention	\$50.00
Injectable Med Admin with Monitoring/Education	\$99.00
Crisis Intervention per 15 min	\$95.00
Injection, Risperdal	\$12.00
Crisis Intervention per hour	\$573.00
Crisis Intervention 3 hour	\$1,344.00
HH/OMH TCM	\$538.00
HH Outreach/ OMH TCM	\$538.00
COPS ONLY	\$209.00
ICM Visit	\$705.00
SCM Visit	\$425.00
Blended Care Management	\$538.00

Ms. Rodriguez explained that the audit by Bonadio showed that we were under utilizing the third party reimbursement rates.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution Carried.

4. **AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: HEALTH**
RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

Department of Health:

- Change the pay rate for the Midwife title on the Miscellaneous Wage Rates to \$54.00 per hour effective 3/5/17.

THIS MATTER WILL BE PRESENTED AT THE 3/6/17 WAYS & MEANS MEETING

This is aligned with the nurse practitioner position. They are of similar scope and practice. This position is fully grant funded.

Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. TOBACCO 21 PRESENTATION-Mark Grove reviewed the push to raise the age to 21 in order to purchase tobacco products across the country. The basis of this is that persons who start smoking early or more likely to be lifelong smokers. Seven counties in New York have already adopted this law. Environmental Health has the ATUPA program to enforce the sale of tobacco products to under age children. They are simply looking for Committee opinion and support at this time. The Board of Health did support this action at their last meeting. This would ultimately be a local law. There was discussion on the means of

enforcement. We have a history in this County of inhibiting smoking in public places. Ms. Rodriguez explained that we did not receive the last grant and our smoking numbers have increased significantly over those years. There was discussion on how we would measure the success of the local law if approved.

Motion: Mr. Gott moved and Mrs. Walker seconded to continue the process moving toward raising the age for the sale of tobacco purchases to 21... Carried.

They will be having their Annual Drill in Caledonia at 9:30 a.m. tomorrow morning at Jones Hall.

Informational Item(s) Written Only

- Continue to focus on a Blue Zone initiative by working with various sectors of one community to develop policy, system and environmental changes (school, worksite and village/town).
- Farmer's Market meeting with Cornell Cooperative Extension and Office for the Aging regarding trainings for those interested in farmer market manager volunteers and vendors.
- Healthy Dining, Healthy Grocery Store and Baby Cafe media and outreach implemented.
- Responses completed and submitted to NYSDOH regarding Article 6.
- Coordinated monthly staff trainings as per the workforce development plan.
- Coordinating Main Streets Go Blue/ Colon cancer initiative.
- Assisted with the application for Hospice We Honor Vets program, Second Chance (Mental Health) and NYS Health Foundation (Mental Health).
- LCDOH website redesign planning.
- Outreach and education efforts continue regarding the mumps outbreak at SUNY Geneseo.
- Attended UR/Noyes Cancer Center Grant Opening to inform regarding Cancer Services Programs.
- Working with several worksites regarding paid time off for colon cancer screenings
- Continued to participate in Leadership Livingston.
- Coalition on Sexual Health is coordinating a training regarding Darkness to Light (sexual abuse prevention) and Trauma Informed Practice for community partners (April).
- Healthy Dating/Relationship Workshop was well received.
- Violence Prevention Coordinator presented How to communicate with your parent to middle school students at Caledonia School Wellness Day.
- EH took water samples in County occupied buildings for laboratory testing of lead levels for drinking standards.
- Started planning our next Strategic Plan.
- Drill coordination for March 8.
- Continued implementation of TenEleven software for Mental Health.

ADJOURNMENT

Mr. Gott moved and Mrs. Walker seconded to adjourn the meeting At 9:53 A.M.

Informational Item(s) Written Only

Staffing

Deputy Director David Terry is in ongoing on the job training and doing excellent. He will be attending a required National Association of County Veteran Service Officers training in April. This training will allow him to apply for accreditation with the VFW and NACVSO. He will continue his training in September in order to receive the American Legions Accreditation.

Director Skinner has applied to the American Red Cross to have their rare accreditation. Because of our counties history with Clara Barton and Chapter One of the American Red Cross it will be a nice addition our ability to represent and serve veterans. These applications are currently in the Office of General Council and will be adjudicated in 3 to 6 months.

Office workload statistics

January saw a total of 273 various types of contacts with 24 walk-ins and 25 appointments.

February saw a total of 279 various types of contacts with 34 walk-ins and 23 appointments.

The most popular benefit assistance was local property tax applications at 81. This has caused an average of two to three week wait.

The second most common request is disability compensation for cancers linked to exposures in military service.

Respectfully submitted,

Michele R. Rees, IIMC-CMC

Clerk of the Board