

**HUMAN SERVICES COMMITTEE MEETING MINUTES  
TUESDAY, APRIL 4, 2017  
9:00 A.M.**

PRESENT: B. Donohue, I. Davis, M. Walker, E. Gott, D. LeFeber, I. Coyle, H. Grant, B. Beagle-LCN, C. Baker-Genesee Sun  
 ABSENT: P. Yendell, D. Babbitt Henry,

**OFFICE FOR THE AGING – SUE DAVIN**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING – ARC OF LIVINGSTON-WYOMING**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Arc of Livingston-Wyoming 18 Main Street Mt. Morris, NY 14510 For: Transportation Services	4/1/17-3/31/18	Not to exceed \$18,500.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CSE, State Transportation	\$4,625.00	Yes X No

Director's Comments:

For: Transportation services, assisted (door through door) and regular transportation, group and individual for various purposes

Ms. Davin explained that this contract expired last month but she was waiting to see what happened with transportation funding in the state budget. It is still unclear but she wants to proceed with a do not exceed amount.

*Motion: Mrs. Walker moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

**2. PROCLAIMING THE MONTH OF MAY OLDER AMERICANS MONTH**

WHEREAS, President John F. Kennedy first designated May as "Senior Citizens Month" in 1963; and  
 WHEREAS, Older Americans Month acknowledges the past and present contributions of older Americans by recognizing the achievements of seniors and encouraging participation in community activities; and

WHEREAS, older adults play an important role in Livingston County by contributing experience, knowledge, and wisdom; and

WHEREAS, older adults are active, productive community members involved in volunteering, mentorship, and civic engagement; and

WHEREAS, older adults continue to make valuable contributions to Livingston County, ensuring a better life for future generations;

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim May 2017 as Older Americans Month and honors the valuable contributions that Older Americans make to Livingston County; and encourages people to recognize the important role of Older Americans by providing opportunities for older people to share their wisdom, experience, and skills.

*Motion: Mr. Gott moved and Mr. Davis seconded to approve the foregoing resolution ..... Carried.*

Ms. Davin explained that they had received very positive news last week on the budget, but then Friday heard that it was less than what had been anticipated.

The volunteer income tax wrapped up last Friday. Over 200 returns were done. The second Tai Chi class in Dansville was filled within 2 hours of advertising. Medicare 101 will be offered at the Highway Department on May 10. She is pleased to report that Seniorama is coming along and all towns are now accounted for.

**Informational Item(s) Written Only**

Served Client Summary

Livingston

01/01/2017 and 02/28/2017

Report Run Date: 03/24/2017

**Service Type Summary**

<b>NAPIS Service Type</b>	<b>Total Units</b>	<b>Total Unduplicated Clients</b>
Caregiver Services	95	46
Case Management	257	145
Congregate Meals	4,368	170
Home Delivered Meals	7,936	248
Information & Assistance	323	87
Nutrition Counseling – Hours	11	11
Nutrition Education Contacts	868	350
Transportation	951	30

**Program Updates:**

The Senior Nutrition Program was closed for one day in March due to weather (3/14). We did deliver on 3/15 but could not get to everyone due to driveways not plowed, etc. A well check phone call was made to anyone we could not deliver to, making sure that he/she was okay and could get through until the next day. The meal that was not used due to closure will be delivered in the next weeks as an emergency meal to replace the one that was used on 3/14.

Law – NY will offer informational sessions on Advanced Directives on April 24 at the Mt. Morris Nutrition Site and May 16 at the Dansville site – Avon site to be scheduled.

**Other Upcoming Dates:**

- March 13 – May 1 A Matter of Balance at UMC Church Livonia, Mondays 3 – 5 PM
- March 31st Volunteer Income Tax Assistance Program closes
- April 4th Living Healthy begins at Mount Morris site – Tuesdays 1 – 3:30 PM, six weeks
- April 24th Foodlink Shelf Stable Food Distribution to all HDM routes begins
- April 25th Medicare Savings Program Enrollment Event at OFA Office
- April 26 – May 31 Powerful Tools for Caregivers at Goodwill Center, Geneseo 1 – 3:30 PM, Wednesdays
- May 2 – June 22 Tai Chi – Dansville Library Tuesdays and Thursdays 1 – 2 PM
- May 10th Medicare 101 (AM and PM sessions) at Highway Department
- May 20th Seniorama, 1:30 – 3:30 PM, York Central School
- September 15th Annual Fall Prevention Event, Lakeville Training Grounds

The Association on Aging in NY, in conjunction with the New York State Office for the Aging (NYSOFA), is offering a new Behavioral Health in Aging online Certification Training Program. The training will be provided through the Center for Aging and Disability Education and Research (CADER) at Boston University. This program is designed for aging network professionals. Four staff members will have the opportunity to enroll and receive the certification. There is no cost to the agency. The program includes five modules:

1. Alzheimer's Disease and Other Dementias of Aging
2. Mental Health and Aging

3. Mental Wellness and Resilience among Older Immigrants and Refugees
4. Substance Use among Older Adults
5. Suicide Prevention among Older Adults

**DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE**

**Action Item(s) To Be Reported**

**1. AMENDING A PORTION OF RESOLUTION 2016-383**

WHEREAS, Resolution No. 2016-383 authorized the Chairman of the Board of Supervisors to sign various contracts for the Livingston County Department of Social Services, and

WHEREAS, resolution 2016-383 authorized a contract with the County of Steuben for Non-secure detention for children who are remanded to non-secure detention facility by the Livingston County Family Court in an amount of \$23,500, and

WHEREAS, Department of Social Services needs to increase the amount to \$24,000.00 due to a per bed rate change; now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to sign a contract for the Livingston County Department of Social Services, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>County of Steuben</b>	1/1/17-12/31/17	\$24,000.00

3 East Pulteney Square  
Bath NY 14810

For: Non-secure detention for children who are remanded to non-secure detention facility by the Livingston County Family Court

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal for IVE – State Foster Care Block Grant	25-50%	Yes X No

Director’s Comments: Guarantee 1 bed for 100 days @ \$240/day, additional beds \$251/day up to 8 beds. This contract needs to be amended again due to a rate increase by Steuben.

*Motion: Mrs. Walker moved and Mr. LeFeber seconded to approve the foregoing resolution.. Carried.*

**2. PROCLAIMING THE MONTH OF MAY AS FOSTER CARE MONTH**

WHEREAS, May is National Foster Care Month, a time to recognize the role each of us plays in the lives of children in Foster Care; and

WHEREAS, the people of this county have a longstanding tradition of opening their hearts and homes to children in need of a stable and permanent setting; and

WHEREAS, foster care is an essential component and a practical means by which to provide children with a safe and loving home; and

WHEREAS, Livingston County is in need of more families willing to become resources for youth in our Community by becoming a Foster Parent, a Respite Resource, a volunteer or mentor; and

WHEREAS, interested Livingston County citizens can contact the Livingston County Department of Social Services to learn more about becoming foster parents; and

WHEREAS, devoted foster parents continually strive to improve the quality of life for the children in their care, make a lasting impact in a child’s life; and

WHEREAS, it is important to recognize the valuable contributions of concerned, caring and compassionate foster parents;

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim May 2017 as Foster Care Month in Livingston County.

*Motion: Mr. Gott moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.*

**Informational Item(s) Written Only**

1. Statement of Appropriations (Monthly) (February) – Attached
2. Statistics (Monthly) (February)

<b>Temporary Assistance Cases (TA):</b>	<b>Feb</b>	<b><u>% Change from Jan 1</u></b>
Family Assistance	324	4.18%
Safety Net	367	4.26%
<b>Total</b>	<b>691</b>	<b>4.22%</b>

<b>Medicaid Cases (MA):</b>		
Community	2202	-2.48%
Chronic Care	238	-0.83%
Foster Care	150	0.00%
SSI	1254	-1.57%
<b>Total</b>	<b>3844</b>	<b>-1.99%</b>

**Livingston County Citizens receiving some form of Medicaid service:**

<b>Cases In Transit</b>	131
<b>NYSOH</b>	
<b>Livingston County DSS</b>	6066
<b>Total</b>	<b>6197</b>

**Medicaid Managed Care Individuals (Monthly Premium):**

These Individuals are included in above TA\MA.

Mainstream Managed Care	3905	
HARP	245	
Managed Long Term Care-Community	66	
Managed Long Term Care-Nursing Home	45	
<b>Total</b>	<b>4261</b>	<b>-9.95%</b>

<b>Food Stamp Cases:</b>	2479	-23.86%
<b>SSI Food Stamp Cases:</b>	807	
<b>Child Care Cases:</b>	191	-3.05%

<b>Protective Services for Adults (PSA):</b>	54	-11.48%
<u>Financial Mgmt</u>	48	
<u>Home Mgmt</u>	45	
<u>Personal Care</u>	24	
Level I	8	
Level II	16	
Level I pending	0	
<u>Guardianship Cases</u>	6	
Awaiting discharge	3	
Pending	0	
Assessment assists	76	

<b>Preventive Services:</b>	66	17.86%
<u>Probation caseload</u>	36	9.09%
<u>School based consults</u>	204	
<u>School based active</u>	0	
<u>TASA (Case Management for Pregnant/Parenting Teens) Active</u>	1	

<b>Child Protective Services (CPS):</b>	
<b>New Assignments</b>	50

3. Employees hired, resigned or retired in March:

Patricia Hammond	Layoff	Seasonal HEAP Examiner	3/10/17	Caledonia
Janet Claud	Layoff	Seasonal HEAP Examiner	3/17/17	Geneseo
Gina Smith	Hired	Legal Assistant	3/27/17	Mt. Morris

4. April is Child Abuse Prevention Awareness Month. We are partnering with the Genesee Valley Health Partnership Safe Communities committee as well as Restore. Our theme remains “Preventing is Protecting”. Banners and pinwheels will be displayed throughout the County, in many towns and villages. Public Service campaign will take the form of ads in Penny Savers, billboards, Facebook and the County website. Resource material will be available April 3 at DOH 1-5:00 p.m., April 18 8 a.m. – 12:00 p.m. and April 20 1-5:00 p.m. both at Government Center. A community event is scheduled for April 27 at Dansville Community Center from 5-7:00 p.m.

5. We have received information that the 2017 Housing Choice Voucher program will experience a reduction. Currently Livingston County has 550 vouchers; our new cap will be 530 vouchers. With our current situation, it appears we will be able to get to our new number through attrition by the estimated June 1 deadline.

**DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: LORI’S ELITE HAIR DESIGN, LLC, NICHOLAS H. NOYES MEMORIAL HOSPITAL, S2AY NETWORK, INC. & SUNY GENESEO**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Lori’s Elite Hair Design, LLC</b>	4/1/17-3/31/19	\$875.00
3 Chestnut Avenue Dansville, NY 14437	4/1/18-3/31/19	\$900.00
For: RHC Dansville Clinic Site Rent		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title X Family Planning Grant	0%	Yes X No

Director’s Comments: This contract provides clinic space for the Dansville Family Planning Clinic.

<b>Nicholas H. Noyes Memorial Hospital</b>	2/1/17 – 1/31/19	\$52.00/visit all inclusive
11 Clara Barton Street Dansville, NY 14437		\$25.00/contact other than patient care (in services, etc.)
For: Nutritional Services for Hospice		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Various 3 <sup>rd</sup> Party Payors	Varies by payor	Yes X No

Director’s Comments: This provides services for hospice patients

<b>S2AY Network</b>	7/1/16-6/30/17	\$ 2,000.00
P.O. Box 97 Corning, NY 14830		
For: Emergency Planning Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
PHEP Grant	0%	Yes X No

Director's Comments: This provides services and mutual aid for emergency preparedness regional activities, including drills, table top exercises, and state deliverables.

**SUNY Geneseo**

8/28/17-5/8/18

\$ 1,797.45

1 College Circle

Geneseo, NY 14554

For: Rent for Family Planning Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title 10 Family Planning Grant	0%	Yes X No

Director's Comments: This provides space for the family planning clinic in Geneseo

Ms. Rodriguez reviewed the contracts for approval.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT/AWARD CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: NEW YORK STATE DEPARTMENT OF HEALTH**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant/award contract for the Livingston County Department of Health, and any future amendments to said contract for the Livingston County Department of Health, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>New York State Department of Health</b> Early Intervention Administration Corning Tower; Empire State Plaza; Room 859 Albany, NY 12237	10/1/16-9/30/21	\$24,486.00/year

For: Early Intervention Administration

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
100% Federal State Grant	0%	Yes X No

Director's Comments: This grant will provide early intervention services to Livingston County residents.

*Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution ..... Carried.*

**3. REAPPOINTING MEMBER TO THE LIVINGSTON COUNTY DEVELOPMENTAL DISABILITIES SUBCOMMITTEE: ANNMARIE URSO**

RESOLVED, that the following member is hereby reappointed to the Livingston County Developmental Disabilities Subcommittee for the term designated:

<b>Development Disabilities Subcommittee</b>			
Name	Address	Rep./Title	Term Expires
Annamarie Urso	1 College Circle, Geneseo, NY 14454	Chairperson	1/1/17-12/31/20

*Motion: Mr. Davis moved and Mrs. Walker seconded to approve the foregoing resolution ..... Carried.*

Today is the State of the Health of the County presentation at Noyes at 3pm-4:30pm today. The Clerk will see that this notice is forwarded to the Board. There was discussion on the dog control contract and services offered. Ms. Rodriguez will reach out to the Nunda Mayor. There was also discussion on the last Emergency drill in Caledonia and the different types of drills.

**Informational Item(s) Written Only**

- Environmental Health and Dog Control coordinated a 4-hour training event for County Law Enforcement staff, presented by the Director of Law Enforcement for the Greater Rochester Humane Society. Attended by 16 persons, the training covered animal cruelty investigations and dog encounter practices.
- Continue to focus on a Blue Zone initiative by working with various sectors of one community to develop policy, system and environmental changes (school, worksite and village/town): demographics

and statistical data related the chronic disease has been analyzed and developed into a report and presentation to be discussed with key stakeholders in May.

- Sponsorship for Girls on the Run Participants at seven school districts in partnership with GVHP.
- Healthy Living Livingston (Cancer Prevention Program series focusing on healthy eating and physical activity) will be implemented in Nunda from March to June.
- Mental health applied and received Suicide Postvention funding through the Suicide Awareness task force.
- Conducted a successful medical countermeasure dispensing strategies exercise with 72 individuals participating and various partners assisting.
- Presentation on public health emergency response to youth at the BEA Emergency Service Career Exploration Day.
  
- Successfully implemented Main Streets Go Blue/Colon cancer initiative with paid and earned media, street banners in all villages and many businesses participating.
- Working with several worksites regarding paid time off for colon cancer screenings policy.
- Coalition on Sexual Health is coordinating a training regarding Darkness to Light (sexual abuse prevention) and Trauma Informed Practice for community partners (April).
- Violence Prevention Coordinator is working with Healthy Communities That Care regarding Adverse Childhood Experience awareness, education and possible implementation of initiatives to improve the health and well-being of our youth.
- Home Safe Home assessments were conducted in 40 homes to prevent falls and increase knowledge of emergency preparedness.
- Conducted Suicide Prevention Presentation for Nunda Community members.
- Presented on Suicide Prevention Task Force activities, data trends and resource information at UR Medicine/Noyes Continuum of Care Coalition.
- Livingston County Hospice - new service Remembering Project- primary care givers may request a memory bear crated from loved one's clothing free of charge.
- Hospice Monthly Statistics:  
 Dec 2016- 588 total Hospice Days - 156 Days CNR (SNF)  
 Jan 2017- 559 total Hospice Days- 128 Days CNR (SNF)  
 Feb 2017- 493 total Hospice Days- 121 Days CNR (SNF)  
 164 patients/families served in 2017
- The new Mental Health electronic medical records software implementation timeline is on track and going well.

**WORKFORCE DEVELOPMENT – MARY GULDENSHUH**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO APPOINT A NEW MEMBER TO THE LIVINGSTON COUNTY YOUTH BOARD:**

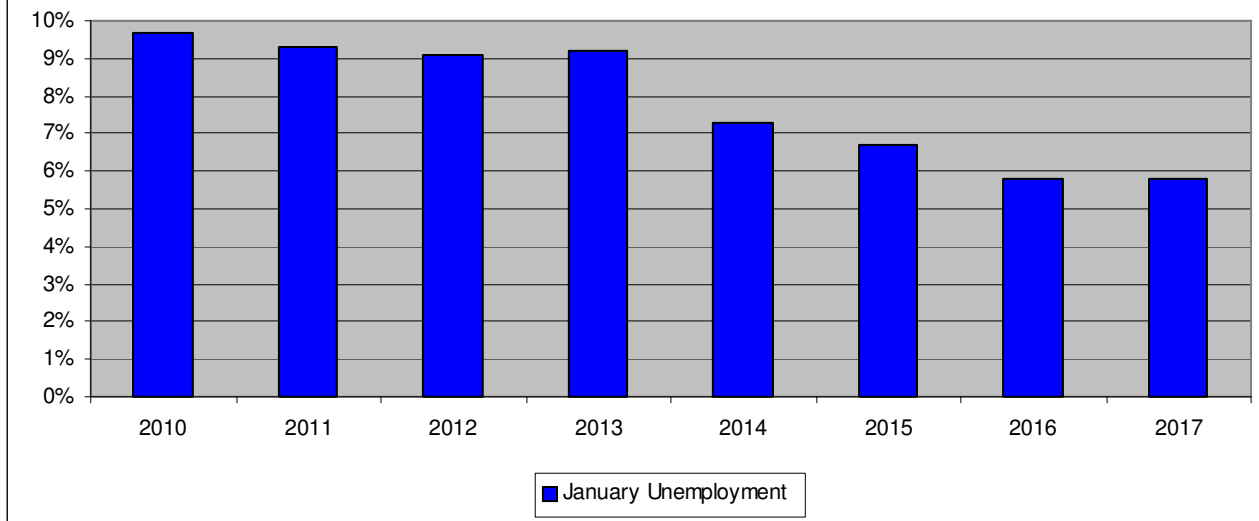
<b>Livingston County Youth Board</b>			
<b>Name</b>	<b>Address</b>	<b>Agency</b>	<b>Term</b>
DeAnna L. Croteau	3335 Elm Road, Geneseo, NY 14454	Cornell Cooperative Extension	At Pleasure

*Motion: Mr. Davis moved and Mrs. Walker seconded to approve the foregoing resolution.....Carried.*

**Informational Item(s) Written Only**

**Unemployment Report**

## January Unemployment in Livingston County



Unemployment in January fell for the fifth consecutive year and has continued a steady decline from 9.7% in January 2010 to 5.8% in 2017.

### Youth Bureau Annual Report

#### Livingston County Youth Bureau 2016 Program Quarterly Report

<b>Agency: Hillside Children's Center</b>							
<b>Program: Community Service Program</b>							
<b>Total Youth Served:</b>	<b>Annual Exp.</b>	<b>Qtr I</b>	<b>Qtr II</b>	<b>Qtr III</b>	<b>Qtr IV</b>	<b>TOTAL</b>	<b>% of Goal</b>
Total of youths this quarter	110	37	37	30	30	134	122%

<b>Agency: Hillside Children's Center</b>							
<b>Program: Livingston Youth Court</b>							
<b>Total Youth Served:</b>	<b>Annual Exp.</b>	<b>Qtr I</b>	<b>Qtr II</b>	<b>Qtr III</b>	<b>Qtr IV</b>	<b>TOTAL</b>	<b>% of Goal</b>
Total of youths this quarter	30	10	7	5	4	26	87%

<b>Agency: Legal Aid Society of Rochester</b>							
<b>Program: Youth Advocacy</b>							
<b>Total Youth Served:</b>	<b>Annual Exp.</b>	<b>Qtr I</b>	<b>Qtr II</b>	<b>Qtr III</b>	<b>Qtr IV</b>	<b>TOTAL</b>	<b>% of Goal</b>
Total of youths this quarter	115	37	21	40	30	128	111%

<b>Agency: Catholic Charities</b>							
<b>Program: Community of Caring</b>							
<b>Total Youth Served:</b>	<b>Annual Exp.</b>	<b>Qtr I</b>	<b>Qtr II</b>	<b>Qtr III</b>	<b>Qtr IV</b>	<b>TOTAL</b>	<b>% of Goal</b>
Total of youths this quarter	125	43	38	27	59	167	134%

### Department Activity Report

Activity	February 2017
Counselor Assisted Appointments	48
Adults/Youth in Training	34
Employer Recruitment Events	2
Workshop Attendees	30
Incarcerated Clients Served	19



Entries to Employment - Public Assistance	8
Clients in ESOL Education - Public Assistance	14
Clients in High School Equivalency Education	24

**Program Report**

WIOA - Under the President's budget proposal, the US Department of Labor would be cut by 27%. The impact to WIOA, which is the primary source of funding for Workforce Development, is estimated to be between 10% and 50% for 2018.

CSBG - Under the President's budget proposal, the Community Service Block Grant Program (CSBG) would be completely eliminated. Livingston County annually receives approximately \$250,000 to support poverty elimination programs in the County.

Summer Youth Employment - Applications for the Summer Youth Employment Program are available online on the County website and will be collected until May 1st. Interviews will be held at each high school in the County the first week of May. Eligibility is based on county residency, age (14-20) and household income.

Youth Job Fair - Students from Avon, Cal-Mum and Geneseo will be transported to Livonia CSD on April 25th for a first of its kind job fair for high school juniors and seniors. Registration for this event and two other events for 2017 are accessible online at <http://tinyurl.com/LCJobFair>.

Public Assistance Program - Working with Social Services and Catholic Charities we have started a new effort to engage public assistance recipients that are on a short term (1 to 3 month) medical exemption from employment activities. The effort intends to help these clients transition into work more quickly when their able.

Employment Newsletter - A newsletter with links to employment opportunities in Livingston County is now available weekly on the Workforce Development web page.

**CENTER FOR NURSING & REHABILITATION – FRANK BASSETT**

**Action Item(s) To Be Reported**

**1. AMENDING THE 2017 HOURLY EMPLOYEE SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION**

RESOLVED, that the 2017 Hourly Employee Salary Schedule is amended as follows:

**Center for Nursing and Rehabilitation:**

- Create one full-time Clerk/Typist position.
- Delete one full-time Senior Typist position effective July 1, 2017.

**Director’s Comments:**

The staff member currently assigned responsibility for maintaining inventory and distributing supplies is retiring June 9, 2017. The Director is seeking to delete the resulting Senior Typist vacancy. The work is appropriate to a Clerk/Typist and a NPDS and Request to Create and Fill have been submitted to the Personnel Office.

Mr. Bassett explained the history of the position how he would like to make changes more appropriate to the work being done.

*Motion: Mr. Gott moved and Mrs. Walker seconded to approve the foregoing resolution ..... Carried.*

**2. PROCLAIMING THE WEEK OF MAY 14-20, 2017 AS NURSING HOME WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF OLDER AMERICANS’ MONTH:**

WHEREAS, we as Americans experience aging as the natural order of life, live longer than at any time in the past, and seek to maintain our highest level of physical function in periods of infirmity; and

WHEREAS, nursing homes at the local, state and national level provide skilled nursing and rehabilitative care for injured, disabled, or sick persons who require chronic or restorative nursing care; and  
WHEREAS, the nursing homes in Livingston County provide a high quality of care and services to meet the needs of Livingston County residents and the greater community, and  
WHEREAS, nursing homes are a vital component of the local economy providing employment and economic activity beneficial to the community, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims May 14-20, 2017 as Nursing Home Week in Livingston County in honor of the valuable contributions Livingston County's nursing homes and their staffs make to the quality of life of our county.

Mr. Bassett explained that they will be grilling hot dogs, staff giveaways, silly dress days, recognition for perfect attendance and other fun stuff.

*Motion: Mr. Gott moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.*

## EXECUTIVE SESSION

Motion made by Mr. Gott and seconded by Mr. Davis that the Committee adjourn and reconvene and All Supervisors, County Administrator Ian M. Coyle, Clerk of the Board remain present. Carried.

Mr. Gott moved and Mr. Davis seconded that the Committee reconvened in regular session. The following report was presented.

The Human Services Committee having met in Executive Session, hereby reports as follows:  
No action taken.

### **Pre-approved Informational Item(s) To Be Reported**

#### 1. FINANCIAL/OPERATIONAL UPDATES:

- a.) Occupancy - As of March 27, occupancy was 98.2% for the month, YTD 97.64%. 97.65% through March.
- b.) Cash Flow - The CNR's Cash Flow Report as of March 27, 2017 reflects \$13,608,526.00 in reserves. The NYS DOH has released the 2015 IGT supplemental payment. \$10,260,630.00 was pending deposit to the CNR account on 3/29. The CNR and Treasurer's Office will schedule a Transfer to County of \$6,514,166 later this year to refund the County tax levy funding received in 2007 and 2008. The first of these payments was made to the County last December. A distribution is planned in the next 60-90 days with another payment made in the last quarter. The last payment could then be made in 2018
- c.) Budget Variance - The January 2017 budget variance reports are attached and will be discussed at the committee meeting.
- d.) Dialysis Extension Clinic – Noyes Memorial Hospital anticipates submitting the CON to the NYS Department of Health this month. A cost estimator has been retained by LaBella Architects, LLC to refine the construction cost estimate. A lease rent cost will be further discussed in April with a goal of reaching agreement by month's end.
- e.) The ramp was jackhammered yesterday and the new sidewalks will be poured next week.
- f.) RN Needs – He has reached out to three additional supplemental staffing agencies. There is a labor management meeting scheduled for mid-April. He has in house proposal that he wants to discuss with CSEA for staff to go into an in house agency not to exceed 200 hours per year at a rate slightly lower than that of the agencies but would result in a larger portion to the employee. We need three full time RNs. This is an industry shortage across the board. Mr. Bassett has spoken with the community colleges.

There was discussion on the Glee Club and how they will be performing at the nutrition sites.

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**Informational Item(s) Written Only**

1. Reports - Absenteeism & Mandation, FMLA, Payroll Performance, Workers Compensation.
2. Floor Finish Replacement Project – R D Weis has completed the project of stripping and applying three coats of new finish to every resident room. Maintenance, Nursing and Environmental Services staff did a great job of preparing the rooms and the residents each project day.
3. Ramp Modification Project – Mike Laco, Clark Patterson Lee has been coordinating with Ironwood Heavy Highway, LLC to complete replacement of the north ramp by May 1 to comply with the Time Limited Waiver granted by the New York State Department of Health for correction of a Life Safety Code deficiency cited during the Center’s September 2016 annual Certification survey.
4. Nurse Assistant Training – There are 17 students in the current FLCC class. The class is anticipated to conclude testing on April 26. Applications for employment were distributed to students on March 30 to expedite the employment process upon students attaining certification.
5. Greater Rochester Mutual Aid Plan (GRMAP) - Stephen Woodruff, Dep. Dir. LTC will continue as co-chair of the Plan’s Steering Committee. This will be Mr. Woodruff’s fourth year in this capacity. The plan addresses mutual aid response to fire and emergency management for healthcare facilities in the Rochester region. Kevin Niedermaier, Dir. of LCOEM attended the March 1 Steering Committee meeting.
6. Livingston Senior Glee Club – Under the direction of volunteer Maureen McCarron, the Glee Club has approximately 40 resident participants and six community-at-large volunteers. The club recently received grant funding from the Livingston County Genesee Valley Arts Decentralized Regrant Program and a Commendation from the Office of Congressman Chris Collins. On April 20 the Glee Club will perform their Spring Program at the OFA’s Senior Nutrition site located at the VFW Post in Mount Morris.  
2017 County Worker United Way Campaign - As of March 23 the County Worker Campaign had raised \$27,729.50 toward the campaign goal of \$39,000 set by Campaign Coordinators. The campaign will conclude with a luncheon on April 13 at the CNR.
8. RN Staffing Needs – The CNR has not been successful in recruiting RN’s to fill two (2) full-time vacancies and three (3) per diem every other weekend. The needs are for evening and night shift coverage.

**VETERAN’S SERVICES AGENCY – JASON SKINNER**

**Action Item(s) To Be Reported**

1. **RECOGNIZING WORLD WAR I CENTENNIAL APRIL 6, 2017 – JULY 26, 2019**  
WHEREAS, April 6, 2017 marks the beginning of the Centennial observation of World War I and the entry of the United States into the Great War; and  
WHEREAS, approximately 500,000 veterans participated in World War I from New York State, recognized as the majority of veteran populous by states participation; and  
WHEREAS, approximately 1,700 men and woman from Livingston County left their families and work behind to answer the call for duty; and  
WHEREAS, 39 Soldiers, ten Sailors, and three Marines from Livingston County are recognized on the Roll of Honor paying the ultimate sacrifice while in the service of the United States during World War I; and  
WHEREAS, many veterans returned to this area suffering the effects of the war and its aftermath having served courageously along with men, woman, and children on the home front also enduring tremendous hardships and contributing generously to their communities; now, therefore, be it  
RESOLVED, that in observance of the Centennial of World War I, the Livingston County Board of Supervisors in patriotic tradition, recognizes the importance of honoring all those from Livingston County who served in battle and on the home front during the Great War and acknowledges the immeasurable sacrifices that helped to preserve freedom.  
*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. As you know a local service member had passed away while serving our county. Staff Sgt. Alexandria Mae Gleason - Morrow was honored by our communities Saturday March 25, 2017. Alex wanted to be an art

teacher. In her honor we are partnering with the Livingston Arts Council to award a scholarship in her name as well as having her artwork on loan at the April 29 Award Ceremony.

2. April 6<sup>th</sup> starts the World War One centennial commemoration. Our office will be donating its historical World War One era discharge documents to the County Historian's office to be scanned indexed and archived. Amie Alden and her staff are charged with the care of our historic documents. These documents will be available soon to those looking into their family tree and local history. Many people don't realize the value of a being a direct decedent of a WWI veteran.

3. Sue Davin and I attended a meeting at the VA Medical Center in Canandaigua with eight Department heads. We discussed challenges we are seeing in the process of enrolling veterans in health care. VA health care is a benefit to veterans that can provide homebased primary care, stair lifts, chair lifts, scooters, and structural improvements to the family home. We have been advocating with the help of Congressman Chris Collins to ease the burden on elderly families to receive these benefits. Congressman Chris Collins staff had suggested his willingness to have a free pizza event for veterans to come and meet him as a means to help us enroll veterans before they are in crisis. Mr. Skinner reviewed the budget for the committee. He hopes to continue working closely with the VA for funding for our communities.

4. There was discussion on the pledge at the board meetings. Chairman Gott is recommending that we have veterans lead the pledge at every board meeting. Mr. Skinner explained that he is seeking others that are willing to participate. An email will go out to the Board members and Department Heads for names. Facebook and the legions can also be used as a source for names. The Clerk will research past participants and get the list to Mr. Skinner.

#### **ADJOURNMENT**

Chairman Gott moved and Mr. Davis seconded to adjourn the meeting at 9:50 a.m.

Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board