

**HUMAN SERVICES COMMITTEE MEETING MINUTES  
THURSDAY, JANUARY 4, 2017  
9:00 A.M.**

PRESENT: B. Donohue, M. Walker, I. Davis, M. Falk, D. LeFeber, D. Mahus, I. Coyle, H. Grant, S. Hillier  
 ABSENT: D. Babbitt Henry

**WORKFORCE DEVELOPMENT – RYAN SNYDER**

**Action Item(s) To Be Reported**

**1. PROCLAIMING THE MONTH OF JANUARY 2018 AS HUMAN TRAFFICKING AWARENESS MONTH FOR LIVINGSTON COUNTY**

WHEREAS, January is National Human Trafficking Awareness Month across the U.S.; and

WHEREAS, Human trafficking and the commercial sexual exploitation of youth is a major issue occurring in every part of the world, including in our region; and

WHEREAS, Traffickers are increasingly using more deceptive tactics to lure youth and children into trafficking, and

WHEREAS, New York State enacted the Safe Harbors for Exploited Children Act, to recognize that minors who are commercially sexually exploited are victims, not perpetrators of crimes, and

WHEREAS, Livingston County has received a grant from the New York State Office of Children and Family Services to raise local awareness, offer training, and provide supportive services to at-risk youth, and therefore, be it

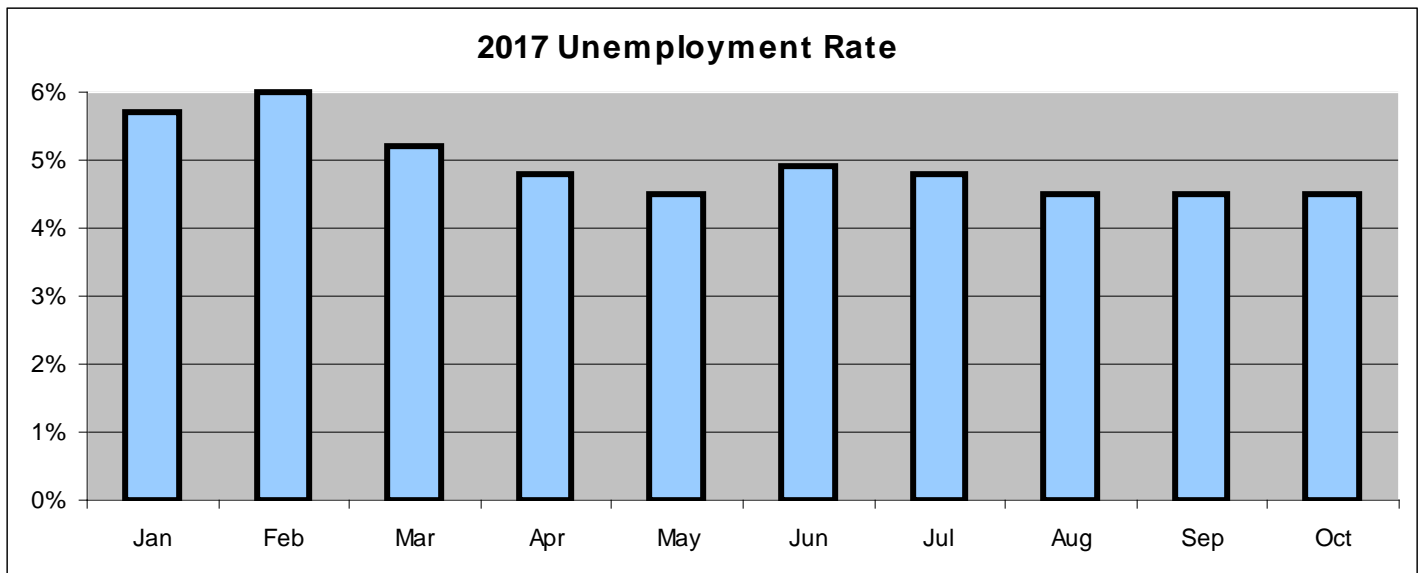
RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim the month of January as Human Trafficking Awareness Month.

Mr. Snyder reminded the committee of the grant received to fund more advertising. This is a 1 year \$30,000 grant at this time that he contracts with DOH. There is potential for future grants if they do a good job that will go through DSS. Mr. Snyder reviewed situations in our area.

*Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution ..... Carried.*

**Informational Item(s) Written Only**

**Livingston County Unemployment Rate**



*The Unemployment Rate has not been updated by NYS since the last committee meeting.*

**Department Activity Report**

Activity	November 2017
Counselor Assisted Appointments	70
Adults/Youth in Training	10
Employer Recruitment Events	5

Workshop Attendees	68
Entries to Employment - Public Assistance	NA
Clients Underemployed - Public Assistance	NA
Clients in High School Equivalency Education	4
Clients in ESOL Education - Public Assistance	17

**Program Report**

Teen Recognition - The dinner for 2018 has been scheduled for April 25th at the River Hotel in Mt. Morris. Kevin Keenan, a past recipient from Caledonia will be this year's keynote. He is currently working for Growmark FS and operates an agricultural photography business.

Al Lorenz Park - Two grant applications will be submitted in January to obtain funding for recreational improvements to Al Lorenz Park.

Safe Harbors - The Youth Bureau will be contracting with the County Health Department to conduct the public awareness campaign for 2018.

Job Fair - The spring Job Fair is being relocated to the Lakeville Training Grounds to offer a more centrally located venue. The event will be held in May and include a dedicated session available for all Livingston County high schools.

Continuing Resolution - A Continuing Resolution is likely to be signed into law that will keep our federal WIOA and CSBG grant programs operating until a new deadline of 1/19/18.

**DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CATHOLIC FAMILY CENTER, COUNTY OF STEUBEN, HEAD START PROGRAM OF LIVINGSTON CO., REGINALD COX, SANTO BENTIVEGNA, PH.D., SUSAN AEID, LCSW, VARIOUS EMPLOYERS & VARIOUS FUNERAL HOMES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Catholic Family Center</b> 87 North Clinton Ave. Rochester NY 14604	1/1/18-12/31/18	Min. 8 Tier I cases @ \$300/case Add. Tier II cases @ \$300/case plus \$80/hr.

For: Guardianship Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
AP/DV Title XX Under & Over 200%	0-30%	Yes X No

Director's Comments: Provide financial/personal management services for referred adult protective services clients.

<b>County of Steuben</b> 3 East Pulteney Square Bath NY 14810	1/1/18-12/31/18	Min. \$24,000
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For: Non-secure detention for children who are remanded to non-secure detention facility by the Livingston County Family Court.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Federal for IVE – State Foster Care Block Grant	25-50%	Yes X No

Director's Comments: Guarantee 1 bed for 100 days @ \$240/day, additional beds \$251/day up to 8 beds.

<b>Head Start Program of Livingston County</b>	1/1/18-12/31/18
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5871 Groveland Station Rd.  
 Mt. Morris NY 14510  
 For: Community Partnership Agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	0%	Yes X No

**Reginald Cox** 1/1/18-12/31/18 Max \$20,000  
 3 Mountain Rise  
 Fairport NY 14450  
 For: Father's Group & Boy's Group

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX under 200%	0-25%	Yes X No

Directors' Comments: Father's Groups focus on parenting, DV, anger management, healthy relationships, communication skills, understanding the responsibilities and choices of the father within the family; boys groups focus on healthy relationships, communication, problem solving, bullying, enhancing leadership skills, and overall responsibility. The goal is to promote better outcomes for males in our community.

**Santo Bentivegna, Ph.D.** 1/1/18-12/31/18 Per hour \$100  
 780 Blossom Rd.  
 Rochester NY 14610

For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX under 200%	0-25%	Yes X No

**Susan Aeid, LCSW** 1/1/18-12/31/18 Fee Based per Service  
 116 Main St.  
 Mt. Morris NY 14510

For: Professional counseling for identified individuals and families

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Child Welfare FFFS – Title XX under 200%	0-25%	Yes X No

Directors' Comments: Parenting/Support Mother's Group Sessions \$95/hr. for two 1 hr. groups per week, Feedback Session \$26.25/hr., Professional Counseling \$80/hr., Supervised Visits \$80/hr.

**Various Employers** 1/1/18-12/31/18 N/A  
 For: TEAP – Training & Employment Assistance Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
TANF or SN grant diversion	0% TANF, 71% SN	Yes X No

Director's Comments: Program for provision of subsidized employment by private or public employers supported in part by TANF and SN funds by agreement with such employers.

**Various Funeral Homes** 1/1/18-12/31/20 Traditional Services or Cremation w/Services \$2,493.00  
 Direct Cremation \$1,596.00  
 Plus Misc. Cash Disbursements

For: Indigent Burial Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
State reimbursement through case	90%	Yes X No

Mrs. Deane reviewed the contracts for approval. At the end of 2017 Reggie Cox began mentoring two individuals to continue the Father's and Boy's group program into the future. The only changes to the funeral contracts were strengthening some insurance wording and the County appendices. Mrs. Deane reviewed the program for new Lima Supervisor Michael Falk. There was discussion on the referral method for the Father/Boy groups run by Reggie Cox.

*Motion: Mr. Davis moved and Mrs. Walker seconded to approve the foregoing resolution ..... Carried.*

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**Informational Item(s) Written Only**

1. Statement of Appropriations (Monthly) (November) – Attached
2. Statistics (Monthly) (November)

<b>Temporary Assistance Cases (TA):</b>	<b>Nov</b>	<b>% Change from Jan 1</b>
Family Assistance	292	-6.11%
Safety Net	318	-9.66%
<b>Total</b>	<b>610</b>	<b>-7.99%</b>

**Medicaid Cases (MA):**

Community	1653	-26.79%
Chronic Care	236	-1.67%
Foster Care	155	3.33%
SSI	1283	0.71%
<b>Total</b>	<b>3327</b>	<b>-15.17%</b>

**Livingston County Citizens receiving some form of Medicaid service:**

<b>Cases In Transit</b>	28
<b>NYSOH</b>	
<b>Livingston County DSS</b>	5006
<b>Total</b>	<b>5034</b>

These Individuals are included in above TAMA.

Mainstream Managed Care	2211	
HARP	301	
Managed Long Term Care-Community	68	
Managed Long Term Care-Nursing Home	53	
<b>Total</b>	<b>2633</b>	<b>-44.36%</b>

**Food Stamp Only Cases:** 2392 -1.11%

**SSI Food Stamp Cases:** 828

**Child Care Cases:** 159 -19.29%

**Clients thru the lobby:** 1348

**Housing - Homeless Caseload:**

Diversions	23
Housed	24
<b>Total</b>	<b>47</b>

**Total Nights** 1029

Singles 782

2 Adults 8

Families 239

Total Clients in Temp. Housing at end of month 38

Clients entering Temp. Housing & remaining in the month 22

**Section 8 Vouchers Leased Up:** 538

**Child Support:**

Caseload Count 3,491

Dollars Collected

\$517,245

<b>Protective Services for Adults (PSA):</b>	59	<b>-3.28%</b>
<u>Financial Mgmt</u>	47	
<u>Home Mgmt</u>	46	
<u>Personal Care</u>	<b>28</b>	
Level I	9	
Level II	18	
Level I pending	1	
<u>Guardianship Cases</u>	6	
Awaiting discharge	3	
Pending	0	
Assessment assists	89	
 <b>Preventive Services:</b>	69	<b>23.21%</b>
<u>Probation caseload</u>	18	<b>-45.45%</b>
<u>School based consults</u>	226	
<u>School based active</u>	0	
<u>TASA (Case Management for Pregnant/Parenting Teens) Active</u>	1	
 <b>Child Protective Services (CPS):</b>		
<b>New Assignments</b>	54	
 <b>Foster Care</b>	<b>73</b>	
<b>Foster Children - DSS Custody</b>	34	<b>-33.33%</b>
<b>Adoptions</b>	4	

3. Employees hired, resigned or retired in December:

Bruce Collins	Resignation	HEAP Examiner	12/18/17	Conesus
Katlin Palma	Resigned	Caseworker	12/19/17	Dansville
Donna Mankoff	Hired – Temp.	Sr. Caseworker	12/19/17	Mt. Morris

**DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

**Action Item(s) To Be Reported**

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH – CLARK PATTERSON LEE ASSOCIATES, FOSTER MARTIN, INC., LIFE SCIENCE LABORATORIES, LIVINGSTON COUNTY YOUTH BOARD, RICHARD MARTIN, S2AY (2) & COUNTY OF STEUBEN**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Clark Patterson Lee Associates</b> 205 St. Paul Street; Suite 500 Rochester, NY 14604 For: Engineering and Consulting services	1/1/18- 12/31/18	\$50.00/hour

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSDOH, Public Drinking Water Enhancement Program Grant, County	\$0 - \$700 max	<b>Yes X No</b>

Director's Comments: This is a seven (7) year extension of indefinite annual renewals.

<b>Foster Martin, Inc.</b>	10/1/17- 9/30/18	\$7,200.00
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2200 Genesee Street  
 Utica, NY 13502

For: Access to WIC ((Women, Infants & Children) Strong Website/Social Media Marketing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS WIC Contract	0%	<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>

Director's Comments: This contract will provide National marketing and resources for our WIC Program.

**Life Science Laboratories, Inc.** 1/1/18- 12/31/18 See contract bid sheet  
 5854 Butternut Drive  
 Syracuse, NY 13057

For: Environmental lab testing services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYSDOH, Public Drinking Water Enhancement Program Grant, County	Approximately 2% (95% grant + 5% 4010 w/ 0% - 36% state aid).	<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>

Director's Comments: This contract is a one-year extension, originally dated January 1, 2016. The local share is approximately 2% (95% grant + 5% 4010 w/ 36% state aid).

**Livingston County Youth Bureau** 1/1/18- 12/31/18 \$26,500.00  
 6 Court Street  
 Geneseo, NY 14454

For: Sexually Exploited Youth Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Children and Family Services. Pass through Livingston County Youth Bureau	0%	<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>

Director's Comments: Department Of Health contracting with Youth Bureau to administer grant.

**Richard Martin** 9/1/17- 12/31/18 \$900.00  
 22 River Street  
 Avon, NY 14414

For: Amendment to the Avon Reproductive Health Center Lease

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS/Federal Family Planning Grant Title 10	0%	<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>

Director's Comments: The amendment to this contract is to reinstate the lease payment to the original amount of \$900 a month, which had been reduced to \$800 per month, based on state funding cuts. The funding cut did not occur; therefore, the original agreed upon amount of \$900 per month will be paid to Mr. Martin for the year of 2018.

**S2AY** 7/1/17 - 6/30/18 \$2,000.00  
 P.O. Box 97  
 Corning, NY 14830

For: Emergency Planning Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
PHEP (Public Health Emergency Preparedness) Grant	0%	<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>

Director's Comments: This contract mutual aid in the event of a Public Health emergency.

**S2AY** 1/1/18 - 12/31/18 \$18,000.00  
 P.O. Box 97  
 Corning, NY 14830

For: S2AY Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Article 6; County	0% - 64%	<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>

Director's Comments: This Network has coordinated services, achieved economies of scale, shared staff and increased access to high quality health care over the past 20 years, both improving the efficiency and effectiveness of the Public Health service delivery system, and identifying and developing joint strategies to address community needs. The focus includes aligning with the New York State Department of Health's

Prevention Agenda, Triple Aim Initiative, Medicaid Redesign in particular, the Affordable Care Act and the New York State Health Improvement Plan.

**County of Steuben**  
3 East Pultney Square  
Bath, NY 14810

1/1/18 - 12/31/18

\$55,000.00 in four equal payments + mileage & equipment recertification expenses.

For: Execution of the Weights and Measures program for retail facilities throughout Livingston County.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Livingston County	100%	<b>Yes X</b> No

Director's Comments: Livingston County contracts with Steuben County to provide Weights and Measures services to Livingston County retail facilities.

Ms. Rodriguez reviewed the contracts for approval. There was discussion on the weights and measures costs and the number of calls per year. In 2015 they found that milk trucks were losing money by over estimating their weight. There was discussion on the variety of products that are covered under that contract.

*Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution ..... Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ARBOR DEVELOPMENT, ARC OF LIVINGSTON, CATHOLIC CHARITIES, COMPEER, COUNCIL ON ALCOHOL & SUBSTANCE ABUSE OF LIVINGSTON COUNTY, INC., GOODWILL OF FINGER LAKES, HILLSIDE CHILDREN'S CENTER, LAKEVIEW MENTAL HEALTH, LIVING OPPORTUNITIES OF DEPAUL, MENTAL HEALTH ASSOCIATION & VISION INFONET**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contracts for the Livingston County Department of Health and any future amendments to said contracts for the Livingston County Department of Health according to the terms designated, subject to review by the County Attorney and County Administrator:

**Arbor Development** 1/1/18 – 12/31/19 \$66,738.00  
26 Bridge Street Adjustable- not to exceed  
Corning, NY 14830 maximum amount of  
State funding

For: Supported Housing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Mental Health – pass through funding	0%	<b>Yes X</b> No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**ARC of Livingston/Wyoming County** 1/1/18 – 12/31/19 \$54,145.00  
18 Main Street Adjustable- not to exceed  
Mt. Morris, NY 14510 maximum amount of  
State funding

For: Employment Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Mental Health – pass through funding	0%	<b>Yes X</b> No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Catholic Charities** 1/1/18 – 12/31/19 \$116,434.00  
34 East State Street (\$51,888.00 – In home  
Mt. Morris, NY 14510 therapy, \$34,546.00 – HOPE  
Mentoring/Communities that  
Care, \$30,000.00 -  
Transition Planning  
Adjustable- not to exceed

maximum amount of  
State funding

For: In Home Therapy, HOPE Mentoring/Communities that Care, Transition Planning

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Mental Health – pass through funding; DSS; County	\$11,400.00	Yes <b>X</b> No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc. Out of \$30,000.00 DSS pays \$18,600.00, County pays \$11,400.00

**Compeer** 1/1/18 – 12/31/19 \$50,195.00  
70 Barker Street Adjustable- not to exceed  
Buffalo, NY 14209 maximum amount of  
State funding

For: Mentoring Program

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Mental Health – pass through funding	0%	Yes <b>X</b> No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Council on Alcohol & Substance Abuse of Livingston County, Inc.** 1/1/18 – 12/31/19 \$543,819.00  
4216 Millennium Drive \$358,819.00 – Substance  
Geneseo, NY 14454 Abuse  
\$150,000.00 – Pure Services  
\$35,000.00 HCTC  
Adjustable- not to exceed  
maximum amount of  
State funding

For: Substance Abuse, Peer Services, Prevention

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS/Federal OASAS – pass through, County	\$108,400.00	Yes <b>X</b> No

Director's Comments: Funding is established by NYS/Federal OASAS – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Goodwill of Finger Lakes** 1/1/18 – 12/31/19 \$15,415.00  
2200 Genesee Street  
Utica, NY  
For: Crisis Phone Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Clinic Revenue/NYS OMH	0%	Yes <b>X</b> No

Director's Comments: On call service for clinic after hours.

**Hillside Children's Center** 1/1/18 – 12/31/19 \$147,566.00  
1183 Monroe Avenue Adjustable- not to exceed  
Rochester, NY 14620 maximum amount of  
State funding

For: GLOW Family Support, Customized Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Mental Health – pass through funding	0%	Yes <b>X</b> No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Lakeview Mental Health** 1/1/18 – 12/31/19 \$54,145.00  
600 Washington Street Adjustable- not to exceed  
Geneva, NY 14456 maximum amount of  
State funding

For: Supported Housing Services



<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Mental Health – pass through funding	0%	<b>Yes X</b> No

Director's Comments:

Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Living Opportunities of DePaul** 1/1/18 – 12/31/19 \$112,724.00  
 2240 Old Union Road Adjustable- not to exceed  
 Cheektowaga, NY 14227 maximum amount of  
 State funding

For: Crisis Housing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Mental Health – pass through funding	0%	<b>Yes X</b> No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Mental Health Association** 1/1/18 – 12/31/19 \$41,363.00  
 320 North Goodman Street Adjustable- not to exceed  
 Rochester, NY 14607 maximum amount of  
 State funding

For: Support Groups

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS Office of Mental Health – pass through funding	0%	<b>Yes X</b> No

Director's Comments: Funding is established by NYS OMH – pass through, amounts may be adjusted for COLA or prior year close outs, etc.

**Vision Infonet** 1/1/18 – 12/31/19 \$.09 per 65 character line  
 1717 Park Street; Suite 110  
 Naperville, IL  
 For: Transcription Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Clinic Revenue/NYS OMH	0%	<b>Yes X</b> No

Director's Comments: Transcription services for providers (NP's and MD's)

Ms. Rodriguez reviewed the above contracts for approval. These contracts may change depending on the grant funding amounts.

*Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution ..... Carried.*

**3. AMENDING THE 2018 SALARY SCHEDULE: DEPARTMENT OF HEALTH**  
 RESOLVED, that the 2018 Salary Schedule is amended as follows:

**Department of Health:**

- Convert one 3/5 Supervising Public Health Nurse position to a 4/5 position at the salary of \$30.75 per hour effective 1/7/18.
- Convert one part-time Mental Health Clinical Therapist position to a full-time position at the salary of \$24.93 per hour effective 1/7/18.

**AND REFER REQUEST TO THE WAYS AND MEANS COMMITTEE**

Initially this was a full time position supervising public health nurse in that capacity but when they retired we tried to go to 3/5 in the anticipation of losing several grants. We did not lose those grants so we are 100% grant funded and 4/5 is more appropriate. The conversion is needed because we are at capacity at the open access clinic. We are at capacity and it is more appropriate to have this be a full time position. These therapist positions are generally cost neutral to the County.

*Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution ..... Carried.*

**4. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH  
 REPRODUCTIVE HEALTH CENTER RATES EFFECTIVE JANUARY 1, 2018**

WHEREAS in order to maximize third-party revenue, it has been determined that the agency charge structure should change as follows, now therefore be it

RESOLVED, that the following schedule of charges for the Livingston County Reproductive Health Center Rates be made effective January 1, 2018.

**RHC FEE STRUCTURE**

**1/1/2018**

<b>Services</b>	<b>CPT Code</b>	<b>Current Fee</b>	<b>Proposed 2018</b>
Pap Smear	88142	32.00	32.00
HGB/HCT and repeat HGB/HCT	85018	8.00	8.00
Finger stick	36416	8.00	8.00
Gonorrhea Test	87591	56.00	56.00
Chlamydia Test	87491	56.00	56.00
Syphilis Test	86592	12.00	12.00
Wet Mount/Gram	87210	12.00	12.00
Preg Test	81025	16.00	16.00
CBC	85025	16.00	16.00
TSH	84443	32.00	32.00
HSV1-IgG	86695	48.00	48.00
HSV2-IgG	86696	36.00	36.00
FSH	83001	48.00	48.00
LH	83002	32.00	32.00
HPV vaccine	90649	148.00	204.00
HPV admin	90471	32.00	26.00
HIV Test	86703	20.00	20.00
<b>HCV Test</b>	<b>86803</b>	<b>New</b>	<b>45.00</b>
Smoking Cessation (3-10 min)	99406	28.00	28.00
Smoking Cessation (10+min)	99407	36.00	36.00
Counseling (8-15 min) w/U5 modifier	99401	36.00	36.00
Counseling (approx 15 min)	99401	52.00	52.00
Counseling (approx 30 min)	99402	76.00	76.00
Counseling (approx 45 min)	99403	108.00	108.00
Counseling (approx 60 min)	99404	136.00	136.00
Patient Education (new code)	S9445	48.00	48.00
New Level Visit (10 min)	99201	208.00	195.00
New Level Visit (20 min)	99202	208.00	195.00
New Level Visit (30 min)	99203	208.00	195.00
New Level Visit (40 min)	99204	208.00	195.00
Est Level (5 min)	99211	208.00	195.00
Est Level (10 min)	99212	208.00	195.00
Est Level (15 min)	99213	208.00	195.00
Est Level (25 min)	99214	208.00	195.00
<b>Est Level (40 min)</b>	<b>99215</b>	<b>New</b>	<b>195.00</b>
Initial Visit (12-17)	99384	208.00	195.00
Initial Visit (18-39)	99385	208.00	195.00
Initial Visit (40-64)	99386	208.00	195.00
Initial Visit (65+)	99387	208.00	195.00
Annual Visit (12-17)	99394	208.00	195.00

Annual Visit (18-39)	99395	208.00	195.00
Annual Visit (40-64)	99396	208.00	195.00
Annual Visit (65+)	99397	208.00	195.00
Admin for Depo/Rocephin	96372	52.00	45.00
Visit after 6 pm	99051	16.00	20.00
Nexplanon Insertion	11981	520.00	490.00
Nexplanon Removal	11982	280.00	265.00
Nexplanon Insert/Removal	11983	1088.00	600.00
Diaphragm Fitting	57170	136.00	136.00
IUD Insertion	58300	160.00	156.00
IUD Removal	58301	156.00	156.00
IUD Insertion/Removal	58301+58300 w/modifier 51	236.00	225.00
Skin Tag Removal (up to 15)	11200	New	200.00
Incision & Drainage Simple	10060	New	265.00
Incision & Drainage Complicated or Multiple	10061	New	265.00
Destruction Benign Lesion (Ex:common wart)	17110	New	200.00
Wart/Mollescum Vulva	56501	856.00	800.00
Destruction Lesion ext vulva	56515	856.00	800.00
Destruction Lesion penis	54050	212.00	200.00
Destruction Lesion anus	46900	356.00	345.00
Destruction lesion simple vagina	57061	856.00	800.00
Destruction lesion ext vagina	57065	856.00	800.00
Urine Culture	87086	12.00	12.00
Urine non-auto w/o micro dipstick	81002	12.00	12.00
Urine Auto w/o micro dipstick	81003	16.00	16.00
Paragard IUD	J7300	New	Acquisition Cost
Skyla IUD	J7301	New	Acquisition Cost
Mirena IUD	J7302	New	Acquisition Cost
Nexplanon Supply	J7307	Acquisition Cost	Acquisition Cost
Orals	S4493	Acquisition Cost	Acquisition Cost
Plan B	S4993	Acquisition Cost	Acquisition Cost
Rocephin	J0696	Acquisition Cost	Acquisition Cost
Nuva Ring	J7303	Acquisition Cost	Acquisition Cost
Arithromycin, 500 mg	Q0144	Acquisition Cost	Acquisition Cost
Zithromax, 500 mg	Q0144	Acquisition Cost	Acquisition Cost
Bactrim DS	S5000, S5001	Acquisition Cost	Acquisition Cost
Cipro 500 mg	S5000, S5001	Acquisition Cost	Acquisition Cost
Clindamycin Vaginal Cream	J3490	Acquisition Cost	Acquisition Cost
Condylox gel 0.5%	J3490	Acquisition Cost	Acquisition Cost
Diflucan 150 mg	S5000, S5001	Acquisition Cost	Acquisition Cost
Flagyl 500 mg (Metronidazole tabs)	S5000, S5001	Acquisition Cost	Acquisition Cost
Metrogel Vaginal Gel 0.75% 70 gm	J3490	Acquisition Cost	Acquisition Cost
Terconazole 0.8%	J3490	Acquisition Cost	Acquisition Cost
Terconazole 0.4%	J3490	Acquisition Cost	Acquisition Cost
Bicillin	J3490	Acquisition Cost	Acquisition Cost
Monistat	J3490	Acquisition Cost	Acquisition Cost

The Reproductive Health grant was renewed and the vaccine rates are being adjusted. Ms. Rodriguez reviewed the additions and/or changes to the services offered.

*Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution .... Carried.*

### **Pre-approved Informational Item(s) To Be Reported**

- Dog Control Foster Program – Ms. Rodriguez reviewed the dog control numbers and some of the barriers they have been experiencing. 189 animals were seized in 2009 and 201 were seized in 2017. We are required by law to keep the animal for ten days. About 50% of the time animals are redeemed by their owners, but we still need keep the animal for ten days. 25-30% of the animals are adopted through the website, walk-in and dog walker volunteers. A very small percentage of animals are euthanized. We went from 16 animals euthanized in 2009 to 6 animals in 2017. We always have a vet assessment done prior to putting down an animal. Ms. Rodriguez reviewed the very long cruelty case investigation time frames. Last years' numbers show 201 dogs and 30 cruelty cases. On average, each cruelty case was in our facility for more than 150 days. Saratoga County offers foster care with dog control for families that may not be totally sure they want to adopt a dog or are not ready to commit to having a dog. There was discussion on liabilities, assessments and/or fostering property. Ms. Rodriguez explained that the County is liable now for any dog adopted out.

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### **Informational Item(s) Written Only**

- Environmental Health (EH) presented to the Dansville Rotary club on various EH program areas provided with a focus on radon exposure prevention. .
- Applied for a MRC Challenge Award
- Submitted a Model Practice application for Radon.
- We received a Performance Incentive for our work in Chronic Disease.
- Published for Journal of Medicine on Cancer Survivorship in Rural Areas.
- Bilingual Outreach Worker is being used in other capacities due to her trust and knowledge with the Community.
- Continue to focus on a (Blue Zone) initiative entitled Be Well in Livingston- met with potential key stakeholders/ community champions on December 6 to discuss focus group results, identify priority issue (physical activity), root cause analysis completed, develop a steering committee to develop strategic plan in 2018 , Community Kick Off Event in Spring of 2018, develop and implement media and outreach plan for 2018
- Completed the SHI (School Health Index) assessment (CDC) - met with school administration to discuss SHI results, identified areas for improvement regarding nutrition and physical activity and to implement healthy vending policy/practice changes - CHIP objective.
- Completed CHANGE assessment with Nunda Lumber.
- Currently discussing several possible policy changes including paid time off for colon cancer screening and healthy meetings (nutrition).
- LC Planning Dept. to create walking routes for employees to include Kiwanis Park, discussion of enhancing Kiwanis Park - CHIP objective
- Discussing new trail in Nunda with Historical Society, LC Planning Department to assist with mapping - CHIP objective - goal is to continue to build the trail and link it to other trails in Nunda.
- Submitted HIV testing grant to provide funding for media/promotion and free test kits.
- Media and outreach regarding World AIDS Day, National Influenza Month, Winter Safety, and Toy Safety
- Attended Safe Harbors Training regarding Human Trafficking and Sexual Exploitation of Youth.
- Cancer Services Educator conducted a legislative visit with Senator Errigo.
- Completed Workforce Development Plan and revised training schedule for 2018.
- Completed Strategic Plan for 2018-2020.

- Planning to work with agencies that receive Medicare and Medicaid (dental office, assisted living, nursing homes, Hospice) regarding emergency preparedness planning.
- Held MRC Celebration for Volunteers
- Started “open access” at Mental Health clinic for walk ins – started with limited days/hours – so far being utilized.

**CENTER FOR NURSING & REHABILITATION – STEVE WOODRUFF**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION – ROCHESTER HEARING & SPEECH CENTER**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Rochester Hearing &amp; Speech Center</b>	1/1/18-12/31/20	\$125.00 per visit
1000 Elmwood Avenue		
Rochester, NY 14620		
For: Hearing Aid and Audiological Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Operating Budget	N/A	Yes	X No

**Director’s Comments:**

Rochester Hearing and Speech Center will provide one (1) facility visit to perform services monthly at a cost of \$125.00. The agreement will result in savings as it will reduce/eliminate the need to make appointments at the Elmwood Avenue location and commit a vehicle and staff members to transport multiple residents over the course of a month. The agreement is a great value. Mr. Woodruff reviewed the contract for approval.  
*Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution ..... Carried.*

**Pre-approved Informational Item(s) To Be Reported** (Requires pre-approval from the County Administrator)

**1. FINANCIAL/OPERATIONAL UPDATES:**

- a.) Occupancy - As of December 27, 2017, occupancy was 96.7 % for the month, YTD 96.85%. We were slightly under budget for occupancy but significantly over budget for Medicare days.
- b.) Cash Flow - The CNR's Cash Flow Report as of December 22, 2017 reflects \$21,958,248.00 in reserves. The balance at December 31, 2016 was \$14,394,131.00.
- c.) Upper Payment Limit (IGT) Payment History: 2016 – receipt of 2014/15 distribution totaling \$9,986,244.00. 2017 - receipt of 2015/16, 2016/17, and distribution of payment #1 for SFY 2017/18 totaling \$22,805,474.00.
- c.) Refunding Tax Levy - On August 17 the CNR refunded the County’s 2007 tax levy of \$3,600,000.00, and on November 15 the CNR refunded the County’s 2008 tax levy of \$2,914,166.00. On December 19 the CNR refunded the County’s 2009 and 2010 tax levies of \$2,223,016.00 and \$1,707,027 respectively. These payments conclude refunding the County \$13,657,694.00 in tax levy support for the period 2006-2010. Mr. Woodruff reviewed the spreadsheet for the Committee. Mr. Coyle reviewed the general fund payments made when the CNR started operations to allow for the IGT funds to continue. We are still waiting to see if private pay can be recaptured. Many counties were unable to draw down the max IGT funds because they did not have the available match.
- c.) Budget Variance - The October 2017 budget variance reports will be distributed and discussed at the committee meeting.

2. Construction Management & Architect/Engineer Contracts – These contracts are being held temporarily while Noyes Health conducts a final review of the lease for the Dialysis Extension Clinic space and finalizes the approach to managing DEC program utilization with the County. Director Bassett and

County Administrator Coyle met with Noyes Health CEO, CFO and VP of Clinical Services on December 21 and the parties will reconvene on January 18. Mr. Coyle reported on the status of the last minute concerns by Noyes prior to the anticipated approval last month. There is a meeting with Noyes reps on 1/18/18 and Mr. Coyle anticipates the program going forward with Noyes. If Noyes does not choose to move forward, there are other venues available for us to proceed with a dialysis unit at the CNR. The outside vendor had very positive two year projections. There was discussion on the changes needed to the CON if Noyes is not involved and Mr. Woodruff does not believe there will be a delay. Mr. Woodruff reviewed the CNR clients currently receiving dialysis and the burdens for them having to go offsite for dialysis services.

Mr. Woodruff reported that there was a state recertification visit during the holidays.

**Informational Item(s) Written Only**

1. Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card
2. DOH Certification Survey – Ten (10) surveyors arrived at the CNR on December 20 to begin the Medicare & Medicaid Certification Survey utilizing a new survey process under Phase II of the CMS Requirements of Participation. It had been nearly 15 months since the CNR was last surveyed.
3. Medical Services RFP – Released December 29. This RFP solicits proposals for physician services to serve the CNR’s residents. The current five-year contract with Shifa Medical expires May 31, 2018.
4. Breakfast with Santa – On Saturday, December 23 the CNR Activities Department hosted a Breakfast with Santa event attended by approximately 85 individuals. A local Girl Scout troop helped serve and clear tables. Photos with Santa were provided to attendees.
5. County Worker United Way Campaign – The County Worker United Way Campaign will kick-off in late January. An effort will be made to increase the number of Campaign Coordinators to assist with co-worker engagement with the campaign.
6. Workforce Recruitment – With an improved economy and rising fast food worker wages it is becoming increasingly difficult to recruit nursing assistants. The CNR’s next Nurse Aide Training Program will start March 5. Advertisements to recruit for the class will start in January and applications for the class are available January 16. The Mt. Morris BOCES canceled both their Nurse Aide training classes in 2017 because they couldn’t recruit enough students to fill a class. Mandatory overtime is occurring with greater frequency and is having a deleterious effect on morale. Worker absenteeism is a significant contributor to the mandatory overtime level.
7. Director Bassett Vacation – Director Bassett will be out of office 12/29 through 1/15 but will be accessible by cell phone. Deputy Director Woodruff will be providing administrative coverage.

**ADJOURNMENT**

Mr. Davis moved and Mr. Falk to adjourn the meeting at 9:56 a.m.

**OFFICE FOR THE AGING – SUE CARLOCK**

**Informational Item(s) Written Only**

**Served Client Summary**

Livingston

01/01/2017 and 11/30/2017

Report Run Date: 12/13/2017

**State Service Type Summary**

State Service Type	Total Units	Total Unduplicated Clients

Caregiver Services	450	75
Case Management	1,783	366
Congregate Meals	23,177	250
Health Promotion	736	158
Home Delivered Meals	43,844	366
Nutrition Education	4,637	458
Personal Care	3,196	47
PERS – Personal Alert System	5,631	553
Transportation	5,252	62

**Program Updates:**

As part of an expanded outreach effort, Office for the Aging staff held a Medicare Savings Program Information and Enrollment Event at Upper South Street Senior Housing in Geneseo on December 12, 2017. Information was provided and individuals were assisted with applications. This was our first effort and will be repeated.

The upcoming Tai Chi series to start in January at the UMC Church in Geneseo was advertised over the weekend of 12/8/2017 and filled up in one day on 12/11/2017. Additional classes are being offered at Livingston Fitness in Dansville in January and February. If there are additional opportunities for training, we would like to get more volunteers trained due to high interest.

A group of volunteers from Erie Insurance and Long Insurance assisted in the Senior Nutrition Program on December 12, 2017. Volunteers assisted at the congregated sites and rode along with a home delivered meal driver. The group presented a donation check in the amount of \$2,000 to the Office for the Aging for the Senior Nutrition Program.

The Foster Grandparent Holiday Celebration, part of recognition efforts, was held on December 12, 2017. We continue to struggle to recruit and retain Foster Grandparents at the level required by the Corporation for National and Community Service. Many elements of the program have not changed in many years – the stipend amount, the requirement to volunteer at least 15 – 20 hours per week – and the expectations of the schools have increased. The future of the program remains uncertain.

The Intergenerational MLK Day Event at SUNY Geneseo will be held Monday, January 15<sup>th</sup>. The Keynote address, “Using History to Make Slavery History,” will be given by Dr. Stacey Robertson. Students, seniors and community members will be able to choose from five different workshops and many community service projects.

The VITA program through SUNY Geneseo will provide volunteer income tax service to eligible Livingston County residents beginning February 9, 2018 and continuing through March 31, 2018. Qualifying taxpayers include seniors, persons with disabilities, and persons with annual incomes below \$54,000. The service will be provided at the Goodwill in Geneseo; all dates are Fridays, Saturdays and Sundays this year. The Office for the Aging advertises the service and makes the appointments.

Emergency meals were delivered to all home delivered meal clients in December to be utilized in case of weather related program closing.

SAVE THE DATE: 2018 Seniorama – Saturday, May 5, 2018. Watch for nomination materials coming soon!

Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board