

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, MARCH 6, 2018
9:00 A.M.**

PRESENT: B. Donohue, M. Walker, D. Babbitt Henry, I. Davis, D. LeFeber, D. Mahus, I. Coyle, H. Grant, S. Hillier

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. AMENDING THE 2018 LIVINGSTON COUNTY SALARY SCHEDULE: DEPARTMENT OF SOCIAL SERVICES

RESOLVED, that the 2018 Livingston County Salary Schedule is amended as follows:

Department of Social Services:

- Create one full-time Social Services Division Director at the salary range TBD.

Mrs. Deane reviewed the two director level positions she is requesting. These are already existing additional positions that these two directors have notified her of the intent to retire in 2018. Mrs. Deane would like to fill these positions to allow for approximately a 30 day overlap. The old positions would then be deleted.

Motion: Mr. Falk and Mrs. Walker seconded to approve the foregoing resolution Carried.

2. AMENDING A PORTION OF RESOLUTION 2017-9

WHEREAS, Resolution No. 2017-9 authorized the Commissioner of Social Services to sign various contracts for the Livingston County Department of Social Services, and

WHEREAS, Resolution No. 2017-9 authorized a contract with Livingston County Workforce Development for training and employment services for recipients of Temporary Assistance in an amount of \$151,000.00 plus \$25,000.00 for the tutoring program, and

WHEREAS, Department of Social Services needs to increase the Training & Employment Services amount to \$163,000.00 to reimburse the Contractor for the actual cost for the program; now, therefore, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign a contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Workforce Development 6 Court St., Rm. 105 Geneseo NY 14454	1/1/17-12/31/17	Training & Employment Svcs. Max \$163,000.00 Tutoring Program Max. \$25,000.00

For: Training and Employment services for recipients of Temporary Assistance & tutoring program.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
FFFS for TANF	0% TANF, 100%SN	Yes X No

and be it further,

RESOLVED, that Resolution No. 2017-9 is hereby amended.

Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution Carried.

3. AMENDING A PORTION OF RESOLUTION 2017-396

WHEREAS, Resolution No. 2017-396 authorized the Commissioner of Social Services to sign various contracts for the Livingston County Department of Social Services, and

WHEREAS, Resolution No. 2017-396 authorized a contract with Livingston County Workforce Development for training and employment services for recipients of Temporary Assistance in an amount of \$161,850.00 plus \$25,000.00 for the tutoring program, and

WHEREAS, Department of Social Services needs to increase the amount by \$57,000.00 in order to reimburse the Contractor for the Mobile Work Crew Supervisor program and supplies; now, therefore, be it

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign a contract for the Livingston County Department of Social Services, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
-------------------	-------------	---------------

For: Training and Employment services for recipients of Temporary Assistance, tutoring program & Mobile Work Crew Supervisor program & supplies.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
FFFS for TANF	0% TANF, 100%SN	Yes X No

and be it further,

RESOLVED, that Resolution No. 2017-396 is hereby amended.

Very difficult to get an exact amount so changed to “up to” amount – up to instead of exact amount.

Motion: Mr. Flak moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

There was discussion on the timeline for the mobile work crew supervisor and Mr. Snyder explained that the position will be released internally first. If there are no bidders, the position will be released externally for 30 days. There is one really strong outside candidate if there is no internal interest. Mr. Snyder hopes to have it up and running by summer. The mobile work crew was listed under DSS and will now be under Workforce.

4. PROCLAIMING THE MONTH OF APRIL AS CHILD ABUSE PREVENTION MONTH

WHEREAS, Livingston County believes all children need safe, stable, nurturing homes and communities to foster their healthy growth and development; and that child abuse and neglect result in physical and psychological trauma that survivors carry with them for the rest of their lives; and prevention through practical measures and programs mitigate the factors contributing to abuse and neglect; and strategies succeed because of partnerships created among citizens, social service agencies, schools, faith based organizations, health care providers, civic organizations, law enforcement agencies, and the business community; and that communities that make every effort to promote preventive programs that benefit children and their families; and provide parents with the social support, knowledge of parenting and child development and concrete resources to help them cope with stress make a strong commitment to reducing child abuse and ensuring all children grow to their full potential; and

WHEREAS, Everyone in the community needs to be more aware of child abuse prevention and consider helping parents raise their children in a safe, nurturing environment; and recognize April as the month to bring awareness to the role that Communities play to help reduce child abuse and neglect; by working together as a community, we can all play a part in strengthening families and promoting children’s well-being; now therefore be it

BE IT RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim **April 2018** as Child Abuse Prevention Month, and during this month and throughout the year, **Livingston County** is dedicated to supporting families through prevention efforts thereby reducing the risk of child abuse and neglect in the communities in which we live.

Mrs. Deane explained that there are great activities planned. There are letters on the Supervisor desks regarding the pinwheel initiative. There is a bigger campaign planned this year.

Motion: Mr. Davis moved and Mr. Falk seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

1. Statement of Appropriations (Monthly) (January) – Attached
2. Statistics (Monthly) (January)

Temporary Assistance Cases (TA):	Jan	% Change from Jan 1
Family Assistance	299	2.05%
Safety Net	311	-0.32%
Total	610	0.83%
 Medicaid Cases (MA):		
Community	1630	-1.33%

Chronic Care	246	1.65%
Foster Care	150	-1.96%
SSI	1275	0.16%
Total	3301	-0.57%

Livingston County Citizens receiving some form of Medicaid service:

Cases In Transit	40
NYSOH	6768
Livingston County DSS	4978
Total	11786

Food Stamp Only Cases:	2402	0.59%
SSI Food Stamp Cases:	820	-0.61%
Child Care Cases:	151	1.34%

Clients thru the lobby: 1513

Section 8 Vouchers Leased Up: 520

Child Support:

Caseload Count 3,491

Dollars Collected \$558,759

Protective Services for Adults (PSA): 54 1.89%

<u>Financial Mgmt</u>	46
<u>Home Mgmt</u>	46
<u>Personal Care</u>	31
Level I	7
Level II	19
Level I pending	5
<u>Guardianship Cases</u>	6
Awaiting discharge	3
Pending	0
Assessment assists	105

Preventive Services: 65 -7.14% 16.67%

<u>Probation caseload</u>	28
<u>School based consults</u>	275
<u>School based active</u>	0
<u>TASA (Case Management for Pregnant/Parenting Teens) Active</u>	1

Child Protective Services (CPS):

New Assignments 65

Recurrence

Petitions Filed 3

1034's completed 2

Foster Care 65

Foster Children - DSS Custody 36 0.00%

Adoptions 0

3. Employees hired, resigned or retired in February:

Penny Lauko	Hired	Seasonal HEAP Examiner	2/1/18	Leicester
Joy Wells	Released from Probation	Case Management Aide	2/6/18	Conesus
Patricia Hammond	Temp. Position ended	Seasonal HEAP Examiner	2/7/18	Caledonia
Andrew Thompson	Hired (Was a Housing Assist. Rep.)	Caseworker Trainee	2/20/18	Hunt
Jessica Wakefield	Hired	Caseworker Trainee	2/20/18	Dansville

4. April is Child Abuse Prevention Month. Again this year, letters will go out to Board members asking for assistance with banners and pinwheels in their communities. Events where CPS staff can partner with others in the Community are being identified and finalized. These will be published through social media.
5. A Lean Workshop was held at the Department on February 26. Twenty-three DSS staff attended along with fifteen participants from other Counties and State organizations. DSS staff will focus on finding efficiencies in processes within their areas of authority utilizing the Lean techniques.
6. 211 launched a new and improved Website on February 11. The Genesee Valley Health Partnership supported this enhancement and will be initiating a marketing campaign as it replaces the previous Help Source publication.
7. The Livingston County Children’s Protective Association is celebrating its 100th anniversary in 2018. This organization was the precursor to a county child welfare unit. The group is organizing some celebration events throughout the summer with a dinner scheduled for the fall.
8. The mobile technology project for caseworkers is proceeding. Coaches have been identified and are piloting the iPads and case management software. The rollout to other casework staff is scheduled for the end of March.
9. I was asked to present to a class of teaching students at SUNY Geneseo. We discussed services typically provided by Social Services as well as child welfare requirements for mandated reporters.
10. The Livingston County Housing Task Force met on February 5. Agenda topics included updates on housing projects within the county, data on homeless individuals presenting to DSS and potential solutions to reduce the cost of temporary housing and the Point in Time study conducted at the end of January.
11. There will be a Spring MAPP class for anyone interested in becoming a foster parent. Information night is March 7 at 6:00 p.m. at the Highway Department conference room. Classes begin March 14.

OFFICE FOR THE AGING – SUE CARLOCK

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: AIM INDEPENDENT LIVING CENTER, INC., THE ARC OF LIVINGSTON-WYOMING, INC., COMFORT KEEPERS, COMMUNITY CARE OF WESTERN NY, INC., D/B/A HOME CARE AND HOSPICE, GENESEE REGION HOME CARE ON ONTARIO COUNTY, INC., D/B/A HOME CARE PLUS, HOME AND HEALTH CARE SERVICES, INC., LIVINGSTON HEALTH CARE SYSTEMS, INC. & UNLIMITED CARE, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office for the Aging, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
AIM Independent Living Center, Inc. 271 East First Street Corning, NY 14830	4/1/18-3/31/19	\$15.50 per hour

For: Expanded In-Home Services for the Elderly Consumer Directed In-Home Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	25%	Yes X No

Director’s Comments: For Fiscal Intermediary Services for Consumer Directed Expanded In-Home Services for the Elderly Program (EISEP); this option allows the consumer to interview and hire (and terminate when/if

necessary) their own Personal Assistant, with payroll, etc. through the fiscal intermediary. Livingston County Office for the Aging would still provide case management.

The Arc of Livingston-Wyoming

4/1/18-3/31/19

Not to exceed \$13,600 total
\$40 per vehicle for group
transportation-Individual
rides negotiated price

18 Main Street
Mt. Morris, NY 14510

For: Transportation Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CSE, State Transportation	25% for CSE - Not to exceed \$2,000 None for State Transportation	Yes X No

Director's Comments:

For: Transportation services, assisted (door through door) and regular transportation, group and individual for various purposes

Comfort Keepers

4/1/18-3/31/19

\$25.00/hour

1163 Pittsford Victor Rd.
Suite 215

\$30.00/supervisory visit

Pittsford, NY 14534

\$.51/mile

For: Expanded In-Home Services for the Elderly Non-medical homemaker chore services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	25%	Yes X No

Director's Comments: Funds non-medical in home services to seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income.

Community Care of Western NY, Inc.

4/1/18-3/31/19

\$25.33/hour PCI

D/B/A Home Care & Hospice

\$25.51/hour PCII

1225 West State St.
Olean, NY 14760

For: Expanded In-Home Services for the Elderly Non-medical personal care and homemaker chore services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	25%	Yes X No

Director's Comments: Funds non-medical in home services to seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income.

Genesee Region Home Care of Ontario

4/1/18-3/31/19

\$23.43/hour PCI

County, Inc. D/B/A Home Care Plus

\$23.60/hour PCII

3111 Winton Rd. South
Rochester, NY 14623

\$119.23/supervisory visit

For: Expanded In-Home Services for the Elderly Non-medical personal care and homemaker chore services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	25%	Yes X No

Director's Comments: Funds non-medical in home services to seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income.

Home & Health Care Services, Inc.

4/1/18-3/31/19

\$27.61/hour PCI

City Hall
82 Main St., 3rd Floor
Hornell, NY 14843

\$27.95/hour PCII

\$90.00/supervisory visit

\$.40/mile

For: Expanded In-Home Services for the Elderly Non-medical personal care and homemaker chore services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>

NYS EISEP Funding	25%	Yes X No
-------------------	-----	----------

Director's Comments: Funds non-medical in home services to seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income.

Livingston Health Care Systems, Inc. 4 /1/18-3/31/19 \$39,995.00
 111 Clara Barton Street
 Dansville, NY 14437
 For: EARS Lifeline

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CSE, EISEP (State)	25% for EISEP; \$0 for CSE – provided by subcontractor in- kind	Yes X No

Director's Comments: Funds personal emergency response units/service
Unlimited Care, Inc. 4/1/18-3/31/19 \$26.18/hour PCI and PCII
 1200 Jefferson Rd.
 Suite 206
 Rochester, NY 14623
 For: Expanded In-Home Services for the Elderly Non-medical personal care and homemaker chore services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NYS EISEP Funding	25%	Yes X No

Director's Comments: Funds non-medical in home services to seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income.

Mrs. Carlock reviewed the contracts for approval and explained how many Aging programs are April to March, so many are renewed at this time. The EISEP program is a combination of case management and personal care that we contract with HHA.

Motion: Mr. LeFeber moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution ...Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT AMENDMENT FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: VNA HOMECARE OPTIONS, LLC

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract amendment for the Livingston County Office for the Aging, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
VNA Home Care Options, LLC 1050 W. Genesee Street Syracuse, NY	Renews annually unless either party declines to renew by giving 90 days prior written notice	Rate Schedule
For: MLTC Provider Agreement – Revised Appendix A NYS DOH Standard Clauses for Managed Care Contracts		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
VNA Home Care Options, LLC	0	Yes X No

Director's Comments: Standard Clauses for Managed Care Provider/IPA/ACO contracts have been updated; the initial contract contained these clauses as Appendix A and the amendment is Revised Appendix A to reflect updated Standard Clauses

Mrs. Carlock explained that the original resolution did not cover amendments. Some meals provided to certain clients, less than ten, cannot be paid for by grant money. We bill for those meals and those Medicaid Managed Care Contractors reimburse us. This is not specific to Livingston County, but being revised for all Medicaid managed care contracts.

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution Carried.

3. AMENDING THE 2018 LIVINGSTON COUNTY SALARY SCHEDULE: OFFICE FOR THE AGING

RESOLVED, that the 2018 Livingston County Salary Schedule is amended as follows:

Office for the Aging:

- Convert one part-time Aging Services Caseworker Assistant position to a full-time position at a salary grade 13 effective April 1, 2018.

Director’s Notes: Needed to meet the workload of the Office. We are not asking for additional local match; this is being done in a budget neutral manner. It is anticipated an additional part-time position that is 28 hours per week will be eliminated in the future as well as converting this PT position to Full Time. In the past three years, we have had zero turnover in the FT Caseworker Assistant Positions and we have trained 5 PT Aging Services Caseworker Assistants that have left, four of whom left within one year. There is a great deal of training time and effort for new Caseworker Assistants. We are in danger of losing the two PT Caseworker Assistants that are working well, due to the need for FT pay and benefits. PT staff are not able to cover as many duties due to being in the office for limited hours.

Motion: Mr. Falk moved and Mr. Davis seconded to approve the foregoing resolution Carried.

Ms. Carlock also reported that emergency meals are provided to clients in the winter. The clients have an extra meal for the day if closed. To replenish, clients will get a regular meal, and the one not delivered as a frozen meal. Clients will always have food, even in a storm. April 3rd is National Service Recognition Day honoring AmeriCorps and Senior Corps volunteers. You are welcome to attend. Seniorama is May 5th at York Central School.

Informational Item(s) Written Only

Livingston County
01/01/2018 and 01/31/2018
Report Run Date: 02/21/2018

Service Type Summary

NAPIS Service Type	Total Units	Total Unduplicated Clients	Total Units January 2017
Case Management	240.75	124	137.5
Congregate Meals	1,863	146	2,235
Home Delivered Meals	4,059	235	3,975
Information & Assistance	221	93	166
Nutrition Education	330	330	518
Personal Care	450	24	351
Transportation	410	25	467

Program Updates:

Health Promotion:

The Tai Chi for Arthritis Class in Geneseo started January 16th and has been extremely successful. Thirty individuals have participated and we still had a waiting list. Two people will be trained in March to be leaders; this will increase our capacity to meet the need. There is a class scheduled for May/June in Dansville.

Matter of Balance: Three classes will start in March/April in Lima, Dansville and Geneseo. The plan is to hold Fall classes in Springwater, Livonia, and Mount Morris.

Martin Luther King, Jr. Day of Service 2018 was held January 15th at the Geneseo campus. Students and seniors enjoyed speakers and lunch and worked on multiple service projects together. Feedback has been very positive.

VITA (Volunteer Income Tax Assistance): 178 appointments have been made for qualified individuals through a partnership with SUNY Geneseo. A limited number of appointments are still available for late March.

Senior Nutrition:

The program was closed once in January and once in February due to weather. Last year we began distributing emergency meals to Home Delivered Meal clients to be used in the event of closing. The meal for the day of closing was subsequently delivered to be used as an emergency meal. This alleviates the inconvenience of having to close. We will continue this practice moving forward. Program participants also receive shelf stable food from Foodlink quarterly.

The Senior Nutrition Program is collaborating with Law-NY to offer a Housing Help Desk to address issues related to evictions, landlord-tenant disputes, utility shut-offs, and substandard conditions. The first drop-in session will be held on March 23rd at the Avon Senior Nutrition Site.

Advocacy:

Livingston County Office for the Aging is working with its state association to advocate on the state level for the **Say YES to Older New Yorkers** campaign with the following priorities:

- **Fully restore New York Connects** funding to the **\$33 million** allocated and promised in 2017 (SOFA) budget and keep a dedicated state funded revenue stream to support NY Connects which serves more than 230,000 older New Yorkers and their families every year;
- **Add \$24 Million** to the **Community Services for the Elderly** (CSE) program to decrease waitlists for home delivered meals, in-home aide care, transportation, and case management services for the frail elderly so they can remain at home through the end of life.
- **Add \$10 million dollars for Elder Abuse.** This is a growing problem that is under recognized, under reported, and under prosecuted
- Help us **resolve the Home Care Aide Crisis**

We are monitoring the federal budget developments with the assistance of the national association. President Trump’s initial budget calls for the elimination of Senior Corps programs including Foster Grandparent, Senior Companion, and RSVP programs. While Older Americans Act programs are essentially flat funded, there are other cuts to programs that impact seniors such as heating assistance programs.

National Service Recognition Day – April 3, 2018

All Supervisors are invited and encouraged to attend events to commemorate Senior Corps National Service Recognition Day on April 3, 2018. Events are being held at each Senior Nutrition Site and representatives from the 3 Senior Corps programs -Foster Grandparent, Senior Companion and Retired Senior Volunteer Programs – will be honored. Village Mayors are also being invited. Please see invitations for detailed information about these events. We hope you will also show your support for the programs by registering support on-line.

Customer Satisfaction:

Program: NY Connects - 24 surveys mailed; 14 returned completed (58%)

	Strongly Agree	Agree	Not Sure/Not Applicable	Disagree	Strongly Disagree
The Livingston	10 (71%)	4 (29%)			

County Office for the Aging staff person was courteous					
Overall, the information I received was helpful/met my needs	9 (64%)	3 (22%)	1 (7%)	1(7%)	
I would contact the Office again	12 (86%)	2 (14%)			
I would recommend the Office to others	12 (86%)	2 (14%)			

How did you hear about the program: Friends (4), Lifetime Care, CNR, My Age, Nurse, Doctor’s Office (2), Library

Comments:

“We are thankful for Livingston County to provide this service for our seniors.”

“The people knowable and willing to help with information.”

“Everyone has been very nice.”

“All of you kids are great.”

“I called the NYS AG. I got transferred to the Avon Office Town Hall. I left a message and never received a return call.”

“This office has the nicest staff one would ever want to meet. Mrs. Dale was the most understanding person I met in any assistance program. I was treated as a person not a number! I thank you all for showing respect to people in need. Keep up the good work of being able to listen to people and to advise them what to do. Thank you again your help was appreciated!”

“I called and she helped me SO MUCH on everything I ask her about would get more information. So help she went out of her way for more information and send it to me...More help would help officer of the Aging and help need more help. Have them teach other to help then!! Thank you for all your help!!”

“I don’t remember the lady’s name that help me on the phone but she took a lot of time with me and my husband and sent us to people that could help us. She was kind, caring and knew the answers to questions we asked, and if not she found them. Since I talked to her my dad passed on Dec. 6th very suddenly. I am so grateful for people like the people in your office.”

“I think the ladies are very nice to talk with on the phone.”

WORKFORCE DEVELOPMENT – RYAN SNYDER
Action Item(s) To Be Reported

1. APPOINTING MEMBER TO THE LIVINGSTON COUNTY YOUTH BOARD: MARK T. BRITT, DAWN E. COX, DAWN M. LANDON & TERRY L. WHITE

RESOLVED, that the following members are hereby appointed to the Livingston County Youth Board for the term designated:

Livingston County Youth Board			
Name	Address	Agency	Term
Dawn E. Cox	7773 Kysorville Byersville Road, Dansville, NY 14437	West Sparta	At Pleasure
Dawn M. Landon	18 Morey Avenue, Dansville, NY 14437	CASA	At Pleasure
Terry L. White	8091 School Street, Springwater, NY 14560	Springwater	At Pleasure
Mark T. Britt	1279 York Street, Lima, NY 14485	Lima	At Pleasure

Motion: Mrs. Walker moved and Mr. Falk seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT/YOUTH BUREAU: ARC OF LIVINGSTON/WYOMING, C.H. JOHNSON CONSULTING INC., GENESEE VALLEY EDUCATIONAL PARTNERSHIP & LAKEVILLE VOLUNTEER FIRE DEPARTMENT

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Workforce Development/Youth Bureau, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

Arc of Livingston/Wyoming 6/1/18-8/30/18 Up to \$15,000.00
 18 Main Street
 Mt. Morris, NY 14510
 For: Summer youth employment program for youth with disabilities

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Temporary Assistance for Needy Families	0%	Yes

C. H. Johnson Consulting, Inc. 4/1/18-10/30/18 \$40,000.00
 6 East Monroe Street
 Chicago, Illinois 60603
 For: Community center feasibility study

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Special Projects Fund	100%	Yes

Genesee Valley Education Partnership 6/1/18-8/30/18 Up to \$10,000.00
 80 Munson Street
 LeRoy, NY 14482
 For: Summer youth employment program for career exploration

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Temporary Assistance for Needy Families	0%	Yes

Lakeville Volunteer Fire Department 5/30/2018 (only) \$300.00
 5939 Stone Hill Road
 Lakeville, New York 14480
 For: 2018 Spring Job Fair

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Registration Fees	\$0	Yes

Mr. Snyder reviewed the contracts for approval. The Johnson Consulting contract is to research the Community Center feasibility. The proposal is for an 8 week project with final analysis for a preliminary site. In recognizing the importance of the multigenerational aspect of the center, the steering committee has added Sue Carlock for the senior perspective and two youth, a student from Livonia and Caledonia-Mumford. There will also be a community wide survey to gather public opinion and feedback. The results of this consulting group will help determine the development of the community center. \$40,000 will be taken from the special projects fund. Sue Carlock reported that many seniors have commented on the need for a place for activities, crafts, exercise

programs, yoga, and other wellness activities. The center is a high priority in the quality of life initiative. It is good to study the concept before spending the additional dollars. If the study shows that the project is not feasible, we would not continue with the project. We can find out what the towns could do and how the county could play a role.

Motion: Mr. Falk moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN MEMORANDUMS OF UNDERSTANDING ESTABLISHING COST SHARING AGREEMENTS FOR THE GENESEE LIVINGSTON ORLEANS WYOMING (GLOW) WORKFORCE DEVELOPMENT BOARD

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign a memorandum of understanding for the GLOW Workforce Development Board, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Various WIOA Required Partners	N/A	\$0

For: The Workforce Innovation and Opportunity Act (WIOA) mandates that required partners share in the infrastructure costs of Career Centers and that each area execute Memorandums Of Understanding (MOU) regarding the local funding mechanism.

Motion: Mrs. Walker moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution...Carried.

Informational Item(s) Written Only

Livingston County Unemployment Rate

The Annual Average Unemployment Rate has been steadily decreasing since 2009. The 2017 annual rate of 4.9% remained unchanged from the prior year. No information for 2018 has been provided as of the date of publication.

Community Indicatives Council (CIC) Delegate Agency Report - FFY 2017

Contractor: Catholic Charities							
Benchmark	Goal	1	2	3	4	YTD	% of goal
Emergency Housing Payments	45	12	8	16	9	45	100%
Emergency Utility Payments	45	5	5	12	14	36	80%
Transportation Assistance	70	3	6	9	11	29	41%

Contractor: Chances and Changes							
Benchmark	Goal	1	2	3	4	YTD	% of goal
Emergency Shelter	40	6	1	9	1	17	43%
Emergency Shelter - Homeless	36	7	11	8	16	42	117%
Emergency Housing Financial Assistance	40	15	11	9	12	47	118%
Emergency Utility Payments	30	0	2	8	10	20	67%
Jemison - Enter Employment	10	5	0	2	3	10	100%

Contractor: Noyes							
Benchmark	Goal	1	2	3	4	YTD	% of goal
Eligible for Subsidy - Elderly	90	80	4	4	3	91	101%
Eligible for Subsidy - Disabled	15	11	1	1	2	15	100%
Full Subsidy	5	5	0	1	1	7	140%

Contractor: GPOC							
Benchmark	Goal	1	2	3	4	YTD	% of goal
On-Site Exams	180	62	54	72	95	283	157%

Pre-Employment Physicals	25	5	4	4	17	30	120%
Health Care for Chronic Conditions	30	21	10	13	3	47	157%
Health Care for Children	15	1	1	3	17	22	147%

Department Activity Report

Activity	Jan 2018
Counselor Assisted Appointments	65
Workshop Attendees	45
Entries to Employment - Public Assistance	4
Clients Underemployed - Public Assistance	52
Clients in High School Equivalency Education	14
Clients in ESOL Education - Public Assistance	27
Credentials Earned	3
Adults/Youth in Training	6

Program Report

CNA Recruitment - 21 students have been selected to participate in the Certified Nursing Assistant Program which starts Monday March 5th.

Job Fair - The Spring Job Fair will be held May 30th at the Lakeville Training Grounds.

Teen Recognition - 86 nominations were received. Springwater was the only Town without a nominee.

Federal Funding - The Office of Workforce Development is 84% funded through federal funds. Federal funding remains uncertain, with the latest continuing resolution of funding set to expire on March 23rd of 2018.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH- ACM MEDICAL LABORATORY, COUNTY OF MONROE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
ACM Medical Laboratory 160 Elmgrove Park Rochester, NY 14624	03/1/18-2/29/2020	Chlamydia/GC- \$23.00 HPV - \$35.00 Thin Prep - \$32.00
For: Family Planning Laboratory Services Agreement		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Title X Family Planning Grant	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract provides Laboratory Services for Reproductive Health Center.

County of Monroe Department of Public Health 111 Westfall Road Rochester, NY 14620	1/1/18-12/31/18	\$65,300.00 25 full Autopsies - \$52,500.00 8 Blood/Description/Type Autopsies - \$12,800.00
For: Forensic Pathology Services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Local Share	100%	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract between Livingston County and Monroe County Medical Examiner's Office will provide for 25 full Autopsies @ \$2,100.00 = \$52,500.00; 8 Blood/Description/Type Autopsies @

\$12,800.00 = \$65,300.00.

Ms. Rodriguez reviewed the contracts for approval.

Motion: Mr. Falk moved and Mrs. Walker seconded to approve the foregoing resolution..... ..Carried

2. APPOINTING MEMBER TO THE LIVINGSTON COUNTY COMMUNITY SERVICES BOARD MENTAL HEALTH SUBCOMMITTEE: BRYAN MENTRY

RESOLVED, that the following member is hereby appointed to the Livingston County Community Services Mental Health Subcommittee for the term designated:

Mental Health Subcommittee			
Name	Address	Rep/Title	Term Expires
Bryan Mentry	6150 East Lake Rd., Conesus, NY 14435	LCSW-R	2/1/18-12/31/2022

Motion: Mrs. Walker moved and Mr. Davis seconded to approve the foregoing resolution...Carried

3. RESOLUTION CALLING ON THE OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES AND THE GOVERNOR OF THE STATE OF NEW YORK TO PROVIDE STATE FUNDING TO SUPPORT THE TREATMENT AND TRANSITION SERVICES TO INDIVIDUALS WITH SUBSTANCE USE DISORDERS (SUD) WHO ARE INCARCERATED IN COUNTY JAILS

WHEREAS, New York State is engaged in a significant effort to address the rising rate of substance use disorders, including the epidemic of opioid and heroin addiction and the increasing number of deaths due to overdose;

WHEREAS, the state is taking aggressive steps to address the heroin/opioid epidemic, including the rapid expansion of community-based treatment and support services to create a continuum of care to support the individual and family in their recovery;

WHEREAS, there remains a significant gap in the treatment and support continuum care being developed by the state and that is the local jail;

WHEREAS, individuals who suffer from SUD’s frequently come into contact with the criminal justice system;

WHEREAS, the link between offending and SUDs is well established, bringing significant numbers of individuals suffering from addiction into NYS jails.

Alcohol and drugs are implicated in roughly eighty (80) percent of offenses, including domestic violence, DWIs, property offenses, drug offenses, and public-order offenses;

WHEREAS, according a report conducted by Policy Research Associates on behalf of the NYS Conference of Local Mental Hygiene Directors, County Sheriff’s indicated that of the individuals detained in their jail on drug-related charges, sixty-eight (68) percent had been in their jail before;

WHEREAS, jail incarceration provides a unique opportunity to offer treatment supports during periods when people are clean and sober;

WHEREAS, in NYS, the counties bear the overwhelming portion of the financial burden for supporting SUD services in jails, and it is an ever-increasing burden with substantial unmet need;

WHEREAS; fifty-one (51) percent of jails have no funding for substance use disorder treatment services despite strong evidence that these services reduce crime, save money, and save lives and fifty-three (53) percent of jails do not have the capacity to directly transition addicted inmates to community treatment programs upon re-entry,

WHEREAS, a New England Journal of Medicine study found that in the first two weeks after release, former inmates with an opioid use disorder were 12.7 times more likely than other individuals to die of an overdose;

WHEREAS, a comprehensive re-entry and transition plan is critically important to minimizing the possibility of drug use, overdose and recidivism and for those jails that do have some treatment services, those services are far outpaced by the escalating need for them;

WHEREAS, the benefits of providing effective SUD services in the jail setting have proven significant where they occur. A handful of localities in New York State have supported a level of service through local funding and are reaping significant benefits;

WHEREAS, Albany County the jail-based Sheriff's Heroin Addiction Recovery Program (SHARP) has seen The Albany County Sheriff's Heroin Addiction Recover Program (SHARP) provides SUD treatment during incarceration and support services after release. The program has resulted in a 28% reduction in the recidivism rate;

WHEREAS, New York State's own cost-benefit analysis of providing jail-based SUD treatment determined that taxpayers could realize a savings over time of \$2,170 per participant through reductions in recidivism costs which include, local and state incarceration costs, community supervision costs, court and prosecutions costs and police/field law enforcement costs;

WHEREAS, the same New York State analysis determined that SUD treatment in the jails would save \$676 per participant in costs incurred by victims which include, medical expenses, mental health care, damage to personal property and lost earnings due to harm or injury;

WHEREAS, a dedicated State funding stream to counties is desperately needed to provide SUD treatment services in the jails, including screening and assessment at entry, education and counseling services, peer support, medication assisted treatment and discharge planning to continue treatment post-incarceration;

WHEREAS, Counties are requesting funding of \$12.8 million annually to the LGUs to address the existing gap in the SUD treatment continuum and support efforts to reduce the human cost of the heroin/opioid epidemic on New Yorkers, and reduce recidivism and victimization; now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors calls on the Governor and the Office of Alcoholism and Substance Abuse Services to help combat the heroin and opioid epidemic, save lives and reduce the rate of recidivism, by providing state funding for the treatment and transition of incarcerated individuals with substance use disorders in our county jails.

Motion: Mr. LeFeber moved and Mrs. Walker seconded to approve the foregoing resolution...Carried

4. PROCLAIMING THE MONTH OF MARCH 2018 AS COLORECTAL CANCER AWARENESS MONTH

WHEREAS, the County of Livingston joins to support observances that raise awareness of health issues that affect people across our state, nation, and the world, such as the various types of cancer, including colorectal cancer; and

WHEREAS, colorectal cancer is a leading cause of cancer-related deaths among men and women in the United States; each year in New York State, more than 9,000 people develop colorectal cancer and more than 3,000 New Yorkers die from this disease; it is estimated that one in twenty people will develop colorectal cancer during their lifetime; and

WHEREAS, colorectal cancer occurs most often in older people; approximately 60% of people newly diagnosed with colon cancer are age 65 and older, and 90% of all colorectal cancers are diagnosed after age 50; and

WHEREAS, of the majority of colorectal cancer occurs in people who have no known risk factors; while the causes of colorectal cancer are not well understood, scientists agree that the following factors increase a person's risk of developing this disease: age, family history and hereditary conditions, personal health history, obesity, physical inactivity, diet, and other lifestyle factors such as cigarette smoking and excessive alcohol use; and

WHEREAS, those with a personal or family history of colon polyps, colorectal cancer, or a personal history of inflammatory bowel disease are at higher risk for developing colorectal cancer and should talk to their doctors about when to begin screening and how often to be screened; and

WHEREAS,, men and women of any age with blood in their stool, unexplained weight loss, or a change in bowel habits including persistent aches and pains should talk to their doctor; and

WHEREAS, colorectal cancer often can be prevented through regular screenings that can detect small growths, called polyps, which can be removed before they develop into cancer; screening for colorectal cancer is a covered benefit through Medicaid as well as health plans participating in the New York State of Health, and the New York State Cancer Services Program offers colorectal cancer screening to eligible uninsured individuals in every county and New York City borough; and

WHEREAS, in support of the statewide and national goals to screen at least 80% of age and risk-appropriate men and women for colorectal cancer, New Yorkers and people everywhere are called upon to raise

their awareness of colorectal cancer and take preventive steps to safeguard their health and that of loved ones from this disease;

RESOLVED, that the Livingston County Board of Supervisor does hereby proclaim March 2018 as Colorectal Cancer Awareness Month in Livingston County.

Main street go blue – us news and world report will be feature March 26th one of the healthiest rural counties

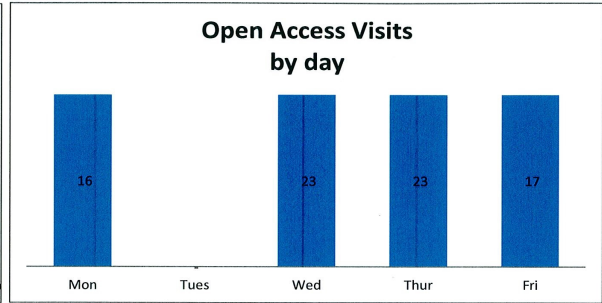
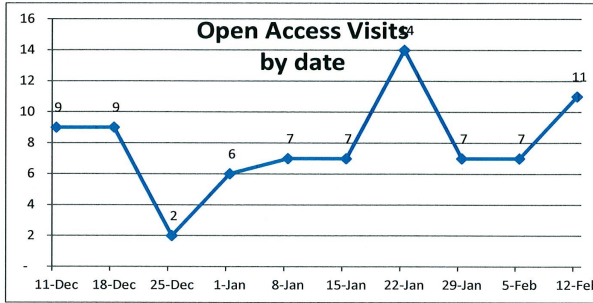
Motion: Mr. Falk moved and Mr. Davis seconded to approve the foregoing resolution..... ..Carried

Informational Item(s) Written Only

- Environmental Health continues to respond to garbage complaints that marginally meet the definition of a nuisance under the Sanitary Code and may be better suited to local code enforcement action. Environmental Health is exploring opportunities to more effectively partner with code enforcement officers in addressing these matters.
- Continue to focus on a Chronic Disease Prevention initiative entitled Be Well in Livingston- monthly steering committee meetings to develop and implement strategic plan for 2018-2019, Community Kick Off Event in Spring of 2018, develop and implement media and outreach plan for 2018
- Completed the School Health Index assessment (CDC) - met with school administration to discuss SHI results, identified areas for improvement re: nutrition and physical activity and to implement healthy vending policy/practice changes and physical activity in the classroom policy/practice change, sample policy sent to school, evaluation tool developed - CHIP objective
- Completed CHANGE assessment with Nunda Lumber, discussion re: policy change including paid time off for colon cancer screening and adopted a healthy food and beverage options policy (nutrition) with evaluation to follow, LC Planning Dept. created walking routes for employees which included Kiwanis Park, discussion of enhancing Kiwanis Park to include the purchase of exercise stations- CHIP objectives
- Soft opening of new historical walking trail in Nunda with Nunda Historical Society; grand opening on March 18- CHIP objective - goal is to continue to build the trail and link it to other trails in Nunda
- Coordinating reaccreditation efforts
- Media and outreach regarding flu, dental health and heart health
- Weekly flu update to healthcare providers
- Article 6 State Aid Application Program Questionnaire completed
- Participated in NYSDOH drill regarding surge capacity
- Health Education Team meeting with Entercom regarding potential marketing opportunities
- Outreach efforts re: RHC - display table at SUNY Geneseo on a monthly basis to increase awareness and utilization of RHC services among SUNY Geneseo students and bar outreach with condoms and RHC services throughout the county
- Coordinating MRC grant- recruitment of volunteers, developing specialized teams, training and distribution of materials to follow

Mental Health Open Access Clinic Visits

Total	11-Dec	18-Dec	25-Dec	1-Jan	8-Jan	15-Jan	22-Jan	29-Jan	5-Feb	12-Feb	19-Feb	26-Feb	5-Mar	12-Mar	19-Mar
16 Mon	5	3	-	-	1	-	4	-	1	2	-	-	-	-	-
- Tues	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
23 Wed	2	1	-	1	4	3	4	3	2	3	-	-	-	-	-
23 Thur	-	4	1	4	1	2	3	2	4	2	-	-	-	-	-
17 Fri	2	1	1	1	1	2	3	2	-	4	-	-	-	-	-
79	9	9	2	6	7	7	14	7	7	11	-	-	-	-	-



CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported (Requires pre-approval from the County Administrator)

1. **FINANCIAL/OPERATIONAL UPDATES:**

- a.) Occupancy - As of February 25, 2018, occupancy MTD was 92.0%. 2017 occupancy averaged 96.85%. There have been significant numbers of resident hospitalizations due to pneumonia, flu and GI symptoms resulting in the loss of bedhold. Resident deaths in January and February have exceeded seasonal norms. Hospitals report high nursing home vacancy levels throughout the region.
- b.) Cash Flow - The CNR's Cash Flow Report as of February 23, 2018 reflects \$21,636,922.00 in reserves. The balance at December 31, 2017 was \$21,495,782.00.
- c.) Budget Variance - The December 2017 budget variance reports will be distributed and discussed at the committee meeting.

2. Dialysis Extension Clinic – UR Medicine Noyes Health has requested further edits to the lease agreement terms before deeming it final. The County will accommodate the changes r/t dialysis patient volume ramp up and housekeeping services. A pre-construction design review meeting was held on February 26 with representatives from Architects LaBella Associates, Construction Manager NPV, Inc., Noyes Health and the County. A bid schedule will be developed once final construction documents are produced.

Frank Bassett distributed packets for discussion. Occupancy is down due to a number of deaths and there are less elective surgeries during flu season. The Facility’s chronic population is slowly passing. There was discussion on whether a survey of regional community providers showed similar trends. There are significant vacancy rates at the Center; the highest they have ever seen. Typically, there are 100-105 deaths per year. The cash flow is good. They have started a building wide lighting project of updating and replacement for 400+ fixtures. Mr. Bassett anticipates signing the lease today or tomorrow for the dialysis extension clinic. Mr. Bassett discussed the capacity for the clinic and provided a copy of the footprint for the clinic. There will be five bays plus infectious. There would be service to the public with preference to CNR residents. The plan is, once the lease begins, to do outreach to the community, both hospitals and faith. Mr. Bassett explained that he hopes to start construction in mid-May with the expectation that service in clinic would begin prior to Christmas. The staff vacancies and absentee rate are a concern. Mr. Bassett is working with Workforce and Finger Lakes Community College for the CNA program. There are currently 21 students that began yesterday at CNR and graduate in April. Mr. Bassett reported that you cannot control FMLA. It is frustrating that a minority of employees effecting morale and causing mandatory overtime.

Informational Item(s) Written Only

1. Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Report Card

2. Nurse Aide Training – Twenty-one participants have been selected for the March 5 Nurse Aide Training Program. The CNR will fund the portion of the \$2,000.00 tuition not covered by available grants administered by the Workforce Development Office; currently there are six students that WDO may not be able to fund and 12 others that will require the CNR to contribute 25%. Current FT Nursing Assistant vacancies are: Night Shift – 7, Evening Shift – 7, Day Shift – 6.
3. Nurse Recruitment – The CNR has successfully recruited 2 per diem Charge Nurses and 4 per diem RN’s since January 1. These RN’s will assist with primarily weekend coverage needs. LPN recruitment remains a challenge. There have been 3 LPN hires since January 1, one part time, two per diem. There are currently 3 Full Time and 5 Part Time evening shift LPN vacancies.
4. EPC Project Activities – The Director is finalizing the required Construction Notice to be filed with the NYS DOH before proceeding with any further on-site Energy Performance Contract activities. The A/E Certification Letter has been obtained from Clark Patterson Lee. The only outstanding issue is finalizing the Patient Safety Plan for work activities to occur within resident areas.
5. Director of Fiscal Services retirement – Barbara Keefe has announced her retirement effective June 1, 2018. The vacancy will be placed on Indeed.com and an informational posting will be distributed within the next few weeks.
6. Influenza –

	Influenza A	Influenza B
December	10	0
January	2	0
February	10	3

OTHER – IAN COYLE

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: CORNELL COOPERATIVE EXTENSION ASSOCIATION OF LIVINGSTON COUNTY

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Cornell Cooperative Extension Association of Livingston County 3 Murray Hill Mt. Morris, NY 14510	1/1/18-12/31/18	\$481,254.00
For: Support & Maintenance to conduct extended educational programs		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
County Budget	100%	Yes X No

Mr. Coyle explained that this is an annual agreement and is a budgeted item.

Motion: Mr. Davis moved and Mrs. Walker seconded to approve the foregoing resolutionCarried

ADJOURNMENT

Mrs. Walker moved and Mrs. Babbitt Henry seconded to adjourn the meeting at 10:08 am.

VETERAN’S SERVICES AGENCY – JASON SKINNER

Informational Item(s) Written Only

Last year there were ten suicides in Livingston County. Five of those were veterans. All of these veterans were male ages 50 to 74. We are working with the Suicide Prevention Task Force to work on a strategy for an awareness campaign.

I have been accepted to an American Legion position in a task force called “System Worth Saving”. The task force is charged with inspection of area VA medical centers. The duties will include ensuring the VA has the training and resources it needs to care for the local populations in its catchment.

There are 312 veterans that we know of that have been recipients of the Purple Heart from our county. We have received two more applications of veterans that we are enrolling in the Purple Heart Hall of Honor posthumously.

Respectfully submitted,

Melissa Savino
Secretary to the County Administrator