

**PUBLIC SERVICES COMMITTEE MEETING MINUTES  
WEDNESDAY, APRIL 4, 2018  
9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, B. Carman, M. Schuster, D. LeFeber, D. Mahus, M. Falk, B. Donohue, I. Coyle, H. Grant, S. Hillier, J. Williams-Genesee Sun  
 ABSENT: S. Erdle

Public Services Chair Jerry Deming asked Sparta Supervisor Mark Schuster to lead the Pledge of Allegiance.

**PUBLIC DEFENDER – LYND SAY QUINTILONE-JORDAN**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT EXTENSION FOR THE LIVINGSTON COUNTY PUBLIC DEFENDER: NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract extension for the Livingston County **Public Defender**, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>New York State Office of Indigent Legal Services</b> A.E. Smith Building, 11 <sup>th</sup> Floor 80 South Swan Street Albany, NY 12210	1/1/14 - 12/31/17	\$101,601.00
For: Quality Improvement – Distribution #4		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Grant	No	Yes x No

**Director’s Comments:**

The original grant term was 1/1/2014 to 12/31/2016 and was used for the hiring of a part time Public Defender. The part time PD was not hired until 1/2015 so we had no expenditures for 2014. ILS has approved our request for a one year grant extension to 12/31/2017. There is approximately \$39,974.00 left on this grant.

Ms. Quintilone-Jordan reviewed the contract and explained that this is simply an extension of the grant term to allow us to use those funds to pay for the current part time assistant public defender.

*Motion: Mr. Schuster moved and Mr. LeFeber seconded to approve the foregoing resolution. Carried.*

Ms. Quintilone-Jordan explained that she has been meeting with Sheriff’s Office, as well as, special counsel to the town and village courts to create a centralized arraignment plan. The plan will be submitted to OCA this week or next with approval being received within 30-60 days. The go live date is anticipated to be June 1. The plan is for arraignments to take place at the Jail at 7a.m. and 7p.m. every day of the year.

**Informational Item(s) Written Only**

1. Our new Sr. Account Clerk/Typist began 3/26/2018. We are currently interviewing for a new full time Public Defender.
2. A draft of the county plan for centralized arraignments has been submitted and has a projected start date of June 1, 2018.

**CONFLICT DEFENDER – HAYDEN DADD**

**Pre-approved Informational Item(s) To Be Reported**

1. DEPARTMENTAL UPDATE – Mr. Dadd updated the explained that he wanted to make himself available for any questions the committee may have. They have opened 118 cases to date this year

which is on course with last year. Mr. Dadd believes there are about 11% of those case have needed to be reassigned.

2. Mr. Dadd reported that he presented to the last Department Head meeting explaining how his office works.
3. There was discussion on how the centralized arraignment process will work. Ms. Quintilone Jordan explained that the only time the Conflict Defender would need to be in attendance is if it is a preexisting clients being brought forward on new charges. There was discussion on what representation the magistrates have had at the arraignment meetings. Mrs. Quintilone-Jordan explained that the magistrates have voted on the plan to proceed. Justices will receive up to \$250/day compensation from the Office of the Court Administration. There is not a mileage reimbursement for judges in the plan at this time. No one will be held for more than 12 hours before arraignment. Each Judge will be responsible for any payment to the court clerk.

**Informational Item(s) Written Only**

- Office Update
- Opened our 118<sup>th</sup> case this year, as of 3/27/18.
  - o This includes:
    - conflict Family Court cases
    - conflict felony and misdemeanor cases
    - indigent appellate matters
    - case originating out of Livingston County’s two Department of Corrections Facilities
- Met with other Chief Defenders of the Seventh Judicial District in order to discuss upcoming changes in legislation regarding indigent defense.
- Visited a client in Wyoming County Jail in order to prepare for upcoming trial.

**SHERIFF – SHERIFF THOMAS DOUGHERTY**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE-NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (NYS DHSES)**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff’s Office, and any future amendments to said contracts, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>New York State Division Of Homeland Security And Emergency Services</b>	1/1/18 – 12/31/18	\$214,981.00

1220 Washington Ave, Build 7A, Suite 710  
Albany, NY 12242  
For: PSAP FY17; personnel to conduct PSAP operations

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Public Safety Answering Point Grant Electronic Contract # PS17-1038-D00 DCJS/OHS WM17198268	0%	Yes X No

*Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.*

<b>New York State Division Of Homeland Security And Emergency Services</b>	1/1/18 – 12/31/18	\$589,682.00
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1220 Washington Ave, Build 7A, Suite 710  
Albany, NY 12242  
For: SICG FY17, enhancement of emergency communications equipment

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Statewide Interoperability Communications Formula Grant Electronic Contract # (to be assigned) DCJS/OHS (to be assigned)	0%	Yes No X

Sheriff Dougherty reviewed the grants for approval. The first grant is for wages in communications and the SICG Grant will be for towers to improve coverage. The Dansville tower ground has been broken and should be up and functioning this summer. They have looked at sites at Hampton Corners, Nunda and Lima for a new tower.

*Motion: Mr. Mahus moved and Mr. Schuster seconded to approve the foregoing resolution.... Carried.*

**BOARD OF ELECTIONS – BECKY SCHROEDER**

**Pre-approved Informational Item(s) To Be Reported**

1. Village Election Results-Mrs. Schroeder reviewed the village election results and the turnout for each village. There was very poor turnout at the college site. The Geneseo Village Board is totally Democrat and the Nunda Village is totally Republican with this election. Mrs. Schroeder spoke in support of David DiPasquale and his reappointment as Commissioner. They work very hard to keep Board of Elections a bipartisan office. They have a good team.

**Informational Item(s) Written Only**

1. The Livingston County Democratic Committee submitted an Elections Commissioners Certificate for David DiPasquale for another 4-year term.
2. Office renovations are progressing well. Thanks again to Bill for his diligence in pushing this through with so many other projects on his plate.
3. 2018 Village Elections went off without a hitch. Thanks to the Sheriff’s Office staff for collecting and delivering bags to us on Election night. This allows us to quickly upload results and begin certifying the election results.
4. Villages were invoiced for the cost of elections inspectors, totaling \$4,000.
5. Participated in State Board, District and ECA conference calls.
6. Machine Techs completed quarterly maintenance and prepped machines for the upcoming School elections.
7. Current active voter enrollment stands at 38,871. Democratic: 10,313; Republican: 16,790; Conservative: 884; Green: 151; Working Families: 139; Independence: 1,881; Women’s Equality: 8; Reform: 5; Others: 125 and Blank: 8,485. Inactive enrollment is at 2,541. Total active/inactive voter enrollment is: 41,323

**MOTION TO MOVE LEFEBER/DIPASUALE**

*Motion: Mr. LeFeber moved and Mr. DiPasquale seconded to change the order of the agenda Carried.*

**PLANNING – HEATHER FERRERO**

**Action Item(s) To Be Reported**

**APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD-CLARA MULLIGAN & KAREN SCHLEYER**

RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for the term designated:

<b>Name</b>	<b>Address</b>	<b>Title/Representing</b>	<b>Term</b>
Clara Mulligan	5325 Barber Road Avon, NY 14414	Town of Avon	4/11/18-12/31/20 (P. Drysdale term)
Karen Schleyer	9714 Highland Ave Dansville, N.Y. 14437	Town of North Dansville	4/11/18-12/31/19 (vacant term)

**Director’s Comments:** Clara Mulligan is filling the unexpired term of Paul Drozdziel who stepped down after becoming a member of the Town Board in February this year. Karen Schleyer is filling a long-term vacancy

created by the retirement of Marie Roberts in 2013. Each town has a separate rotating schedule that determines the term.

*Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution .... Carried.*

**AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT – OSWEGO COUNTY SOIL & WATER CONSERVATION DISTRICT & SUNY RESEARCH FOUNDATION OF THE STATE OF NEW YORK**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Planning Department, and any future amendments to said contract, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Oswego County Soil & Water Conservation District 3105 State Route 3 Fulton, NY 13069	4/1/18-3/31/20	\$88,360.00

For: Pass Through of Finger Lakes-Lake Ontario Watershed Protection Alliance funds for Conesus Lake Aquatic Weeds Strategy (CLAWS 28)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
New York State Environmental Protection Fund program	\$0	Yes X	No

**Director’s Comments:** This resolution will authorize a contract with the Oswego County Soil and Water Conservation District for pass through of FLOWPA funds (CLAWS 28) for water quality projects in the Conesus Lake watershed.

<b>SUNY Research Foundation of the State of New York</b> P.O. Box 9 Albany, NY 12201-0009	4/1/18-3/1/19	Not to exceed \$15,981.00
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For: Summer 2018 Conesus Lake water quality monitoring

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>	
Finger Lakes/Lake Ontario Watershed Protection Alliance (CLAWS 26)	\$0	Yes X	No

**Director’s Comments:**

This resolution authorizes a contract with SUNY Geneseo to perform water quality monitoring activities for Conesus Lake.

Mrs. Ferrero reviewed the contracts for approval. CLAWS28 is the primary source for the Watershed Management Plan implementation.

*Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. Environmental Management Council Update from Chairman Alex Pierce-Mr. Pierce updated the Committee on the EMC actions over the past year. There are 20 seats on the Council, however, there are only 13 seats filled this past year. Mr. Pierce reviewed the 2017 EMC Annual Report and the 2018 EMC Work Plan. New this year is the Watershed Education Center 2018 Program schedule.

**Informational Item(s) Written Only**

**LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS UPGRADE PROJECT**

Work continues on the following activities funded through SICG Round 4 – 1. New World System Upgrade (being managed by the Sheriff’s Office). The install and training are complete. The Sheriff’s Office is coordinating final system adjustments with Tyler Technologies. 2. Phone system replacement project (being managed by the Sheriff’s Office). The Sheriff’s Office, ITS, and Frontier continue work coordinating installation of the new system. 3. Construction has started on the McFadden Trail Tower site. Kaplan Schmidt

hopes to pour the concrete for the tower foundation on March 28 or 29 (pending good weather). 4. The Sheriff's Office is working with C&S Engineers and Motorola on coverage plans and additional tower locations for continued improvement of interoperable communications with adjacent counties and in-county radio gap coverage locations. 5. We are working with Motorola to purchase 2 additional dispatch consoles for the primary 911 Center.

#### **CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:**

**Wilkins Creek Stormwater Management Feasibility Study.** Planning staff is working with Barton & Loguidice to schedule the kick-off meeting for the project.

**Vitale Park Green Infrastructure & Shoreline Habitat Restoration Project.** There were no responses to the RFP that was issued for the project. We are coordinating possible next steps with the funding agency and are looking at additional funding sources to help with the project. (As a reminder: The grant award is for \$25,000. No in-kind match required. The project includes installing a 500 square foot rain garden, two 50 gallon rain barrels, and approximately 400 feet of shoreline restoration at Vitale Park on the shore of Conesus Lake. Each will serve as a functional demonstration project and will be accompanied by an interpretive public education kiosk. A landowner how-to booklet for shoreline restoration, lake friendly landscaping, and green infrastructure will be developed to accompany the Conesus Lake Watershed Council's newly developing "Shorescaping" public education campaign.)

**Stormwater Management Tool Kit.** Barton and Loguidice finalized work on the toolkit for addressing stormwater management concerns. The project includes recommendations and tools (factsheets, etc.) for improving coordination among local, state and federal agencies. The project includes a review of local regulations pertaining to stormwater management and provides development review flowcharts to assist municipalities when reviewing development applications relative to stormwater and flooding concerns. Planning staff is working on next steps for implementation.

**Governor Cuomo's Initiative to Address Harmful Algal Blooms (HABS).** Several representatives attended the HABS summit on March 26<sup>th</sup> to learn about the State's intent to develop HABS Action Plans for certain lakes, including Conesus Lake. NYS DEC plans on having a draft plan available for review in May 2018. The State plans on making funding for implementation available through the Consolidated Funding Application process.

**Watershed Education Center at Vitale Park.** A significant amount of staff time has been spent working with a group of dedicated individuals and volunteers on development of a year-round environmental educational program at the new center to be opened this year.

#### **TRANSPORTATION ADVISORY COMMITTEE:**

##### **Community Development Work Group**

**Hamlet of Greigsville Transportation Safety and Access Improvement Plan.** The Project Steering Committee met on March 27<sup>th</sup> to review and approve the final draft of the Plan. Next steps: Genesee Transportation Council approval and development of priorities for moving forward with grant applications for implementation, as determined appropriate by the Town Board. We anticipate submitting a grant application this year for sidewalks in front of the school.

##### **Public Transportation Work Group**

**Mobility Management Website.** We've been working with Cambridge Systematics on getting the site ready for public use. The website is being used by test groups to help with data refinement. We anticipate the website being ready for public roll-out before the end of April. The web address is [www.ridelivingston.com](http://www.ridelivingston.com).

**Genesee Active Transportation Plan.** We received the award letter letting us know that the project is being funded. The months of April and May will be dedicated to developing the Genesee Transportation Council Scope of Work and the Request for Proposals for consultant services. We anticipate having a consultant on board in July/August 2018.

#### **AGRICULTURAL AND FARMLAND PROTECTION BOARD:**

**Local Municipal Agricultural and Farmland Enhancement and Protection Plans:** Planning staff continues to provide support to the towns and their consultant teams in the development and approval of local plans – towns of Ossian, Sparta, Mt. Morris, and Genesee. The Town of Ossian also submitted an application for funding assistance to help update its Zoning Law. NYS Ag and Markets will be coming on April 17 -18 to meet with county and local representatives on projects in Livingston County.

**Workshop on Grant and Loan Programs for Agriculture and Agri-Business.** Senator Gillibrand and Livingston County co-sponsored a workshop on March 21<sup>st</sup> with USDA, the SBA and NYSERDA on funding programs currently available for farmers, producers and rural businesses. This workshop was initiated through the County Administrator’s Office and The Ferguson Group. There were about 25-30 attendees including farmers, property owners, agricultural agencies, college, and county, state and federal government representatives.

**ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)**

**Earth Day Award 2018.** This year marks the 20<sup>th</sup> Anniversary of the EMC Earth Day Award program. The EMC plans on presenting the award on April 25, 2018, at the regular Board meeting.

**COUNTY PLANNING BOARD**

**LET’S Plan. Reminder:** “Evenings with the County Planning Board” is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

**E911 ADDRESSING:** The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff’s Office.

**OTHER:**

**Land Bank Initiative.** Our office and the Land Bank Board of Directors continue working on organizational activities needed to get the Land Bank fully operational. David Paoletta attended the NYS Land Bank Association conference in Albany on March 22-23, 2018.

**1<sup>st</sup> Annual Livingston County Community Clean Up Event.** This project was initiated through the County Administrator’s Office and is supported by Planning staff, Heather Grant, and the EMC. Local groups are encouraged to register and/or volunteer at clean up events being held throughout the County on Earth Day weekend, April 21-22. We hope to highlight the success of the event at the EMC Earth Day Award presentation on April 25<sup>th</sup>.

**2019-2023 Capital Improvement Program.** The County Administrator’s Office and Planning Department staff are working on organizational activities for the next CIP process. ITS is currently developing a new project submission form using Laserfiche.

**HIGHWAY – DON HIGGINS**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY – ROCHESTER-GENESEE REGIONAL TRANSPORTATION AUTHORITY**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Rochester–Genesee Regional Transportation Authority</b>	4/11/18 – 3/31/23 w/five(5)Annual Ext.	Per Contract Terms

1372 East Main Street  
Rochester, NY 14609

For: Joint Service Agreement for RTS Livingston (LATS) for use of the Highway Wash Bay & Fuel Station, and grounds maintenance.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
NA	NA	Yes No

Director’s Comments: New Agreement provides for increases in annual rental rate, for use of wash bay and for use of the fuel station.

Mr. Higgins reviewed the changes on the proposed agreement and explained that increases were negotiated to help cover costs to maintain the three areas. Five annual extensions were added to the contract.

*Motion: Mr. Carman moved and Mr. LeFeber seconded to approve the foregoing resolution.. Carried.*

**2. AUTHORIZING THE LIVINGSTON COUNTY HIGHWAY SUPERINTENDENT TO BID ON AND PURCHASE VARIOUS USED EQUIPMENT ON MAY 12, 2018 AT THE TEITSWORTH MUNICIPAL EQUIPMENT AUCTION IN PALMYRA, NY FOR THE COUNTY HIGHWAY DEPARTMENT**

WHEREAS, the Annual Palmyra Municipal Equipment Auction contains only equipment and vehicles owned by municipalities, and

WHEREAS, there may be an opportunity to purchase various used equipment and vehicles in good condition at considerable savings, now, therefore, be it

RESOLVED, that the Livingston County Highway Superintendent, with input and advice from the Highway Department Shop Manager, is hereby authorized to bid on and purchase appropriate and needed various used equipment and vehicles on May 12, 2018 at the Teitsworth Municipal Equipment Auction in Palmyra, NY at a total amount not to exceed One Hundred and Twenty Thousand Dollars (\$120,000.00.)

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Roy Teitsworth, Inc.</b> 6502 Barber Hill Road Groveland, NY 14454	NA	Not to Exceed \$120,000.00

For: Bid on and purchase various used equipment and vehicles.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
2018 Livingston County Highway Dept. Budget Appropriations	100%	Yes X No

Director’s Comments: The Department did not spend any money at the 2017 Municipal Auction. Mr. Higgins explained that we do this every year in case we find good deals at the auction. Dan Miller, Don Higgins and Jason Wolfanger preview the offerings to determine whether they will participate at the auction.  
*Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolution Carried.*

**Pre-approved Informational Item(s) To Be Reported**

Discussion regarding the Annual Bids for Untreated and Pre-Treated Bulk Granular Sodium Chloride (Crushed Rock Salt.) The current bid expires 8/31/2018, and provides for a 1-year extension at the sole option of the County on the same terms and conditions. Should we utilize the option to extend? Current Bid prices are:

<b>American Rock Salt Co., Inc.</b>	<b>\$40.00/Ton</b>	For: Untreated Crushed Rock Salt, FOB Stockpile
<b>American Rock Salt Co., Inc.</b>	<b>\$45.95/Ton</b>	For: Untreated Crushed Rock Salt, Delivered
<b>American Rock Salt Co., Inc.</b>	<b>\$52.00/Ton</b>	For: Pre-Treated Crushed Rock Salt, FOB Stockpile
<b>Cargill, Inc.</b>	<b>\$55.98/Ton</b>	For: Pre-Treated Crushed Rock Salt, Delivered

Mr. Higgins recommends doing the one year extension at the same prices listed.

*Motion: Mr. Carman moved and Mr. LeFeber seconded to approve utilizing the 1 year extension for the salt above salt prices Carried.*

Mr. Higgins displayed the two options for the Purple Heart County signs for discussion.

**ECONOMIC DEVELOPMENT – MAUREEN WHEELER**

**Action Item(s) To Be Reported**

**AMENDING THE 2018 LIVINGSTON COUNTY SALARY SCHEDULE: ECONOMIC DEVELOPMENT**

RESOLVED, that the 2018 Livingston County Salary Schedule is amended as follows:

**Economic Development:**

- Create one full-time Economic Development Assistant position at a wage grade 11.

**AND REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

Mrs. Wheeler reviewed the requested position for approval. This will not be adding a body in the office. This position would replace the current senior account clerk typist position occupied by Tessa Taylor. At the time the senior account clerk typist was created, it was created as a clerical position with some minor accounting responsibilities to support an outside contracted bookkeeper. Since that time, all accounting and bookkeeping

has been brought in-house for their three agencies and those responsibilities have fallen on the senior account clerk typist position. There has also been a significant increase in the loan and grant portfolio that they foresee continuing in the future and with that comes a lot more extra administrative duties on which they will need some extra support with less of a clerical focus and more of a specific economic development focus. The position would be created at a grade 11. The current position is a grade 9. The senior account clerk typist position would be deleted after the successful completion of the probationary period.

*Motion: Mr. Schuster moved and Mr. LeFeber seconded to approve the foregoing resolution . Carried.*

**Informational Item(s) Written Only**

Restore NY announced two (2) award recipients: the (former) Livingston County Home on Millennium Drive in the Village of Geneseo currently owned by Greg O’Connell and the Park Theater in the Village of Avon currently in transition of ownership from Clark Rittersbach.

Awards announcements have been made for the NY Main Street grant proceeds in the Villages of Avon and Leicester. Twelve (12) projects totaling \$1,068,020 were awarded comprised of \$462,500 in grant proceeds and \$605,520 in private investment.

The job listing for the Market Manager position is set to close at the end of the month and we will begin reviewing applications to proceed with a hire.

**OTHER – JERRY DEMING**

**Action Item(s) To Be Reported**

**1. APPOINTING COMMISSIONER OF ELECTIONS – DAVID DI PASQUALE**

WHEREAS, Judith A. Hunter, of the County Committee of the Democratic Party, has filed with the Board of Supervisors a certificate recommending the appointment of David DiPasquale, a resident and qualified voter of the Town of Mt. Morris, as a Commissioner of Elections of the County of Livingston, now, therefore, be it

RESOLVED, that pursuant to the provisions of Section 3-204 of the Election Law of the State of New York, David DiPasquale, Democrat, of 53 Parker Road, Mt. Morris, NY 14510, is hereby appointed as Commissioner of Elections for a term commencing January 1, 2019 and terminating December 31, 2022.

Mr. DiPasquale requested permission to abstain from voting.

*Motion: Mr. Carman moved and Mr. LeFeber seconded to approve the foregoing resolution.. Carried.*

**2. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY BOARD – ERIC R. GOTT**

RESOLVED, that the following member is hereby appointed to the Livingston County Water and Sewer Authority Board for the term designated:

Name	Address	Rep./Title	Term
Eric R. Gott	21 Frances Way, PO Box 43, Livonia, NY 14487	Member	1/1/16-12/31/18 (LeFeber term)

*Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution .... Carried.*

**3. PROCLAIMING APRIL 29 THROUGH MAY 5, 2018 AS NATIONAL SMALL BUSINESS WEEK**

WHEREAS, our Country’s economy and its promise as a nation, is inextricably linked to the strength and vitality of our small businesses; and

WHEREAS, small business owners and main Street businesses have energy and a passion for what they do; and

WHEREAS, jobs are created and local communities preserve their unique culture when we support small businesses; and

WHEREAS, because 28 million small businesses create nearly two out of three jobs in our Country’s economy, we cannot resolve ourselves to create jobs and spur economic growth in America without discussing



ways to support our entrepreneurs; and

WHEREAS, the President of the United States has proclaimed National Small Business Week every year since 1963 to highlight the programs and services available to entrepreneurs through the U.S. Small Business Administration and other government agencies; and

WHEREAS, Livingston County, New York supports and joins in this national effort to help America's small businesses do what they do best – grow their business, create jobs, and ensure that our communities remain as vibrant tomorrow as they are today; now therefore be it

RESOLVED, that the Livingston County Board of Supervisor does hereby proclaim April 29 through May 5, 2018 as National Small Business Week in Livingston County.

*Motion: Mr. DiPasquale moved and Mr. Mahus seconded to approve the foregoing resolution Carried.*

## **ADJOURNMENT**

Mr. DiPasquale moved and Mr. Schuster seconded to adjourn the meeting at 9:48 a.m.

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## **EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

### **Informational Item(s) Written Only**

March 1, 2018	Monthly EMS Captain and Medical Director meetings.
March 7, 2018	Medical Director meeting
March 12, 2018	Meeting CHS Chief
March 13, 2018	Three EMS presentations by Director for BOCES Career Day 10 <sup>th</sup> Graders at SUNY Geneseo
March 19, 2018	Finger Lakes All Partners meeting and EMS panel participation
March 19, 2018	MLREMS and REMAC regional meetings

## **PROBATION – LYNNE MIGNEMI**

### **Informational Item(s) Written Only**

#### **1. PROBATION DEPARTMENT WORKLOAD**

- 449 adult offenders supervised in county (23 treatment court cases being supervised in drug court)
- 18 offenders in other NYS counties
- 2 offenders in other states
- 9 juveniles supervised
- 7 new juvenile referrals
- 30 investigations ordered
- 12 active EHM cases (1 juvenile; 11 adults; 4 of which are female), 1-Global Positioning
- 0 adult placed on probation for willful violation of support
- 6 New Leandra's Law cases (3 CDs)

#### **2. MONIES COLLECTED**

- \$4,326.17 – restitution
- 3,032.00 – fines
- 2,101.00 – DWI supervision fees
- 3,940.00 – EHM fees
- 215.25 – restitution surcharge

#### **3. OUTSTANDING FEES**

- \$76,009.00 – DWI Supervision Fees as of 2/28/18
- \$148,979.00 – EHM fees as of 2/28/18

#### **4. MEETINGS ATTENDED**

2/5/2018	Program meeting with Letitia Rosenthal CDS
2/6/2018	Human Services Department Head
2/27/2018	Public Service Committee Meeting
2/13/2018	COPA Cayuga County
2/20/2018	Law Enforcement Council
2/20/2018	MDT Meeting
2/21/2018	WebEx Meeting NYS Office of Suicide Prevention

- 2/26/2018 Staff Meeting
- 2/26/2018 Chris Herren Community Meeting (Evening/GCS)
- 2/27/2018 Domestic Violence Consortium
- 2/27/2018 Suicide Prevention Task Force Meeting
- 2/28/2018 Board of Supervisor's Meeting United Way Kick Off

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Katie Dunn	None			
Michelle Jordan	None			
Liz Laney	2/6/18 2/27/18	Advanced Supervision Strategies ICAOS New Rule Changes WebEx	1.0 1.0	
Debra Mack	None			
Rachel Merrick	2/8/18 2/13/18 2/26/18	Effects of Alcohol on Women Recog. MH Disorders in those Around You Chris Herren Presentation	1.5 1.0 2.0	
Lynne Mignemi	2/26/18	Chris Herren Presentation	2.0	
Rebecca Salvati	2/9/18 2/15/18 2/20/18	Compliance Checks Compliance Checks Compliance Checks	3.5 3.0 1.0	
Courtney Sobrado	2/6/18 2/13/18	Asset Management Recog. MH Disorders in those Around You	1.25 1.0	
Jason Varno	None			
Joshua Wren	None			

Respectfully submitted,

Michele R. Rees, IIMC-CMC  
Clerk of the Board