

WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, JULY 9, 2018
1:30 P.M.

PRESENT: D. Pangrazio, D. Knapp, D. Fanaro, E. Gott, W. Wadsworth, D. LeFeber, D. Mahus, Other B. Donohue, M. Falk, S. Hillier,

Ways & Means Chair Dan Pangrazio asked Lima Supervisor Michael Falk to lead the Pledge of Allegiance.

COUNTY ATTORNEY – SHANNON HILLIER

Action Item(s) To Be Reported

1. **AUTHORIZING CONVEYANCE OF COUNTY PROPERTY ACQUIRED BY TAX DEED**
WHEREAS, the County of Livingston acquired title to the following parcel of land, and
WHEREAS, the Livingston County Board of Supervisors' Ways and Means Committee has approved the sale of said parcel, it is, hereby
RESOLVED, that the following conveyance be approved:

Tax Map No.	Former Owner	Current Purchaser	Village/Town	Price
37.10-2-68	Clair & Angela Milburn	Village of Lima	Lima	\$965.94

and, be it, further

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to execute the quit-claim deed of conveyance and any and all related documents to complete the aforesaid conveyances.

Mrs. Hillier reported that an offer was submitted on the above foreclosed property. All outstanding taxes and levied real property taxes will be paid including past due village taxes.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. Update on Village of Caledonia talks re: property acquisitions
Mrs. Hillier reported that initially the Village of Caledonia wanted to purchase the property but the purchase didn't pass through the Village board. The County Treasurer will be adding an amendment to the foreclosed real property tax auction pamphlet listing the property information.

Mrs. Hillier further reported that the County was served on Friday, July 5, 2018 for two parcels in Leicester which will now be pulled from the auction and will be handled in court.

PLANNING DEPARTMENT – ANGELA ELLIS

Action Item(s) To Be Reported

1. **DETERMINATION OF SIGNIFICANCE FOR ACCEPTING A PORTION OF NEW YORK STATE ROUTE 15 AND CONVEYANCE TO THE ADJOINING LAND OWNER**

WHEREAS, 2995 Lakeville Road LLC is the owner of real property located at 2995 Lakeville Road in the Town of Avon and hereinafter referred to as "the property"; and

WHEREAS, New York State Department of Transportation determined that a portion of the property is encroaching into the New York State right-of-way impacting traffic safety and resulting in needed changes to the parking lot configuration; and

WHEREAS, 2995 Lakeville Road LLC has been in contact with the New York State Department of Transportation and Livingston County requesting the conveyance of a portion of the state highway right-of-way abutting 2995 Lakeville Road, as shown on a map filed with the Clerk of this Board, to address traffic safety and allow for changes to the parking lot configuration; and

WHEREAS, The New York State Department of Transportation has determined the property is no longer needed for highway purposes and indicated its willingness to abandon said property to Livingston County; and

WHEREAS, Abandonment of the property by the New York State Department of Transportation to Livingston County and conveyance of the same to the adjoining owner constitute an “Action” subject to review under the New York State Environmental Quality Review Act and its implementing regulations found at 6NYCRR Part 617, hereinafter collectively referred to as “SEQR”; and

WHEREAS, Resolution No. 2018-187 established the County’s intent to conduct a coordinated review of the Action and to act as lead agency pursuant to SEQR; and

WHEREAS, No other involved agencies in this action indicated an interest in acting as lead agency; and

WHEREAS, The Ways and Means Committee has reviewed the Environmental Assessment Form (EAF) and recommends adoption of this resolution; now, therefore, be it

RESOLVED, That this Board hereby declares itself to act as lead agency pursuant to SEQR for the environmental review of said proposed abandonment and transfer of the property to 2995 Lakeville Road LLC; and further

RESOLVED, That the EAF on file with the Clerk of this Board is hereby approved and adopted; and further

RESOLVED, That said EAF identified no significant environmental impacts in regard to approving said action; and further

RESOLVED, That the Chairman of this Board is hereby authorized and empowered to complete the determination of significance section of said EAF, indicating that the proposed action will not result in any large and important impact(s) and, therefore, is one which will not have significant impact on the environment; and further

RESOLVED, That copies of this resolution and the completed EAF be sent by the Clerk of this Board to the Supervisor of the Town of Avon, the Regional Director of the New York State Department of Environmental Conservation Region 8, and the Regional Director of the New York State Department of Transportation Region 4.

Mrs. Ellis reported that this resolution finalizes the SEQR process which says we, as a County, didn’t find any significant environmental impacts. Next, New York State DOT, the owner and the County will work together to finalize the conveyance map, which will then come to the County to pass the necessary resolution to do the conveyance.

Motion: Mr. Knapp moved and Mr. Wadsworth seconded to approve the foregoing resolution... Carried.

2. AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL

WHEREAS, the New York State Office of Community Renewal (the “OCR”) has announced availability of funding under the NYS CDBG Community Planning program to identify the assets of a community and determine potential concerns that it faces; and

WHEREAS, the Livingston County Housing Task Force promotes affordable housing and a balanced housing market, including new quality housing development for all residents at all income levels; and

WHEREAS, Livingston County lacks sufficient data to effectively assess current and future housing needs and to analyze the County’s existing and prospective housing market; and

WHEREAS, the Livingston County Planning Department has requested that the County apply for and provide the OCR funding to the Livingston County Planning Department to conduct a countywide Housing Needs Assessment and Market Analysis, in order to develop effective strategies to address current and future housing needs for all income levels, and to study the County’s existing and prospective housing market; and

WHEREAS, a countywide Housing Needs Assessment and Market Analysis will result in substantial benefit to the County in the form of a Plan that provides for affordable housing for all residents at all income levels, and promotes economic development by providing for workforce housing that will attract new businesses to the County; and

WHEREAS, the County has held a public hearing on July 11, 2018 to obtain citizens’ views regarding the CDBG program as administered by OCR, now therefore, be it

RESOLVED, that the Chairman is hereby authorized to submit a grant application on behalf of the County in an amount not to exceed \$50,000 to the OCR to conduct a countywide Housing Needs Assessment

and Market Analysis, and be it further

RESOLVED, that the Chairman is hereby authorized to execute a grant agreement between the County and the OCR and all related documents associated with the OCR grant, including entering into an agreement with the Livingston County Planning Department for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the County Attorney, and be it further

RESOLVED, that the Chairman is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Housing Needs Assessment and Market Analysis.

TO BE PRESENTED FOR BOARD APPROVAL AFTER THE PUBLIC HEARING CLOSES

Mrs. Ellis stated that the upcoming public hearing on Wednesday will authorize the County to proceed with the application for the state to prepare the housing needs assessment and market study. We are looking for a strategy that will look at policy decisions and grant initiatives for all income levels to help leverage activities of the Livingston County Task Force, the Land Band as well as other organizations and County agencies. It will look at special needs populations such as: workforce housing to attract new workers into the County for economic development initiatives and also looking at special needs populations such as seniors, disabled, homeless and low income individuals.

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

MOTION TO CHANGE THE ORDER OF THE AGENDA.

Mr. Wadsworth moved and Mr. Gott seconded to change the order of the agenda

HIGHWAY – JASON WOLFANGER

Action Item(s) To Be Reported

1. AUTHORIZING THE PURCHASE OF ONE (1) SKID STEER LOADER WITH ATTACHMENTS FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – SOUTHWORTH-MILTON, INC.

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase through NYS OGS NJPA Heavy Equipment Contract PC 66988 from Southworth-Milton, Inc. of P.O. Box 3851, Boston, MA 02241-3851 one (1) new, 2018 Caterpillar Model 272D2 Skid Steer Loader w/74” General Purpose Bucket, Hydraulic angle broom, and Hydraulic stump grinder attachments at a cost not to exceed \$70,816.00.

Director’s Comment: This proposed purchase will replace the Department’s existing Unit #96, 1999 Case 95XT Skid Steer Loader in declining condition (Purchased 3/24/1999 for \$82,334 with several attachments.) Machine serves multiple uses on road and bridge maintenance, repair and construction projects. The following existing attachments will be retained for use on the new machine: Asphalt Milling Unit, Posthole Digger, Forks.

Mr. Wolfanger stated that this will replace their 1999 Case and that the machine serves multiple uses.

Motion: Mr. Fanaro moved and Mr. Gott seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE PURCHASE OF ONE (1) 2019 1-TON UTILITY TRUCK FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – VAN BORTEL FORD

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase by piggybacking through Onondaga County Bid 7974-2019 from Van Bortel Ford of 71 Marsh Road, East Rochester, NY 14445 one (1) 2019 Ford F-350 XL SuperCab 4x4 with Utility Body at a cost not to exceed \$38,230.60.

Director’s Comments: Proposed vehicle will replace Truck #12, 1997 Ford F-350 truck w/utility body, 79,200 miles, in very poor condition. Vehicle is used by MEO-III operator and traffic flaggers.

Mr. Wolfanger reported that the above purchase is piggybacked off of Onondaga County and is budgeted.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE PURCHASE OF A 2019 1-TON UTILITY TRUCK PIGGYBACKING THROUGH A CONTRACT AWARDED BY ONONDAGA COUNTY FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – VAN BORTEL FORD

RESOLVED, that the Livingston County Highway Department is hereby authorized to purchase by piggybacking through Onondaga County Bid 7974-2019 from Van Bortel Ford of 71 Marsh Road, East Rochester, NY 14445 one (1) 2019 Ford F-350 XL SuperCab 4x4 with Utility Body, Snow Plow Package, and Western 8-1/2-ft. MVP Snow Plow at a cost not to exceed \$42,975.80.

Director's Comments: Proposed vehicle will replace Truck #9, 2005 Chevy 2500 pickup truck in very poor condition (previously disposed of.) Vehicle will be used by the Bridge Construction Supervisor. Existing Truck #10 (2011 Chevy 3500 utility truck) will be passed down for general use.

Mr. Wolfanger stated that this is replacing truck #9, which was disposed of 2.5 years ago. Now, due to more positions being filled, they need the extra trucks.

Motion: Mr. Wadsworth moved and Mr. Fanaro seconded to approve the foregoing resolution . Carried.

SHERIFF'S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE PURCHASE OF ONE (1) 2018 DODGE CHARGER PURSUIT FOR THE LIVINGSTON COUNTY SHERIFF'S OFFICE – MAIN MOTORCAR

RESOLVED, that the Livingston County Sheriff's Office is authorized to purchase through mini-bid #18060007 from Main Motorcar of 224 W. Main Street, Johnstown, NY 12095 one (1) new 2018 Dodge Charger Pursuit at a cost of \$23,910.54.

Directors Comments: The vehicle is being purchased for assignment to the STOP DWI unit with STOP DWI funds (\$22,500).

Sheriff Dougherty stated that the vehicle is being purchased for assignment to the STOP DWI Unit with STOP DWI funds (\$22,500) and the balance will come out of budgeted funds for fleet. He further explained that they are switching from Ford to Dodge because the Ford Taurus will no longer be produced after 2019.

Motion: Mr. Knapp moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

COUNTY ADMINISTRATOR –DAN PANGRAZIO

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS # 7A-JULY 11, 2018

Motion: Mr. Gott moved and Mr. Fanaro seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH

RESOLVED, that the Livingston County Treasurer is authorized and directed to make the requested transfers per the Budget Transfer Request Forms on file in the Office of the Clerk of the Board which have been approved by the Livingston County Administrator.

Motion: Mr. Wadsworth moved and Mr. Mahus seconded to approve the foregoing resolution... Carried.

ADJOURNMENT

Motion: Mr. Gott moved and Mr. Fanaro seconded to adjourn the meeting at 1:45p.m..... Carried.

REAL PROPERTY TAX SERVICES – BILL FULLER

Informational Item(s) Written Only

1. The final assessment rolls have been printed and picked up by the Assessors.
2. School District final rolls will be delivered to the various Schools by the Assessors.
3. Final Assessment Rolls are updated on the Website.
4. Property owners that want to file a Small Claims to dispute their assessment can do so by July 31st.
5. I attended a follow-up meeting with the Town Tax Collectors to discuss the upcoming tax collection season.
6. I attended the Western Region Real Property Tax Directors Meeting.

Respectfully submitted,

Ashley E. Scutt
Secretary to the County Administrator