

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, SEPTEMBER 5, 2018
9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, D. LeFeber, D. Mahus, B. Donohue, M. Falk, I. Coyle, H. Grant, S. Hillier, J. Gunther

Public Services Chair Jerry Deming asked Groveland Supervisor Bill Carman to lead the Pledge of Allegiance.

CHAMBER OF COMMERCE/TOURISM – ELISSA LEUER

Action Item(s) To Be Reported

1. DESIGNATING THE LIVINGSTON COUNTY AREA CHAMBER OF COMMERCE AS THE 2019 OFFICIAL TOURISM PROMOTION AGENCY

WHEREAS, the New York State Grants Program is designed to encourage tourism promotion throughout the regions of New York State, and

WHEREAS, the Livingston County Area Chamber of Commerce qualifies as an official Tourism Promotion Agency, now, therefore, be it

RESOLVED, that the Livingston County Area Chamber of Commerce, be and hereby is designated by the Livingston County Board of Supervisors as their official Tourism Promotion Agency under this program and is authorized to make application for and receive grants on behalf of the County pursuant to the New York State Tourist Promotion Act, and be it further

RESOLVED, that a certified copy of this resolution be filed by the Clerk of this Board with the Livingston County Area Chamber of Commerce.

Motion: Mr. DiPasquale moved and Mr. Schuster seconded to approve the foregoing resolution. ...Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: LIVINGSTON COUNTY AREA CHAMBER OF COMMERCE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Area Chamber of Commerce 4635 Millennium Drive revenues Geneseo, NY 14454 For: Promotion of Tourism	1/1/19 - 12/31/20	95% of prior year gross lodging tax

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Hotel/Motel Tax Revenue	100%	Yes X No

Motion: Mr. LeFeber moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. Tourism Update – Ms. Leuer distributed the tourism update report. She explained the 2018 recap which provided updates on the 2018 official Letchworth State Park map, group tour/ motor coach marketing, familiarization tours, fingerlakeswest.com, travel writers and earned media, training programs, niche marketing and regional partnerships. She further explained the 2018 key visitation numbers and 2019 plans.

DISTRICT ATTORNEY – GREG MCCAFFREY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY DISTRICT ATTORNEY’S OFFICE: NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County District Attorney’s Office, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Criminal Justice Services 80 South Swan Street Albany, New York 12210 For: Aid to Prosecution	10/1/18-9/30/19	\$30,200.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Annual Grant	\$0.00	Yes X No

Motion: Mr. Schuster moved and Mr. DiPasqule seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT(S) FOR THE LIVINGSTON COUNTY DISTRICT ATTORNEY’S OFFICE: NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES, CHANCES AND CHANGES, LEGAL ASSISTANT OF WESTERN NEW YORK

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County District Attorney’s Office, and any future amendments to said contract, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Criminal Justice Services 80 South Swan Street Albany, New York 12210 For: Violence Against Women Grant	1/1/19-12/31/19	\$49,600.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Annual Grant	\$14,000.00	Yes X No

Chances and Changes PO Box 326 Geneseo, New York 14454 For: Contractual Services (Case Manager)	1/1/19-12/31/19	\$7,476.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Annual DCJS Grant	\$0.00	Yes X No

Legal Assistant of Western New York 1 West Main Street, Suite 400 Rochester, New York 14614	1/1/19 -12/31/19	\$6,408.00
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<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Annual DCJS Grant	\$0.00	Yes X No

Motion: Mr. Mahus moved and Mr. Carman seconded to approve the foregoing resolution..... Carried.

COUNTY HISTORIAN – AMIE ALDEN

Action Item(s) To Be Reported

1. AUTHORIZING THE CREATION OF THE LIVINGSTON COUNTY BICENTENNIAL COMMITTEE

WHEREAS, the County of Livingston was formed from parts of Ontario and Genesee Counties on February 23, 1821, by Act of the Legislature of the State of New York and originally contained twelve townships: Avon, Caledonia, Conesus, Geneseo, Groveland, Leicester, Lima, Livonia, Mount Morris, Sparta, Springwater, and York and

WHEREAS, the County of Livingston was expanded in 1822 when the town of North Dansville was annexed to Sparta from Steuben County and again in 1846 when the town of Sparta was divided into three townships: Sparta, West Sparta, and North Dansville. The same year the towns of Nunda and Portage were added from Allegany County. Finally in 1857, the town of Ossian was added from Allegany County and

WHEREAS, the year 2021 marks the Bicentennial of the formation of the County of Livingston and it is fitting that a Bicentennial Committee be formed to begin planning and organizing county-wide historical, educational, commemorative and celebratory events in keeping with this significant milestone anniversary, and

WHEREAS, it is requested that the Board of Supervisors appoint a Bicentennial Committee comprised of the County Historian, representatives from the Board of Supervisors, County Departments, and community leaders.

Mrs. Alden stated that due to the event being so large they are asking the board to create an official Bicentennial Committee to help get planning and organization in place.

Motion: Mr. LeFeber moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

PLANNING – ANGELA ELLIS (1 attachment)

Pre-approved Informational Item(s) To Be Reported

Agricultural & Farmland Protection Board:

1. Update on NYS Round 16 – Dairy Transitions Farmland Protection Initiative:

Mrs. Ellis introduced Dave Bojanowski from the Genesee Valley Conservancy. She explained they are reporting at the request of the Ag and Farmland Protection Board to provide an update on the Purchase and Development Rights program (PDR) and to talk about a new grant opportunity that the Ag board has been discussing. The County has contracted with the Conservancy for a number of years to prepare the PDR applications that go forward to the State. The County, in partnership with the Conservancy, has a selection process that is done every two years. The Ag and Farmland Protection board along with the Conservancy have a committee where they go through a process requesting applications and the committee then review and rank the applications according to specific criteria from the State. The process usually takes around 3-4 months. The County contracts with the Conservancy and 1-3 farms are selected to advance to the application phase to be submitted to the State. Currently we are being presented with a new opportunity. The Governor's office has presented 2-3 programs in last several months; one in particular, is an opportunity for Livingston County farms that are focused on dairy, called a Dairy Transition Program. It is focused on dairy and it can be a dairy farm that transitions to or from dairy operations. The project was unexpected which leads to a tight time frame for selection. In reviewing the criteria and urgency from the State it was determined that the Conservancy doesn't have the time to go through a formal selection project. This program is first come first serve where traditional projects are deadline based. The Conservancy is anticipating applications need to be submitted in the next 30 days to advance to next level. The Conservancy has asked, due to time constraints, that we use a list that we have in place currently for the ranking of the original PDR and select from that list a project that could advance to the application phase for the Dairy Transition program. The concern is that we don't want to leave money on

the table for Farmers in our county that could benefit; however, we also would be using a list that had been used for an original project that would now be used for a different process.

Mr. Schuster added that the concerns are that the program wasn't adequately advertised, specifically to the dairy farmers. He stated that interest in the program would most likely be very high, not just the narrow focused list that we currently have of 1-2 farms. His concern is that it is not fair to all of the Farmers that should and could be eligible. Mr. Deming asked what the time constraint is. Mr. Bojanowski explained that the western New York region, that involves four land trusts that would be applying for this, received a 5.7 million allocation, 1.4 million of that has already been awarded to Batzing Farms and each of the four land trust plan to submit at least 1 application. It is a race to the remaining funding which is why going through a whole process of advertising and having all of the farms reapply will make it take too long. It is expected that the money will be used up within the next 30 days. The only option to access the funds would be to utilize the existing list which has 1-2 farms that may be eligible. Mr. Carman stated that he feels we don't have a choice. If we don't do anything we lose all chances of that money benefiting a farm in our county, but it's not the right way to continue to do things in the future. Mr. Schuster stated that the reluctance of the Ag & Farmland Protection Board and the Conservancy is that they are concerned that this is an open program and we would be narrowing it down to just 1 or 2 currently on the list. Mr. Carman added that if we don't, there is no chance of getting this money at all, which makes it challenging.

Mrs. Ellis stated that if another program were to come out before they established a new list, they would be coming to the Board again so they would like the Committee to consider using the existing list until they are able to create a new list, which will likely be in early 2019. She stated that they can organize the new list in a fashion that people can be aware that they could use it for other programs that the Governor might come up with, to relieve that concern about not being able to participate in a future program. Mr. Falk suggested starting the process for a new list now, versus waiting until 2019, in case new funding becomes available.

Mr. Deming stated that we don't want to lose out on the money for farms in the County. He explained he feels we will get fall out, but this is our only option. Mrs. Ellis added that we can use Mr. Falk's suggestion and start the new selection process now to get a new list in place for future projects, so this doesn't happen again.

Mrs. Ellis stated that her understanding the discussion is the recommendation is to proceed with a letter of endorsement using the existing list for the Dairy Transition Program with the understanding that we move forward with a new selection process sooner than later.

Mr. Deming asked that each member give their opinion.

Mr. LeFever stated that he will be abstaining from the vote as it could affect him.

Mr. Carman responded that he agrees we move forward. There will be repercussions because we did not give the opportunity to everyone else, but there is no other choice at this time.

Mr. Mahus responded that he agrees to move forward but is reluctant.

Mr. DiPasqule responded yes, but he has reservations.

Mr. Schuster stated yes but with concerns.

Mrs. Erdle agreed with Mr. Schuster and added that it is not perfect but it is better than nothing at this point.

Mr. Deming also agreed that we move forward, but he has concerns.

2. Update on 2018 Schedule for 303b Petition Process for Livingston County Agricultural District Program. Schedule 303b – Mrs. Ellis stated that September is the month that we collect petitions from interested and active farm operators. She asked that if anyone has someone interested to please have them contact the Planning Department so they can coordinate with them on completing their petition. The Ag Board will be reviewing any petitions that are submitted in October and the public hearing will be in November with final approval in December.

Informational Item(s) Written Only

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS UPGRADE PROJECT

Work continues on the following activities funded through SICG Round 4 – 1. Phone system replacement project (being managed by the Sheriff’s Office). We are still working with Frontier on finalizing project closeout and final payment. 2. Site construction is complete for the McFadden Trail Tower site. We are working with all of the vendors on punch list items and final closeout. We ordered microwaves off State Contract for redundancy at the site. These should be installed later this summer. SICG 4 will be ready for close-out before the end of December 2018.

CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES

Conesus Lake Watershed Council. Council meeting was held on August 24th, to hear the 2017 Annual Report and to discuss the 2019 budget. A copy of the 2017 Annual Report Card is attached.

Wilkins Creek Stormwater Management Feasibility Study. Barton & Loguidice identifying stormwater management locations and possible mitigation actions. We are tentatively planning for a public meeting in October. Draft and Final reports are expected this Winter/2019.

Vitale Park Green Infrastructure & Shoreline Habitat Restoration Project. The Town of Livonia working with Planning staff submitted a Consolidated Funding Application (CFA) for funding to assist with shoreline restoration. Planning staff continues working with the Watershed Education Committee and Town on developing a rain garden and rain barrel and development of a booklet on how to do shorescaping. The grant deadline is December 2018.

Stormwater Management Tool Kit. Barton and Loguidice finalized work on the toolkit for addressing stormwater management concerns. The project includes recommendations and tools (factsheets, etc.) for improving coordination among local, state and federal agencies. The project includes a review of local regulations pertaining to stormwater management and provides development review flowcharts to assist municipalities when reviewing development applications relative to stormwater and flooding concerns. Planning staff is working on next steps for implementation. CC Environment & Planning has prepared fact sheets that will serve as a companion public education piece on stormwater issues. These were presented at the CLWC meeting.

Governor Cuomo’s Initiative to Address Harmful Algal Blooms (HABS). The HABS Action Plans were issued in June. A working group and the Town of Livonia put three CFA applications together for submission: The shoreline restoration at Vitale Park, A Pilot Project on the effectiveness of small water circulators mitigate algal blooms at permitted bathing beaches (beginning north of Old Orchard Cove off of the Camp Stella Maris swimming area), and improving water circulation to mitigate HABS in the old Conesus Lake Outlet north of Vitale Park in Lakeville. CFA award announcements are expected later this year.

Watershed Education Center at Vitale Park (WEC). A significant amount of staff time has been spent working with the Town of Livonia and a group of dedicated individuals and volunteers on development of a year-round environmental educational program at the new center to be opened this year. The WEC has had over 500 attend the educational series so far this year.

TRANSPORTATION ADVISORY COMMITTEE

Community Development Work Group

Hamlet of Greigsville Transportation Safety and Access Improvement Plan. The Genesee Transportation Council (GTC) Board accepted the final Plan document on June 14. The Town of York decided not to submit a Transportation Alternatives Program application for funding to construct sidewalks due to cost/budget factors.

Public Transportation Work Group

Mobility Management Website. We will be working with the public transportation work group and GTC on a public information plan. The web address is www.ridelivingston.com.

Environmental Work Group

Genesee Active Transportation Plan. The Project Committee is working on the consultant selection process. The RFP was issued and proposals were received by GTC on August 24. GTC and the Planning Department

are coordinating next steps. We anticipate having a consultant on board in Fall 2018. The GTC will hold the contract with the consultant.

AGRICULTURAL AND FARMLAND PROTECTION BOARD:

Local Municipal Agricultural and Farmland Enhancement and Protection Plans: Planning staff continues to provide support to the towns and their consultant teams in the development and approval of local plans – towns of Sparta, Mt. Morris, and Geneseo. The Town of Ossian was awarded funding to assist with updating its Zoning Law. Planning staff is assisting the Town with contract execution and consultant selection process.

NYSERDA, Solar Projects & Technical Assistance. The Planning Department continues working with various Towns on efforts to develop solar regulations. In August, Planning staff worked with the towns of York and Caledonia.

Purchase of Development Rights (NYS Farmland Protection Implementation Grant program) The Genesee Valley Conservancy (GVC) is working on applications for Kingston Farms and Mulligan Farms. The Batzing Farms application was submitted and has subsequently been awarded \$1.4Million. Planning staff continues to provide technical assistance to the GVC as needed. The AFPB plans on spending the next several months reviewing the current PDR pre-selection process and developing recommendations for revising the process for consideration by the Board of Supervisors.

ENVIRONMENTAL MANAGEMENT COUNCIL (EMC)

The next EMC meeting will be September 26, 2018.

COUNTY PLANNING BOARD

LET’S Plan. Reminder: “Evenings with the County Planning Board” is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

E911 ADDRESSING

The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff’s Office. A Local Addressing Official training workshop was held on August 1, 2018.

GIS NEEDS ASSESSMENT

Planning and ITS worked with Esri to conduct a mini-needs assessment for GIS mapping. Representatives from Esri met with County Departments to discuss existing and future GIS needs. We received a preliminary report from Esri last week. The GIS Steering Committee will be meeting to discuss the results and next steps.

PUBLIC DEFENDER – LINDSAY QUINTILONE-JORDAN (1 attachment)

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT EXTENSION FOR THE LIVINGSTON COUNTY PUBLIC DEFENDER: NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract extension for the Livingston County Public Defender, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Office of Indigent Legal Services	1/1/16 - 12/31/19	\$101,601.00

Indigent Legal Services
 A.E. Smith Building, 11th Floor
 80 South Swan Street
 Albany, NY 12210

For: Quality Improvement – Distribution #6

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Annual Grant	0	Yes x No

Director’s Comments:

The original grant term was 1/1/2016 to 12/31/2018 and was used for the hiring of a full time Sr. Account

Clerk/Typist. The Sr. Account Clerk/Typist was not hired until 3/2018 so we had no expenditures for 2016 or 2017. ILS has approved our request for a one year grant extension to 12/31/2019, which will allow us to get two years worth of reimbursement funding for both the salary and benefits for this position.

Motion: Mr. Carman moved and Mr. DiPasquale seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. Budget talks and revisions continue with ILS regarding settlement funding for Indigent Criminal Defense. A final budget will be submitted shortly for final approval by ILS. Upon approval, a five year contract will be sent to the county for signature sometime this fall. All of this funding is reimbursement funding to cover criminal indigent defense for the Public Defender’s Office, Conflict Defender’s Office and Assigned Counsel Program. It is expected that the total funding will double in year two.

Ms. Quintilone – Jordan reported that last week she submitted her last version of the year 1 budget under the Hurrell-Harring settlement. Year 1 funding for our county is \$390,887 which covers April 1, 2019- March 31, 2019. There is a conference call to get ILS initial blessing on the submitted budget. Once everything is cleared it will go to their full board for official review and then to the State for final contract. She further explained she will be coming back with a 5 year contract in the next month or so. This funding only covers criminal representation and all of this funding is reimbursement funding; we have to spend it first to get reimbursed. Year 1 funding has been cleared through the State budget so as soon as they have a contract they can start getting reimbursed.

HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

1. AWARDING BID AND AUTHORIZING A CONSTRUCTION CONTRACT FOR BRIDGE REPLACEMENT PROJECT, CONSTRUCTION OF REINFORCED CONCRETE SUB-STRUCTURE, FAULKNER ROAD OVER CANASERAGA CREEK, TOWN OF OSSIAN, FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – RAMSEY CONSTRUCTORS, INC.

WHEREAS, after the proper legal advertisement seeking bids for the construction of a reinforced concrete sub-structure (abutments and wing-walls) for replacement of County Bridge No. 93, Faulkner Road over Canaseraga Creek, Town of Ossian, four (4) bids were received and opened on September 4, 2018, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Ramsey Constructors, Inc.	9/12/18- 6/31/19	\$412,505.00

5711 Gateway Park
Lakeville, N.Y. 14480

For: Construction Phase of reinforced concrete sub-structure (abutments and wing-walls) for bridge replacement project. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Liv. Co. Highway Dept. Appropriations	100%	Yes XX No

Director’s Comments: Bid Opening was held on Tuesday, September 4th at 11:00 AM. The following four (4) bids were received:

C.P. Ward:	\$619,998.80
Cold Spring Construction:	\$470,353.70
L.C. Whitford:	\$424,353.30
Ramsey Constructors:	\$412,505.00

Motion: Mrs. Erdle moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

ECONOMIC DEVELOPMENT – BILL BACON

Action Item(s) To Be Reported

1. PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY’S COMMUNITY DEVELOPMENT BLOCK GRANT CONTRACT WITH THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL FOR AN ECONOMIC DEVELOPMENT PROJECT IN THE TOWN OF LIVONIA.

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on October 10, 2018 at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to provide information to the public regarding the Community Development Block Grant (CDBG) program and to consider citizen comments regarding the County’s contract with the NYS Office of Community Renewal to support the Rising Storm Brewing Company, LLC project in the Town of Livonia, and at least ten (10) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

Motion: Mr. LeFeber moved and Mrs. Erdle seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

Due to the increased demand in solar development activity, the Industrial Development Agency has undertaken the research of a renewable energy PILOT policy to be added to the existing uniform tax exemption policy. It is the current intention to provide a draft policy for review and comment by the Board of Supervisors prior to introducing anything for public comment.

The 2nd quarter job report was released by the NYS Department of Labor. The unemployment rate through June was 4.3%, down from 5.0% prior year comparable period. According to their statistics, 30.1 thousand residents are employed, while 1.4 thousand remain unemployed.

Also, the 2nd quarter housing report was issued by the NYS Association of Realtors. New listings for the 2nd quarter were down 14.9% to 223 from 262 homes over prior year comparable period. The median sales price also declined from \$128,780 to \$125,000 (-2.9%). Closed sales remained flat at 148 homes for the quarter compared to 146 from the prior year with 168 homes currently listed for sale (data as of 6/2018). Comparatively speaking, it would appear that the data shows no major shifts, which reinforces the stabilized employment conditions that exist in the market today.

Utility work is scheduled for later this month to build out the infrastructure for the remaining lots in the James M. Steele Commerce Park. The most recent addition to the Park, Joyful Beginnings Daycare, has constructed the building and is awaiting connection. The scheduled opening date is likely to occur in October.

SHERIFF’S OFFICE – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE –NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Division Of Homeland Security And Emergency Services	1/1/19-12/31/19	\$203,799.00
1220 Washington Av, Build 7A, Suite 710 Albany, NY 12242 For: PSAP FY2019; personnel to conduct PSAP operations		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York State Department of Homeland Security and Emergency Services	0	Yes

Motion: Mr. Carman moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE PROFESSIONAL SERVICES CONTRACT TO DECOMMISSION THE AMERICAN TOWER SITE LOCATED AT 1563 ACOMB RD. DANSVILLE – FINGER LAKES COMMUNICATION CO., INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff’s Office, and any future amendments to said contract, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Finger Lakes Communication Co., Inc.	9/1/18 – 12/31/18	\$7,115.00
305 Clarke St. Auburn, NY 13021 For: Decommissioning of tower		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
CIP E911 Upgrades and Engineering	0	Yes

Deputy Schultz reported that the tower is no longer used. The plan has been to make the towers just for the county and to not pay a rental fee on any of the sites.

Motion: Mr. DiPasquale moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

CENTRAL SERVICES – WILLIAM MANN

Action Item(s) To Be Reported

1. AMENDING RESOLUTION NO. 2017-91 AND RESOLUTION NO. 2018-48

WHEREAS, Resolution No. 2017-91 authorized the Chairman of the Board of Supervisors to sign a professional services contract for project management, engineering and consulting services associated with the County’s Emergency Communications System Upgrade Project, funded through the NY Statewide Interoperable Communications Grand Program – Round 4; and

WHEREAS, Resolution No. 2018-48 provided for a contract amendment that included an expanded scope of work and a higher contract amount that was not to exceed \$125,000; and

WHEREAS, the project scope of work has again been expanded and, as a result, the contract term needs to be extended to 12/31/2020 and the contract amount increased to \$220,000.00; now therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract amendment for the Livingston County Emergency Communications System Upgrade project, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
C&S Engineers, Inc.	3/1/17-12/31/20	Not to Exceed \$220,000.00
499 Col. Eileen Collins Blvd		

Syracuse, New York 13212

For: Professional services for project management, engineering and consulting services associated with the County’s Emergency Communications System Upgrade Project, funded through the NY Statewide Interoperable Communications Grant Program 2016 SICG & 2017 SICG

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
New York Statewide Interoperable Communications Grant Program – 2016SICG and 2017SICG	\$0	Yes X No

And be it further

RESOLVED, that Resolution No. 2017-91 and Resolution No. 2018-48 are hereby amended.

Motion: Mr. Schuster moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN AN INTERMUNICIPAL AGREEMENT TO ENHANCE INTEROPERABLE COMMUNICATIONS WITH STEUBEN COUNTY

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the Chairman of the Board to sign an Intermunicipal Agreement permitting Steuben County to utilize Space at the County’s tower site located at 7029 County Line Road in the Town of Springwater, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Steuben County 3 E. Pulteney Square Bath, New York 14810	5 years	N/A

For: Sharing of tower site to enhance interoperable communications

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
N/A	\$0	Yes No

Mr. Mann stated that the county will have a need to have interconnectivity within counties to share data. Our Springwater site gives a great opportunity to Steuben County to better service the Wayland Cohocton area. This agreement is giving us the ability to connect with their fiber while they put receivers and transmitters on our tower which will then make it so we can eventually pass data back and forth between our two communication centers with the fiber. Steuben County has been really progressive in the area of communications. There is already a southern tier network established that has moved into northern Pennsylvania to establish a fiber connect between the counties. The only piece that will be missing for us to get up to Genesee and Orleans County is finding a connection point in Ontario, which they are currently working on.

Motion: Mr. Mahus moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF CENTRAL SERVICES: STATE OF NEW YORK UNIFIED COURT SYSTEM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Central Services, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
State of New York Unified Court System Seventh Judicial District 161 Hall of Justice Rochester, NY 14614	4/1/18 – 3/31/23	\$295,482.00

For: Cleaning and Maintenance of Court Facilities

Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

Mr. Mann reviewed the following report:

Livingston County Emergency Communications Upgrade Project

Grant Awards Update:

- SICG Round 4, 2016 SICG, 2017 SICG

NYS DHSES audit:

- Successfully completed in July

Microwave Link to Scipio Road:

- Motorola contract has been approved
- Installation is on target to be completed by the end of September

Interoperability Base Stations:

- Installation and commissioning are complete

Additional Sites Update:

- The team reviewed the coverage maps of the system as installed and discussed areas where there are known to be remaining coverage gaps.
- It was the consensus of the group that additional tower sites should be pursued in the following areas:
 - Southwestern portion of the County (Nunda/Portage area)
 - Northeastern portion of the County (Lima area)
 - Central portion of the County (Mount Morris / EOC)
 - Southeastern portion of the County (Springwater area)
- Since there is a willing property owner identified in the Nunda/Portage area on Short Tract Road, the consensus of the team was to move forward now with a tower site in this area. This plan will be presented to the Ways and Means Committee in September.
- The remaining locations will be pursued with future grant funding.

Government Center, Security Assessment Update – Mr. Mann reported that he has met with some contractors and asked them for pricing on items listed in the security assessment. He reported on items they were able to complete with minimal costs. They will be creating a team consisting of the Sheriff’s office, Emergency Management and Administration to develop/ enhance policies on lockdown/ shelter in place, evacuation drills, disaster recovery and drills in general. The biggest concern with the assessment is the ease of access/ unrestricted access in the building. He reviewed options to increase security in the building which included reconstructing the main entrance and adding in screening devices, improved security cameras and monitoring systems, installing more card readers and the approximate costs associated for each. There was further discussion on options to increase security and policy and procedures.

Mr. Coyle suggested Mr. Mann put together a plan of various options, including more detailed costs, to bring back to the committee for more guidance on what to include or exclude.

ADJOURNMENT

Mr. Mahus moved and Mr. Schuster seconded to adjourn the meeting at 10:39 a.m.

BOARD OF ELECTIONS – DAVID DIPASQUALE AND BECKY SCHROEDER (Attachment)

Informational Item(s) Written Only

1. Preparation for the September 13, 2018 Primary is in full swing. The biggest challenge in a primary versus a general election is that each party requires a party-specific ballot. We have to anticipate the turnout in all three races when preparing ballots, staffing poll sites, etc. The Reform Party, which has a 3-way race for Attorney General, has exponentially increased this challenge because its party rules extend the opportunity to

participate in its Primary to voters who are not registered in any of the major parties. Three sets of party-specific documents will be managed at the poll sites. We are taking additional steps to be sure our inspectors understand this process. As usual, all BOE staff will be on hand should any issues arise.

2. All caucuses have been completed, with the exception of Geneseo Democrats which is scheduled for September 12, 2018. In addition to the Federal and States races in November, there will be local races in Avon, Conesus, Geneseo, Groveland, Mt. Morris, Springwater and West Sparta.

3. Three Independent petitions were filed and found to be in compliance and no objections were filed; two candidates for the Avon Town Council position and one for the Springwater Council position.

4. Even with almost 200 trained elections inspectors, we still run tight at election time. If you are aware of anyone interested in becoming an inspector, please refer them to our office.

5. After seeing the technology advances of the Dominion voting machines, we hosted a meeting with another vendor. Overall, the trend is to have voting take place on a touch screen with a paper ballot being created based on those choices and deposited into a voting bag. Aside from the cost of replacing our current voting machines, the biggest con to the new technology is only one person can vote at a time. There are numerous advantages including a simplified ballot creation software. Neither of the new machines has been certified by NYS yet.

6. Almost 38,000 summer check cards were mailed on July 24, 2018. Approximately, 1,600 have been returned and are currently being processed.

7. David and Becky presented at the York and Leicester Seniors picnic where we explained the responsibilities of the BOE, access to absentee voting, etc.

8. Day has completed the work necessary on the security door which now requires key-card access. Reports are also available.

9. Current active voter enrollment stands at 38,579. Democratic: 10,134; Republican: 16,589; Conservative: 893; Green: 143; Working Families: 136; Independence: 1,874; Women's Equality: 9; Reform: 8; Others: 72 and Blank: 8,404. Inactive enrollment is at 3,008. Total active/inactive voter enrollment is: 41,313.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

July 30, 2018 MLREMS special council meeting – Webster CON

August 2, 2018 Medical Director meeting / ALS Chief meeting / EMS Captain meeting

August 8, 2018 Medical Director meeting

August 13, 2018 MLREMS Executive meeting

August 15, 2018 PMT Radio Communications Upgrade Project meeting

August 16, 2018 Medical Director meeting

August 21, 2018 Dansville Festival of Balloons EMS planning meeting with Medical Director

August 23, 2018 Opioid Informational Team meeting

August 27, 2018 Presentation on MCI to ARC drivers and aides

August 28, 2018 Fall EMT class begins at Hampton Corners

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

430 adult offenders supervised in county (22 treatment court cases being supervised in drug court)

21 offenders in other NYS counties

4 offenders in other states

15 juveniles supervised

0 new juvenile referrals
 32 investigations ordered
 14 active EHM cases (1 juvenile; 13 adults; 5 of which are female), 2-Global Positioning
 0 adult placed on probation for willful violation of support
 11 New Leandra's Law cases (8 CDs)

2. MONIES COLLECTED

\$3,274.05 – restitution
 140.00 – fines
 2,471.00 – DWI supervision fees
 1,646.00 – EHM fees
 145.60 – restitution surcharge

3. OUTSTANDING FEES

\$74,814.00 – DWI Supervision Fees as of 7/31/18
 \$146,511.00 – EHM fees as of 7/31/18

4. MEETINGS ATTENDED

7/2/2018 RTA Meeting with County Administrator
 7/3/2018 Human Services Department Head Meeting
 7/5/2018 Public Safety Committee-Probation/Parole Week
 7/10/2018 COPA-Niagara Falls
 7/12/2018 RTA Meeting (Hillier, Deane)
 7/13/2018 Geneseo Village Board Evening Meeting (SPTF)
 7/16/2018 Staff Meeting
 7/17/2018 Law Enforcement Council
 7/17/2018 CHA Leadership Meeting
 7/23/2018 Quarterly Meeting Judge Wiggins
 7/24/2018 Suicide Prevention Task Force
 7/24/2018 RTA Webinar

5. ADMINISTRATIVE REVIEWS

One (1) administrative review

6. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	7/17/18	Caseload Explorer New Fields Training	0.25	
	7/30/18	Naloxone Update for Law Enforcement 2018	0.25	
Katie Dunn	7/2/18	Naloxone Update for Law Enforcement 2018	0.25	
	7/17/18	Caseload Explorer New Fields Training	0.25	
	7/24/18	Defensive Driving	6.0	
Michelle Jordan	7/18/18	Caseload Explorer New Fields Training	0.25	
Liz Laney	7/5/18	Naloxone Update for Law Enforcement 2018 Caseload Explorer New Fields Training NYSPOA Conference	0.25	

	7/17/18		0.25	
	7/25-27/18		18.0	
Debra Mack	7/2/18	Naloxone Update for Law Enforcement 2018 Caseload Explorer New Fields Training	0.25	
	7/17/18		0.25	
Rachel Merrick	7/10/18	Naloxone Update for Law Enforcement 2018 Caseload Explorer New Fields Training	0.25	
	7/17/18		0.25	
Lynne Mignemi	7/2/18	Naloxone Update for Law Enforcement 2018 Caseload Explorer New Fields Training	0.25	
	7/18/18	DV Screening Instrument Implementation	0.25	
	7/23/18		1.0	
Courtney Sobrado	7/2/18	Naloxone Update for Law Enforcement 2018 Caseload Explorer New Fields Training	0.25	
	7/17/18	Defensive Driving NYSPOA Conference	0.25	
	7/24/18		6.0	
	7/25-27-18		18.0	
Jason Varno	7/18/18	Caseload Explorer New Fields Training Defensive Driving	0.25	
	7/25/18		6.0	
Joshua Wren	7/17/18	Caseload Explorer New Fields Training	0.25	
Leeann Pike	7/18/18	Caseload Explorer New Fields Training	0.25	
Mary VanHorn	7/17/18	Caseload Explorer New Fields Training	0.25	

Respectfully submitted,

Ashley Scutt
Secretary to the County Administrator